

Bourton-on-the-Water Parish Council

Minutes of a Meeting of the Parish Council held at 7.00pm on Wednesday 6th December 2023 in the Windrush Room at The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman), Cllrs S Coventry, L Hicks, A Davis, B Hadley, M Macklin, M Samuel, S Tapper, J Wareing, L Wilkins and B Wragge.

In Attendance: Sharon Henley, Clerk. PCSOs Graham and Allen.

Members of Public: 4

The Police: Residents were urged to secure their homes as burglaries historically increase at this time of year. The next Police Point would be on 12th December between 10 and 11.00 hours and the mobile police station on 11th December in Bourton.

Cllr Roberts asked about vandalism of trees at Jubilee Orchard and the PCSOs were following this up.

Public Session:

A local business owner spoke about coach parking and stated that businesses were able to fund a one-year arrangement for parking on the industrial estate. Businesses were looking for Parish Council support to find a suitable drop-off and pick-up point in the village.

A resident highlighted the high cost of providing planters and benches outside The Willow pub at £30-40,000 and comments made on social media. The Chairman advised that the scheme was to stop motorbikes parking and provide a seating area for people using the bus. The funds were being provided from CDC's Tourist Levy and their public consultation gave residents an opportunity to vote on various project options. This was the top choice. The Parish Council had provided a cost estimate to Cotswold District Council which was based on a previous estimate for work to the Village Green. Project costs could change and were still under discussion.

County Cllr P Hodgkinson was not present and the Chairman read out his report:

Any Highways-related matters must now be reported via www.fixmystreet.com and the sender would be kept informed on progress.

White lining work had been delayed in Bourton and other areas and was being chased. The delays had been escalated to the Cabinet Member for Highways.

Coach parking - the meeting between the Parish Council, Cllr Hodgkinson and GCC Highways on 5th December heard about a suggested proposal involving coaches coming into Lansdowne and using Moore Road to get back onto Station Road. Cllr Hodgkinson highlighted that he had £10,000 allocated to stopping tourists/non-residents parking in residential streets as part of his Highways Local budget. However, if this money was used to resolve the coach parking issue then the parking project could not happen, so he awaited advice on the Parish Council's priorities.

District Cllr J Wareing – Bourton Village:

EV charging points had still not been installed in the Rissington Road car park due to difficulties with CDC's contractor but should be installed before Christmas. Cotswold Homes Solar scheme, a reminder that householders in the district could benefit from £250 for solar panels.

The Overview and Scrutiny Committee agreed to go ahead with the proposal to bring back many services by Publica to in-house. Cllr Hicks asked whether Village Warden post would exist next year as he was employed by Publica and funded by the Tourist Levy.

Cllr Wareing was asked about the possibility of charging a Tourism Levy across the district to fund the affordability gap for young people but there was no legal mechanism for this.

District Cllr L Wilkins – Bourton Vale:

CDC were looking at their budget strategy and ways to trim the budget. They were looking at ways to speed up the planning process as government specified times were only just being met.

23/207 Apologies for absence: Cllrs J Jowitt and L Launchbury. County Cllr P Hodgkinson, Steve Cotton-Village Warden.

23/208 Declarations of Interest. Cllrs Samuel and Tapper declared a pecuniary interest in coach parking as local business owners as per agenda item 23/221 and did not take part in discussions or voting.

23/209 Approval of the draft minutes of the 1st November Parish Council Meeting. As per version 2, it was agreed to correct item 23/198(2) from Taplin to Tapper. APPROVED with this amendment.

23/210 Matters Arising: There were none.

23/211 Clerk's Report:

1. An informal update would be provided by Pegasus Homes on pre-application plans for the old Co-Op site. Cllrs Hicks, Hadley, Samuel, Davis, Roberts, Wareing and Macklin to attend at 17.30 hours on Wednesday 13th December.
2. Jubilee Garden of Remembrance: One additional quote had been received for the clearance and replanting but costs were much higher than the previously approved amount. The grounds maintenance contractor had been instructed to complete the work as soon as possible. Planting to be lavender, grasses and hebe, dependent of gaps once weeded and cleared.
3. Items approved under Clerk's delegated authority inbetween meetings:
 - a. The Cottage door repair – committee approved £250 + VAT but revised costs were £488 + VAT due to additional work being required once the contractor Equinox was on-site.
 - b. Cemetery tap required replacement at £120 parts and labour by Callum O'Leary.
 - c. Replacement kettle for GMCC £32.99 from Amazon.
4. The Clerk thanked Alan Pountney for his hard work with the PA system at events over the last few years. He had now retired from assisting from future events. A letter of thanks to be sent.
5. The lease for The Cottage was being assigned to a new entity following a change at Kate's Home Nursing, as per advice from solicitor. Kate's were funding legal costs.
6. Filming – to note both requests for filming at the Village Green discussed at the November meeting did not proceed.
7. Civility & Respect Training: Cllrs Hadley, Launchbury, Macklin, Roberts & Samuel had completed the training. The Clerk to chase access for Cllr Davis.
8. There would be a Staff Christmas breakfast on 18th December and the office would be closed for part of the morning.
9. War memorial repair: CDC Listed Buildings consent included a condition for the repair that they required details of the stone. This had been supplied and the contractor had been instructed but lime mortar should not be used in cold weather so work to be completed in the spring.
10. Jay Mosson to complete gutter repairs at GMCC w/c 18th Dec and to investigate dripping from guttering around the side door.
11. The Clerk attended the GAPTC Clerk's Networking event. Highlights included a training session on VAT and meeting the new CEO Chris Haine. The Clerk to invite Chris to a future Council meeting.

