

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 7th June 2016
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (Vice Chairman) Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Alison Richey, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
3 members of the public were present.

1. **Apologies:** Pat Parr
2. **Declarations of interest:** None
3. The minutes of the meeting on 3rd May 2016 AGM: The minutes were approved and signed as a true record of proceedings.

Proposed: Tim Oliver; **Seconded:** Peter Rawlinson

4. Matters Arising from 3rd May 2016 AGM

- a) **Footpaths and stiles:** Pat has sent out a report for the month. Applebury House, Coach Road is still not resolved that the gate is padlocked. Heronsdale, Wanden Lane is still obstructed. A boulder had been dumped on the footpath behind the Millennium Hall but has been cleared away also the overgrown foliage. The Clerk is to send a letter to Haidan Willis (age 12) who assisted in the clearing up process.
Action: Clerk
- b) **Highways:** Forstal Road from Chantlers Meadow to Brook Gate caravan park on the right hand side of the road is a passing area which is constantly flooded and eroding away. The Clerk has reported to highways and the work is under investigation. The Clerk has reported the sign on the junction of Crocken Hill Road and Forstal Road as the finger post signage has come away from the post. The Clerk had reported the railings around the culvert on Rock Hill Road as they had collapsed, these have been repaired.
Action: Clerk
- c) **Parish magazine:** The copy date for issue 3 is July 13th
- d) **TRO:** The traffic restriction order for Stisted Way, ABC are being asked to look into this. The Clerk has contacted ABC and another department is dealing with the enquiry, ABC will contact the Clerk with outcome of meeting when it has taken place.
Action: Clerk
- e) **Neighbourhood and Parish Plans:** A public meeting is to be held, the Clerk is to book the Millennium Hall for a date in October and publicise the event.
Action: Clerk
- f) **8th rail summit:** Peter was unable to attend this event, he will report next month when he has received minutes.
Action: Peter Rawlinson
- g) **Tesco Funding:** Richard has sent in an application for funding, for the repairs to be carried out to the play area and skate park. If successful the outcome will not be known until the end of August. This will be after the date the annual inspection which will be held by Wicksteed. It was decided to go ahead with all works on play area and skate park before the inspection. Julian Mills has given a quote to repair the skate park

EGERTON PARISH COUNCIL

ramps and this is to be accepted. He will also be asked for a quote to carry out repairs to play area. The quote received for the new wet pour surfacing has been accepted.

- h) **Trees on Elm Close:** The Clerk has contacted Ray Jiles and Aaron Pack who have provided the Clerk with quotes. Due to the quotes being widely differing in amounts of money the Clerk will check that both parties are quoting for the same works. **Action:** Clerk
- i) **Wheelie bins:** The Clerk is to remove the green recycling bins from the Millennium Hall and a new black wheelie bin for rubbish has been purchased. **Action:** Clerk
- j) **Sign at Stonebridge Green:** Peter has repaired the sign with some cable ties, the Clerk will report the sign to highways and ask for pop rivets to be installed. **Action:** Clerk
- k) **End of Financial year:** The Clerk has sent in all documentation to PKF Littlejohn, external auditors.
- l) **Primary School:** The post of new head teacher is being advertised, the closing date for applications is 28/06/16 and interviews will be held on 05/07/16.
- m) **Police & Crime Commissioner:** Following the election the Clerk is to invite the new Police & Crime Commissioner, Matthew Scott, to attend a meeting. If he agrees the Clerk will invite Pluckley and Charing villagers to attend. **Action:** Clerk

5) Correspondence

All circulated by email in advance unless marked with a *

Action

Note

Leader Briefing note ABC lettings: All 10/5

Kent Heritage Tree project 21/5: All 10/5

Highways England route strategies 2020-2025: All 10/5

Opportunity to complete NALC policy document: All 10/5

Broadband Egerton new boxes: Richard, Peter, Alison 12/5 **Richard and the Clerk had a site meeting with George Chandler KCC and Darran Hibbert Openreach about the siting of three new boxes within the village ready for fibreoptic broadband. Richard reported the outcome and it was decided unanimously to go ahead with the work. The Clerk will sign wayleave and send off to Openreach.**

Financial Services Compensation Scheme: Finance Committee 12/5

Social Housing: All 12/5

Leader briefing notes for parishes- Ashford on the up + recycling: All 17/5

Message from new Kent Police & Crime Commissioner: All 17/5

KCC Active travel strategy: All 19/5

NALC Star Council 2016 awards: All 19/5

Letter from EPFC: All 24/5

EGERTON PARISH COUNCIL

LGC/NALC survey: All 24/5

EU Referendum

Neighbourhood planning promotional campaign: All 26/5

Template Training & Development Policy & Plan: All 26/5 **The Clerk will send email to Ambrose to follow up on this.**

Follow up 16th April Neighbourhood plan: All 31/5

Notification of Charing Neighbourhood Area Application: All 2/6

*Letter of Thanks Wealden Wheels donation

*Centenary Fields Programme

Lower Thames Crossing consultation: All 2/6

*Thank you from Jan Burgess for donation to Church Clock.

