



MANSTON PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Manston Parish Council at 7.15pm Monday 1th December 2023 at Manston Village Hall, Manston, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 13th NOVEMBER MEETING**
4. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**
 - a) **Authorisation of payments** – To approve the monthly payments, 2 Cllrs to sign the cheques.
 - b) **Setting up Unity Bank with authorised signatories**
 - c) **Natwest Bank – discuss whether or not to retain it for the time being**
 - d) **Bank Reconciliation** – If available - To receive the bank reconciliation, 2 Cllrs to sign the reconciliation.
 - e) **Auditor** – To discuss the appointment of a new auditor
 - f) **Budget** – Discuss as necessary
5. **CHAIRMAN'S REPORT** – To receive the report.
6. **PLANNING** - to consider and note applications/decisions made from TDC including any late applications due to expire.

Applications:

No applications have been circulated this month

Applications commented on under The Scheme of Delegation:

No applications commented on under the Scheme of Delegation.

Decided Applications: No decided applications have been circulated this month

Possible future applications – update as appropriate

- a. **Preston Caravan Park – consultancy stage**
- b. **Westwood Village – consultancy stage – situated on land between Haine Road and Manston Court Road. A Pre-App meeting was held a few days ago with Iain Livingstone and Annabel Hemmings and Andrew Storey (for the developer)**
- c. **Humbers Mill – update – land from Manston Court Road to Nash Road and Manston Road near the Margate Cemetery**

7. HIGHWAYS – to note any updates/issues:

- a) Public Rights of Way
- b) 20 MPH limits
- c) Discussion of the Highway Improvement Plan and meetings held with KCC Highways and KCC Councillor Derek Crow-Brown

8. MANSTON PARK – to receive the park check.

9. MANSTON PARISH VILLAGE HALL – notice board is deteriorating.

To approve obtaining quotations to replace the ancient notice board.

10. D-Day 80 6th JUNE 2024 – decision required to mark the occasion if no decision was taken at the November meeting

11. INDIVIDUAL REPORTS TO NOTE – to receive the reports

- a) County Councillor
- b) District Councillors

12. ANY OTHER BUSINESS

13. PUBLIC QUESTIONS/ITEMS FOR THE NEXT AGENDA – Meeting to be adjourned **(if necessary)** for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent, please email manstonparishcouncil@gmail.com with any contributions relevant to items on the agenda.

14. DATE OF NEXT MEETING

Monday 13th January 2024 - 7.15pm.

The Chairman

3rd December 2023