MOULSFORD PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10th JULY 2019, AT 8:00pm IN THE PAVILION, MOULSFORD

Cllr Bryan (Vice Chair) Cllr Twibell Cllr Baker (Chair) Cllr Sachse Cllr Simpson Cllr Elvy Cllr Gray Mr Crabbe PRESENT:

Mr Colver

Mr Hayward Mr G Twibell (parish clerk)

1.	Apologies For Absence None.	
2.	<u>Declarations Of Interest</u> Cllr Baker declared an interest in planning application P18/S3748/FUL and will not take part in related discussions or voting.	
3.	Minutes Of The Previous Meeting Cllr Sachse proposed that the minutes of the parish council meeting on 12th June be signed by the chair as a true record. Seconded by Cllr Bryan.	
4.	 Reports From District and County Council Cllr Simpson reported that SODC was currently reviewing the previous administration's local plan with view to making revisions leading to a land supply of 9.7 years which should end some concerns over speculative developments. She also underlined the importance of neighbourhood plans to fighting development. Cllr Baker agreed to investigate further. Cllr Gray reported that SODC and OCC were working well together locally. Cllr Gray requested contact details of all new councillors. Clerk to supply. 	Cllr Baker Clerk
5.	Planning Applications and Enforcement P18/S3748/FUL Land east of A329 and north of Cranford Lodge, Moulsford. New farm shop, cafe and sports field. Cllr Bryan welcomed applicants Messrs Colver and Crabbe and explained that while reconsidering the application had been disallowed under the six-month rule, this had changed with the receipt of a new and amended planning consultation from SODC. Mr Hayward felt the farm shop component was a positive step, but expressed concern over the sports field, in particular any addition of changing facilities and lighting. Though emphatically ruled out by the applicant, Mr Hayward felt the site operator may insist for safeguarding and health and safety reasons. Cllr Bryan said the parish council had an opportunity to add binding conditions to any response it might make. Mr Hayward also questioned the status of the land: would it remain agricultural or change to educational or another purpose? Mr. Crabbe the landowner insisted the land would remain agricultural and restated his intention that there be no lighting on the site. The council will reconsider and submit its response by the 15th July deadline, and potentially apply conditions as suggested by the planning officer. MPC: Under consideration SODC: Under consideration P19/S1887/FUL Old Laundry Cottage, Moulsford, OX10 9HR Change of land use and construction of a hard-surfaced tennis court with surround	
	fencing. MPC: No strong views SODC: Under consideration	
6.	 Matters from the Floor Mr Hayward noted that concerning planning conditions, unless they were binding and in writing, experience has shown applicants often ignore them once permission is secured. 	
7.	 Actions From Previous Minutes Completed: Clerk circulated earlier farm shop/sports field plans, beginning with Cllr Elvy. With input from Cllr Sachse, the clerk responded to SODC's cleaning request, citing the footway along the Great Meadow wall, and the corners of Glebe Close and Meadow Close as areas warranting special attention. Cllr Baker reported Underhill ambulance access difficulty to Cllr Gray. The council agreed no meeting in August, with the next on 11th September. 	