Information Required: HGV Parking Hotspots - Survey 7th 8th & 10th June 2016: All 7/6 **Peter has checked this and although there are some sites in nearby villages there are not any within Egerton.**

Introducing EiS Website Service Charges EiS:0084079: All 7/6 **Alison and the Clerk will look into other website services and the charged involved.**

Web Items

6) Accounts:

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Tim Oliver; **Seconded:** Rob Walker;

Expenditure		Cheque No	£
ARCK	3 x attendance at CLP event	BACS	45.00
getWheelieBins	Black wheelie bin	BACS	64.60
Reimburse Clerk	Ink cartridges + postage	BACS	54.94
Games Barn	VAT reclaim	BACS	74.38
Telecottage	VAT reclaim	BACS	266.76
Torcal	Pre-school building	BACS	4860.00
Mrs H James	Clerk June salary	BACS	623.50
HMRC	June	BACS	174.75
			6,163.93

Income			
ABC	Precept	BACS	9266.00
HMRC	VAT reclaim	BACS	3321.46
From VHI to	EPC	BACS	4860.00
			17,447.46

Bank Reconciliation Balance as at 30th May 2016 = £19,466.86 Less un-presented cheques as follows:

EGERTON PARISH COUNCIL

Egerton Village hall	donation	1307	30.00
			30.00

Actual balance = £19,436.86 as at 30th May 2016

Village hall improvement Total = £14,962.82

Pre-school move = £ 6,760.55

= £ 8,202.27

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Printing issue 2	BACS	1199.00
Alan Arthur	delivery	2	100.00
			1299.00

Income			
Kilby's	advertising	500007	45.00
J D Mills	advertising	BACS	65.00
			110.00

Bank Reconciliation : Balance as at 30th May 2016 = 4332.00 Less un-presented cheques as follows:

Actual balance = £4332.00 as at 30th May 2016

- a) Total Budget and Precept 2016-2017 £42,056.00
 Actual amount spent to date is £9,939.86

- 7) **Public Discussion**
 Richard King closed the meeting at 9.10pm for the public discussion, the meeting re-opened at 9.16pm.

- 8) **Planning**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

EGERTON PARISH COUNCIL

New:

16/00786/AS	Egerton	Weald North	Penare, Forge Lane, Egerton, Ashford, Kent, TN27 9EJ Demolition of existing timber framed bungalow and erection of two storey dwelling on the same site
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Support

16/00700/AS	Egerton	Weald North	Agricultural building at, Coach Orchards, Stonebridge Green Road, Egerton, Kent Prior approval for the change of use of agricultural barn to single dwellinghouse and associated operational development
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No Comment

Awaiting decision:

16/00520/AS	Egerton	Weald North	Sunny Bank, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EA Partial rebuild of existing garage and alterations to existing roof to increase pitch
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16/00460/AS	Egerton	Weald North	George Inn, The Street, Egerton, Ashford, Kent, TN27 9DJ Partial demolition to rear to facilitate proposed single storey rear extension for commercial kitchen. Erection of 0.9m steel fence and gate and replacement terrace to the rear with paving on the south west elevation. Conversion of first floor to three letting rooms, office and manager's accommodation. Replacement terrace to the rear with paving on the south west elevation.
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16/00463/AS	Egerton	Weald North	George Inn, The Street, Egerton, Ashford, Kent, TN27 9DJ Partial demolition to rear to facilitate proposed single storey rear extension to facilitate commercial kitchen. Conversion of rear store to W/C. Internal alterations to ground floor including removal of partitions, new partitions, fire doors, exposing of staircase and opening up of fireplace. Erection of 0.9m steel fence and gate and replacement terrace to the rear with paving on the south west elevation. Internal alterations to first floor including new partitions to facilitate shower room for bed and breakfast accommodation, WC and bathrooms and insertion of fire doors. Replacement of 4 existing windows on the south (side) elevation.
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The Ward Councillor has had contact with ABC planning about the application and ABC are hopeful the plans will be passed

EGERTON PARISH COUNCIL

16/00431/AS	Egerton	Weald North	Box Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9BY Variation of condition 2 to allow use of the building for ancillary residential annexe accommodation to Box Farm, holiday letting accommodation and shorthold tenancy residential lets and removal of conditions 3 and 4 on planning approval 02/00126/AS.
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16/00129/AS	Egerton	Weald North	Stone Hill, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Part demolition of and extension to existing garage. Installation of a new enlarged door and opening to an external store.
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16/00130/AS	Egerton	Weald North	Stone Hill, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Part demolition of and extension to existing garage. Installation of a new enlarged door and opening to an external store.
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TOWN AND COUNTRY PLANNING ACT 1990

Use of the land for stationing of caravan and erection of summerhouse in field

Land south of junction with Bedlam Lane and, Wanden Lane, Egerton, Kent

I acknowledge receipt of your recent communication concerning the above.