23/212 Planning Committee:

1. To discuss/vote on any issues raised at the meetings held on 8th and 29th November. The planning appeal relating to Grafters would be heard by CDC on 12th December. Cllr Davis was attending to observe and Cllr Wilkins to speak on behalf of Lower Slaughter Parish Council.

23/213 Village Environment Committee

1. To discuss/vote on any issues raised at the meeting held on 8th November.
2. Christmas Tree:
 - a. Update on Christmas Tree installation and take down from working group. Cllr Hadley reported that the installation went smoothly, and the tree looked good. The Clerk to write to Hacklings to thank them for collecting tree and providing a telehandler. After Christmas, the tree to be cut up by the supplier on Saturday 13th January and the trunk and chips taken back to re-use. Cllr Hadley to contact Hacklings to make arrangements.
 - b. To approve a donation of £50 to St Lawrence PCC for use of PA system. APPROVED. The Clerk to write to the church to thank them. The Clerk to add consideration of purchase of a PA system to the VEC agenda, approx. cost £250.
3. Cemetery & Burials
 - a. To consider a request relating to a reserved Cemetery plot (Paper 1). The Council considered a request for a burial plot purchased in 1961 for £2 and which remained vacant to be returned to the Council in exchange for a cremated remains plot. This would be in accordance with advice from the ICCM. APPROVED.

- b. Scribe Cemetery software (Paper 2): To approve costs of £777.60 per annum from April 2024 to be added to the budget. APPROVED. The Clerk to ask for a fixed cost for 5 years or a maximum percentage increase.
- 4. Trees – to approve the following costs:
 - a. T111 field maple at Piece Hedge allotments £475 + VAT (Paper 3). This work was requested as the tree was shading out some allotment plots. APPROVED.
 - b. T73 willow tree encroaching on War Memorial (Paper 4). This tree was identified as requiring work during the recent Village Green risk assessment by Cllrs Hadley and Roberts. £340.40 + VAT APPROVED.
 - c. Tree Survey for 2024-25 (Paper 5): To approve costs of £1,267.50 + VAT to be added to the budget and survey to be booked with contractor for April 2024. This is to produce a survey listing all trees that require work, to follow up surveys from 2021 and 2022. The contractor to be instructed to carry out work in the next financial year as advance booking is required. APPROVED.
- 5. Surfacing works to Periwinkle Bank (Paper 6): To approve amended quote from Cotswold Surfacing Co at £10,560 + VAT, to be funded from the Tourist Levy. The amended quote included edging to make the path more robust. CDC had agreed for this to be funded by the Tourist Levy. APPROVED for the contractor to be instructed.
- 6. Planters and seating around trees in the area in front of The Willow pub, to be funded by Tourist Levy.
 - a. Cllr Samuel to report on progress with planter quotes (Papers 7a-d). Cllr Samuel approached various contractors but required clarification on the required specification.
 - b. To agree specification for paving quotes. To be added to the VEC agenda to create a working party to take this project forward.
- 7. Environmental Action Working Group: To note no further meetings are to be scheduled at present. The Clerk to contact non-council members of the EAWG to explain that activities are paused as the Parish Council does not have the capacity at present. Cllr Hadley to confirm the current members.

23/214 Youth & Wellbeing Committee

- 1. To discuss/vote on any issues raised at the meeting held on 6th November. No additional issues were raised.
- 2. Youth Club (Paper 8):
 - a. To note letter from Inspire to Aspire and agree a response. The providers wrote to advise that they would like to end the current arrangements either at the end of December or the end of January. It was agreed that the final session should be held on Friday 15th December. An announcement to be included in the Bourton Browser and on social media.
 - b. To agree actions to provide future Youth Club provision. The Parish Council hoped to re-launch the Youth Club in the spring. Cllr Launchbury was investigating options for a new organisation to run the sessions.
 - c. To confirm bookings required for the Baden Powell Hall and arrangements for invoice payment. Council confirmed that the hall would not be required for January to March so the invoice for this period would not be paid. The Clerk to check availability for Tuesday and Wednesdays at the Baden Powell Hall.
- 3. Rye Crescent Play Area: To agree to obtain quotes for clearance of existing equipment and new play equipment. Cllr Hicks reported that the working party was making progress and the land was now in PC ownership. Equipment had been selected for both able and disabled children and the Committee/working group would like to approach three contractors for quotes. Men in Sheds were to be asked to make benches. £32,000 was available for the project to be used a grant match-funding. Council APPROVED for contractor quotes to be sought.

