Wolfhampcote Parish Council Minutes

Flecknoe Village Hall – 12th November 2026 at 8pm

1	**PRESENT**: Diane Aldersley (DA) Stephen Heap (SH) Helen King (HK) Claire McGregor (CM) Chair Karen Payne (KP) Clerk Apologies: John Lee (JL) Members of the public: Eight	
2	**DECLARATION OF INTEREST** HK: Any matters in relation to recreation and cricket field.	
3	**MINUTES OF LAST MEETING** Minutes of 10th September 2026 were agreed and signed by CM.	
4	**MATTERS ARISING** Verge mowing complaint (COMPR2169): SH had emailed Highways and is awaiting a response. SH will chase again and if no response by end of month WPC to look to do ourselves. Parish bins invoices: HK advised that there had been no progress on this. It was agreed that JL should log as an outstanding debt until RBC confirm which bin is subject to payment. Data Protection Officer: covered later. Overflow of water ditch in Bush Hill Lane. SH reported that Highways have i) sent email to owner ii) Digging out of ditch is on Highways list of work to do. Highways believe that this will fix the issue. Action closed. Walk Sawbridge bridge paths to confirm if opened. This is not yet fixed. Action closed as it is logged. Replacement of bench at Sawbridge. It has been confirmed that current bench is a private bench and is not on parish land. All to think about suitable locations for second bench. Set up session to go through setting up gov.email account for JL, all others are working. Review planning application at back to Murray's land R18/0119. CM confirmed that a site visit by Planning Officer is scheduled for 24/11. Discuss lack of footpath signs with footpaths offices: HK reported that this has been reported. Action closed.	SH JL ALL KP CM

	Message to parishioners re. replacement of telegraph poles on 10th September. Completed and action closed. Reminder to parishioners re. cutting back hedges, overhanging trees etc. Completed and agreed that this should be diarised for twice yearly (completed 15th November). Action closed. "No through road" sign at Nethercote Farm. SH reported that the sign has been moved closer to the junction but is unsure who moved it as he had not discussed with Highways (a parishioner noted that they had seen some council workmen moving the sign). SH will investigate further as although sign works well for traffic coming from Nethercote it is less visible to traffic driving in the other direction. DA confirmed last safety inspection of Leylandii tress on recreation field was in 2023. Next one was due in 2025 which did not occur. DA has contacted npower and it is now on list for inspection and should be completed by the end of the month. KP to let parishioner know (completed). Confirm status of Rowan House tree. SH confirmed this area is not owned by anyone and owners are aware they are allowed to cut back to within their boundary. Action complete. Discuss equipment left out at allotments with JL. C/F Let CET team know that fireworks risk assessment has been approved. Action completed. Street lighting. This has been escalated with Dale Keeling. RBC have confirmed that Balfour's are waiting on a part which is the reason for the delay. As an interim they have offered to install a temporary LED light which we have asked them to go ahead with on the basis of no additional charge. It was also noted that the sensor light above the defibrillator is now working. Letters to be sent to all properties adjacent to recreation field for 2026 and diarise for 2027. Action completed. IT policy review – load onto website and diarise for one year. Action completed. Website accessibility statement – review suggestion from KP. This has been reviewed by SH and CM and KP will now upload onto website.	SH DA JL KP
5	**OPEN FORUM TO MEMBERS OF PUBLIC** A parishioner suggested a sign pointing to Boundary Farm sign be put up on gate at Wolfhampcote to ease the issue of vehicles going the wrong way. SH agreed to contact landowners. Two members of the Rhinos cricket team attended and summarised their proposal which had been submitted to WPC. DA responded (covering the item in section 9 below) that a letter was ready to send back to them but had been held back until after this meeting. Briefly DA explained some of the concerns that have been noted: - The pavilion roof is in need of repair. This is something that the WPC are currently getting quotes to fix as it is a parish facility that we wish to keep. - Toilets are not fit for purpose, this would be a Rhinos responsibility if required. - The tractor was unsafe and has been removed.	SH

- Safe car parking would need to be agreed.