Your enquiry has been passed to the Planning Compliance Team who will look into the matter and contact you in due course.

Decided planning applications:

16/00143/AS Grant Consent	Egerton	Weald North	Groom Farm, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP Tile hang upper parts of north western and south western elevations.
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16/00389/AS Permit	Egerton	Weald North	Spinneys, Forstal Road, Egerton, Ashford, Kent, TN27 9EH Raised roof ridge to rear extension and side dormer
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16/00451/AS Permit	Egerton	Weald North	7 New Road, Egerton, Ashford, Kent, TN27 9DT Single storey front extension and replacement of concrete plank with brickwork
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16/00509/AS Grant Consent	Egerton	Weald North	Groom Farm, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP Replacement roof light on south east elevation
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EGERTON PARISH COUNCIL

16/00507/AS Prior Approval Not Required	Egerton	Weald North	Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD Prior approval for the change of use an existing agricultural building to a residential dwelling and associated operational development.
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16/00518/AS Prior Approval Not Required	Egerton	Weald North	Land East of Orchard Nurseries, Stonebridge Green Road, Egerton, Kent Application for prior notification of proposed agricultural development for an extension to the existing barn
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The Ward Councillor has been in contact with ABC Richard Alderton about this permitted planning application, EPC had objected to the plans. Richard King will also contact Richard Alderton as Chairman of EPC about the decisions made by ABC.

16/00393/AS Permit	Egerton	Weald North	Long Ridge, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Roof extension to create first floor accommodation, front extension, chimney to side
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15/01591/AS Permit	Egerton	Weald North	Watersheet Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Removal of existing boiler room and erection of single storey link between farmhouse and barn (conversion granted under applications 14/00414/AS & 14/00415/AS)
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15/01592/AS Grant Consent	Egerton	Weald North	Watersheet Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9DA Removal of existing boiler room and erection of single storey link between farmhouse and barn (conversion granted under applications 14/00414/AS & 14/00415/AS)
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16/00329/AS Permit	Egerton	Weald North	Replacement dwelling at, Woodlands Farm, Newland Green Lane, Egerton, Kent Erection of replacement dwelling with parking area
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9)

AOB

- Planters on Glebe- **Debbie Humphries** who resides in a property on the Glebe has offered to **take over the planting and care of the planters**. EPC will fund the plants and compost. The Clerk is to write a letter to Priscilla Harper to Thank her for all her hard work in previous years in caring for the planters.
- Pay for Clerk- **The National Salary Awards** has recommended pay for Clerk's to be raised and **back dated to 1st April 2016**. It was voted unanimously in favour.
- Heber- **The Clerk** has asked to have all the weeds strimmed and weed-killed up the steps and around the pathways.

EGERTON PARISH COUNCIL

- Pre-school update-Alison **Having checked on all donations and grants received Alison now has a complete report on monies being held. Thank you to Egerton Friends for all the donations they have given which to date is over £3700. This has been achieved by holding open gardens in the summer and coffee mornings at the pub during the winter.**
- Broadband-Richard-**This has been dealt with by Richard**
- Grass cutting on the Glebe- **The Clerk is to write a letter of Thanks to John Vickers who has taken on the job.**
- Plants on wall-Ambrose **The wall opposite the school has a lot of plants/flowers growing out of the top, Ambrose is worried the roots may damage the wall. The Clerk will investigate and report back.**
- Village Hall usage-Rob **Early on Sunday morning following a party in the Hall Rob noted that some of the new chairs had been left out over-night, and a lot of debris was strewn around. The party holders did return later on Sunday morning to clear away the mess. The hall committee will place a notice on the door where the chairs are stored stating that the chairs are not to be taken out of the hall.**
- Road sweeper-Tim **A villager has asked why the road sweeper only goes down Rock Hill Road and then turns around not going down Crocken Hill Road. The Clerk will make enquiries.**
- Wall repairs-Tim **The wall retaining the garden of 2 Hillside Villas is to be dismantled and rebuilt as it is badly cracked. This will block the entrance to the hall car park for a short time, so vehicles will need to use Elm Close.**
- Furniture-Alison **Peter is to donate some filing cabinets, desks and other pieces of furniture which could be used in the Telecottage. Peter is awaiting the use of an offered van and some volunteers.**
- August meeting- **Due to various reasons a number of Cllrs will not be able to attend the August meeting. Richard proposed this meeting does not take place, Jennifer seconded. Unanimous vote in favour.**
- Road sign-Peter **The Clerk has reported again the road sign on the junction of Crocken Hill Road and Forstal Road. The place name signs have fallen down and just the pole remains. Also the Welcome to Egerton sign at Stonebridge Green has twisted, the Clerk will report.**
- Invitation to Forum-Peter **attended as Richard could not. Peter gave a report on items that were discussed. He passed on that the Highways manager is Toby Howe and he should be contacted if there are any problems with the roads in the village.**

The meeting closed at 10.20pm

Next meeting: Tuesday 5th July 2016 at 8.00pm