	 The Clerk had returned the necessary AGAR paperwork to the external auditor and posted the required notice of the exercise of public rights, with the period of accounts inspection starting 20th June and concluding 1st August. Mrs Bellis has kindly agreed to act as the council's internal auditor. Ongoing: 	
	 Clerk unable so far to secure a parish boundary map with permission to publish. Cllr Baker will research another angle. 	Cllr Baker
	 Cllr Gray had reported to highways the Underhill parking problems and related emergency ambulance access issues. No response as yet. Will chase. With the current scale of development putting increased pressure on primary and secondary schools, local children are having to travel further and further out to 	Cllr Gray
	 find placements. Cllr Gray is pressing for an education meeting with other local authorities and OCC education officers. Cllr Gray still pursuing the resurfacing of Ferry Lane. The work remains on the todo list but is dependent on timing and workload of the repair team if the job is to 	Cllr Gray
	be economical. It will involve some match funding from the parish council.	Cllr Gray
8.	 Pavilion Management Committee (PMC) Update Waste disposal had been discussed, Cllr Bryan raising MEC's wish to use more environmentally sensitive methods. This and other matters could be more easily dealt with by more frequent tripartite committee meetings. Cllr Baker to progress. 	Cllr Baker
9.	 Moulsford Events Committee (MEC) Update Cllr Elvy reported that little if any surplus was being made at Friday socials, largely due to overheads, but predominantly hire and cleaning fees. 	
	 Had apparently been problems with people bringing their own glassware to events through concerns over breakages. Cllr Bryan to clarify with PMC as private hirers often did the same without objection. Clerk to check insurance implications. 	Cllr Bryan Clerk
10.	Playground Maintenance/Upkeep Cllr Baker summarised the recent breakages, rotten timbers and items of equipment withdrawn from use for safety reasons. There was now an ongoing dialogue at senior level with the supplier/installer Handmade Places aka Broxap. The supplier had arranged a third-party inspection of the equipment which had determined the extent of the damage and made recommendations about fencing off some parts to prevent use and about subsequent repairs/replacements. The manufacturer's response is awaited before further action.	Cllr Baker
11.	Reports/Correspondence/Other Matters. From The Clerk The two allotment holders affected by the anticipated sewage plant works have agreed to move to the two currently retained plots. Pinelog unable to make roof inspection on 2nd July. Now rearranged for 16th. Driveway lighting. Clerk has handed over materials and some ready-made filters to Mr. Hughes (caretaker) to progress, under guidance from PMC. From Cllr Sachse Mentioned cracking in the new posts along the pavilion driveway. Was assured this is an entirely natural process of the timber responding to its environment. Reported an abandoned car in the allotment/garaging area. The clerk explained this has previously been reported to SODC for removal but no action was taken. Highlighted tree/shrub maintenance along the driveway was due. Clerk to action. Expressed a preference for dealing with planning applications online and by email. Subsequent discussion revealed all would prefer to work that way, with paper plans held by the clerk and available on request. Queried SODC's complex Underhill sewage charges. Clerk to clarify. From Cllr Baker Mentioned some recent herbicide spraying along the north side of Ferry Lane. Will raise informally with the householder. From Cllr Bryan Pointed out the need to build up and maintain a cash reserve for contingencies. The clerk observed that it was common practice to retain at least 50% of the annual precept for such purposes. Clerk will clarify the financial position once new bank statements are received.	Clerk All note Clerk Cllr Baker
12.	 Treasurer's Report/Budget The clerk presented both a monthly financial statement and a budget of actual and anticipated income/expenditure for 2019/20 (both attached) and invited comment on the format and content of both. 	All

13.	• None	
14.	• Next meeting 8:00pm, Wednesday 11 th September, 2019, Moulsford Pavilion.	
	The meeting closed at 10:21pm.	
	Signed: Dated:	

Moulsford Parish Council

July 2019

RECEIPTS

9 10 11 12	Voucher Code	Voucher
Playground Maintenance Parish Council Insurance Clerk's PAYE Grounds Maintenance	Code	Code
12/06/2019 12/06/2019 12/06/2019 19/06/2019	Date	Date
Current Account Current Account Current Account Current Account	Bank	Bank
1411 1412 1413 1414	F Cheque No	Receipt No No re
Spanner & Safety Tape Insurance Parish Clerk Salary Recreation Ground Strimming	PAYMENTS Cheque No Description	t No Description No receipts this month
D. Wilkins Came & Company G. Twibell Garden Wild	Supplier	Supplier
y × × ×	VAT Type	VATType
37.09 1,353.28 539.20 80.75	Net	Net
0.00 0.00 0.00	VAT	VAT
37.09 1,353.28 539.20 80.75	Total	Total