The response will be sent to the Rhinos by the end of the week and if they feel there are no show stoppers then the suggestion is to have a face to face meeting to discuss in more detail.
DA also noted that Flecknoe Cricket Club (FCC) are very supportive of their proposal.

6 COUNCILLOR KEELING UPDATE

No update had been received.

7 PLANNING MATTERS

Planning Address	Planning Details	Status
R25/1059 Hillcrest House, Flecknoe	Single self-build dwelling with ancillary carers accommodation.	Consultation carried out
R25/0965 1 Old Station Cottages	Proposed construction of an agricultural building	Approved 18/9/26
R25/0452 Bates Farm, Flecknoe	Certificate of Lawfulness (existing) – continued use of the premises as a residential dwelling. WPC commented on 17/7/26. RBC requested services info & provided 1/9/26	Application valid
R26/0517 Nethercote Barn	Erection of a first floor extension. Planning office has agreed WPC response on 17/7/26. WPC responded with comment on 17/7/26.	Approved 17/9/26

8 VILLAGE HALL UPDATE

HK reported that:

- Roof and damp are being investigated by a parishioner.
- Kitchen window needs replacing at some point.
- Front door needs rehanging.
- Boiler has been repaired.
- A successful fireworks night was held at the village hall.
- There has been a suggestion to use the village hall for pilates classes starting in January – this is currently at the enquiry stage.

9 RECREATION AND CRICKET FIELD UPDATE

DA paid tribute to Martin Binder who recently passed away unexpectedly.

<u>Things that have been achieved:</u>

- Weekly swing inspections.
- Successful firework display.
- Request from Rhinos cricket club to re-establish cricket in the village. Initial response drafted for reply.
- Inspection of pavilion roof resulted in the proposal that there is a need for extensive works. Quotes being obtained.

<u>Things that require support / response from WPC:</u>

	• Future use of the recreation field and buildings, currently known as FCC. • Progression of Rhinos proposal. • Fixing of pavilion to maintain it as a community asset. • Taking over water supply. **<u>Things planned for next period / future</u>**: • Working party (when conditions right) for pond and field area. • Mending / replacement of pavilion roof. It was suggested thar DA contact Dunchurch Parish Council (or others) as they may well have a licence agreement for an outside cricket club that they would be willing to share	DA
10	**HIGHWAYS UPDATE** Already covered in meeting.	
11	**FOOTPATHS UPDATE** Already covered in meeting.	
12	**ENVIRONMENT** Allotments – c/f to next meeting. Martyn's Law – project team have met and dates assigned to identified activities. Neighbourhood Watch – no updates to report. First Aid Training – c/f to next meeting.	
13	**PARISH MAINTENANCE** Street lighting, solar update: already covered in meeting. Telephone box repairs (Sawbridge and Flecknoe): carried forward. Bench replacement: already covered in meeting.	
14	**CORRESPONDENCE** KP had been in contact with parishioner from Birdingbury who are looking at upgrading their playground equipment and had asked to see a copy of our National Lottery application. All agreed this was acceptable providing personal data was removed (action completed 13/11/26).	KP
15	**FINANCE** Bank reconciliation: this was signed by CM. KP to get JL to sign and load onto website. Expenditure summary report and planned expenditure report provided. 2027/2028 proposed budget: this has been provided by JL and will be updated with feedback/approval at January meeting.	KP JL

16	**CLERK'S UPDATE** Data protection policy: CM has provided for councillors to review, this should then be approved at the next meeting. A question was raised over data retention periods and it was agreed KP to ask WALC for advice. New guidance relating to planning applications: this had been issued to all councillors and must be taken into account when new planning applications are received.	CM KP
17	**DEVOLUTION** DA reported that Warwickshire decision has been pushed back to 2028.	
18	**AOB** Nothing was raised.	
19	**ITEMS FOR NEXT AGENDA** Data protection policy approval. Financial regulations approval. Solar update. Cricket field status and potential new team. Budget/precept approval.	

Meeting closed at 9.34 pm

Signed and dated:

Chair, Wolfhampcote Parish Council

Date of next meeting: 7th January 2027.