

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

P0 Full Council Meeting of Abinger Parish Council

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Parish Council that will take place at **Okewood Hill Village Hall** on **Monday 27th November 2023 commencing 7pm**

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

B Anderson
Clerk to the Council

10th October 2023

The Public Bodies [Admission to Meetings] Act 1960 provides that meetings of local councils shall be open to the public. Provision is made for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest. Items which appear in Part 2 of the agenda are submitted for consideration when members of the public may, by resolution, have been excluded.

Agenda

ITEM	TITLE	LEAD
1	Attendance and Apologies for Absence - Recommendation: To accept apologies and reasons for absence.	
2	To receive any declarations of interests in respect of any items on the APC and APRGC agendas Recommendation: to receive any declarations of interest.	
3	PUBLIC QUESTION TIME (5 minutes) - <i>prior notice of any question to your Parish Councillor please</i>	
4	Approval of the Minutes of the meetings of the Parish Council held on 16th October 2023 Recommendation: The Council to approve and the Chair to sign as a correct record, the minutes of the annual council meeting of the Annual Parish Council held on 16th October 2023	Chair/ Councillors
5	Matters Arising from previous Minutes (For information only) .	Clerk
6	Chair's announcements - Recommendation: To consider the information and action as appropriate.	Chair
7	To receive Clerk's financial report and to authorise issue of cheques – Recommendation: (a) Approve bank reconciliation for Period 7 October 2023 (b) Approve payments for November 2023 (c) Review and approve 2024/2025 Budget & 2024/2025 Precept request.	Clerk/ Councillors
8	2023/2024 Pay agreement – Recommendation - Councillors to (a) note the agreed pay scales for 2023/2024 for the Parish Clerk (b) Approve and sign the amended NatWest standing order for the Clerk's pay.	Clerk/ Councillors
9	Forest Green works 2024/2025 – Recommendation – Councillors to approve the quote (£4568) from DTAS for 2024 FG haymaking.	CLlr LNS
10	APC Policies & Risk Assessment– Recommendation – Councillors to be review and approve the updated APC Policies and Risk Assessment.	CLlrs
11	Forest Green Working Group – Recommendation – Councillors to discuss update from CLlr LRS	CLlr LRS
12	Playground Inspections- Recommendation – Councillors to review/discuss any works needed from the August 2023 inspection reports.	CLlrs

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ITEM	TITLE	LEAD
13	Defibrillators – Recommendation – Councillors to review/approve the quote for £73.50 + VAT for a defib pad for Okewood Hill.	Clerk
14	Date of next meeting Parish Council: Monday 22 nd January 2024, 7pm - Venue to be confirmed.	Chair
15	To consider excluding the public from the remainder of the meeting having regard to the nature of the business to be discussed.	Chair

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.