No Payments this month from Deposit or Project Account

Total

2,010.32

0.00

2,010.32

Moulsford Parish Council BANK ACCOUNTS

GRAND TOTAL (Banks and	Cash	Total in Banks	Current Account Deposit Account Projects Account
£7,974.66	£50.00	£7,924.66	£4,348.25 £1,715.28 £1,861.13

Net Income/expenditure	I otal expenditure
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1 of 1

Net Income/Expenditure 5,643.64	
4 -16,245.69	,
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VAT incurred on these Total expenditure Net Income/expenditi	

MPC Budget 2019-20.xlsx

			i de co	Rec Ground	Pavilion			EXPENDITURE Parish Council			Parish Council		NCOME	
	Total Expenditure	Small Projects Outside Budget agreed by PC sub total of projects	Car Park Refurbishment/ Driveway lighting New Website Ann Packer Picture	Rec Maintenance (Hegdelnsp.WildlowerMoles) Grass Cutting Dog Bins Playground Maintenance	Allotment lease/maintenance/water Churchyard Maintenance Regulatory Compliance Grass Verge cutting Email/Website Maintenance	Photocopying Petty Cash Memberships/Training Subscriptions/Licences	PWLB Morrgage Insurance Pays Rec Gnd Clerks PAYE Payroll Services Audit Fee	Flection Services	Total Income	Moulsford News Advertising VAT Refunds Pavilion Lease Events Committee Fundraising Adjustments			Detail	
	11,604.16	0.00	1,000.00 200.00	1,200.00 1,000.00 130.80 100.00	100.00 200.00 0.00 384.04	0.00 130.00 157.55	3,908.82 1,369.11 1,659.84 64.00 0.00	0 00	17,247.80	750.00 750.00 224.26 1.00 1,500.00	13,750.00 384.04 9.50			Actual 2018/19
	38,482.73		26,700.00 0.00 200.00	1,200.00 1,000.00 130.80 100.00	100.00 200.00 0.00 450.00 60.00	0.00 150.00 250.00	3,908.82 1,369.11 2,100.00 64.00 100.00	00 00	22,237.04	750.00 5600.00 1.00 1,500.00	14,000.00 384.04 2.00			Estimate 2019/20
	2,070.22 27,072.72		N)			115.81	1,954.41		7,172.64	172.50	7,000	Apr		
			26,688.62	93.50		85.00 85.00			5,857.57	5,473.36	384.04 0.17	May		
	2,346.35			32.74	384.04	37.09	1,353.28 539.20		0.00			Jun		
	0.00								1.00	1.00		Jul		2019
	0.00								0.00			Aug		
	569.20				30.00		539.20		0.00			Sep		
	1,954.41						1,954.41		7,000.00		7,000	Oct		
	0.00								1,500.00	1,500.00		Nov		
	539.20						539.20		0.00			Dec		
	0.00								0.00			Jan		
√T incurred o	63.00					63.00			0.00			Feb		2020
VAT incurred on these payments	569.20 34,594.66		N		30.00		539.20		2		<u> </u>	Mar		> ≾
yments	4,594.66	0.00 0.00 0.00	26688.62 0.00 0.00	93.50 0.00 32.74 0.00	60.00 0.00	0.00 37.09 263.81	3908.82 1353.28 2156.80 0.00 0.00	0 00	21,531.21	172.50 5,473.36 1.00 1,500.00	4,000.00 384.04 0.31		Date	Year End Actual to
	-3,138.07	0.00	-11.38 0 -200	-1106.5 -1000 -98.06 -100	-40 -200 -60	0 -112.91 13.81	0.00 -15.83 56.8 -64 -100	-100 00	-705.83	-577.50 -126.64 0.00 0.00 0.00	-1.69 0.00		Actual	Variance Estimate/
	15,967.06		13803 1000 200	98.06	30	25	747 64		254.50	250.00	4.50		Expenditure to Year End	Expected Income/