23/215 GMCC Committee

- 1. To approve quote from AGW Wakefield Heating & Plumbing at £340 – to install a standard type white gas meter box with back plate and front access panel to be adapted to cover the iron pipe work / control valve. Box to be locked with a standard meter box key and that would allow access to authorised persons if required. To be funded by GMCC H&S Earmarked Reserve. This was as per the recommendation from the Police following a recent incident. APPROVED.
- 2. To approve an application to CDC's Community Infrastructure Capital Grant Scheme for a total of £10,000 (deadline 8th January). 20% match funding of £2,000 to be provided from the GMCC's Health

and Safety earmarked reserve. Grant to fund part of the work for loft clearance and insulation which was a recommended action from the 2021 Fire Risk Assessment (Papers 9a, b, c & d). It was noted that grant funds must be spent by 8th March 2024. Quotes had been received for £53,723 + VAT and £20,919 + VAT with a third quoted awaited. Council APPROVED a grant application to be submitted.

3. SSER Resilient Communities Fund grant application (Paper 10): To review additional quote for electric generator and agree further actions. The contractor did not provide a quote for an electric generator but gave additional information on gas powered generators, including that it was likely that the phasing out of gas networks was many years away. Cllr Roberts proposed that this project did not go forward due to concerns about on-going running costs and maintenance. This was NOT APPROVED. Cllr Hadley to produce a paper with reasons for taking the project forwards, including a cost analysis.

23/216 Highways Committee

1. To discuss/vote on any issues raised following the meeting on 20th November. No additional items were raised.
2. To approve purchase of 12 'no waiting' bollards at a cost of £129.99 inc VAT from Amazon, to be funded from the Contingency budget. These were for use at events. APPROVED.
3. Servicing of flood emergency equipment (Paper 11): To review quotes and select a contractor for 2 yearly servicing. Five contractors were approached but only two quotes were received, with all prices excluding any repair charges. The quote from Cleeve Garden Machinery at £659 inc VAT was APPROVED.
4. GCC Highways quote for additional parking enforcement hours (Paper 12): To agree dates for additional hours to be purchased and approve quote. Funds to be requested from CDC's Tourist Levy. It was noted that £5,000 had been included in the draft 2024-25 budget with £5,000 to be requested from the Tourist Levy. However, the total cost of providing additional hours between 18th March and 3rd November 2024 was £17,664.90. Council APPROVED a total of £12,664.90 to be requested from CDC's Tourist Levy and £5,000 to remain in the Highways budget for 2024-25. GCC to be informed of the requirement for additional hours.
5. GCC Highways funding from 2024-25: To receive update from Cllr Wilkins on proposals for shared funding. Each County Councillor will receive £30k to be allocated to projects requested by Town and Parish Councils. The usual Highways-provided services would not change but any additional projects would be funded from this budget, with match funding being required from the relevant Town or Parish Council.

23/217 Policy documents:

1. Grants Policy (Paper 13): To agree policy and amounts for small and large grants for 2024-25 (deferred from previous meeting). The draft budget did not include monies for large grants so the draft document reflected this and it was agreed this should be the policy for 2024-25. A small grants budget would be available of £8,000, increased from £6,242 in 2023-24. APPROVED.
2. Contact with the Press, Media & External Organisations Policy (Paper 14 – new policy). It was agreed to amend item 5.3 to read 'As a courtesy, whilst not legally required, we would appreciate being notified in advance of filming or taping of Council meetings.' With that amendment the policy was APPROVED.
3. Biodiversity Policy (Papers 15a & b – new policy).

GAPTC advised all Town and Parish Councils of the legal requirement to complete their first considerations under the 2021 Environment Act by 1st January 2024. GAPTC/SLCC produced a model document to meet this requirement and the policy and action plan was based on that. The policy was APPROVED for adoption.

The VEC Committee to take forward development of actions under this policy to report back to Council in 3-4 months' time. To be added to the VEC agenda in January. Cllr Davis to take back questions to GAPTC and SLCC on how much funding was expected to be required for work under this policy.

23/218 Finance & Governance Committee

1. To discuss/vote on any issues raised following the Extraordinary meeting on 20th November. No additional items were raised.
2. To approve proposal by Cllr Roberts to elect Cllr Samuel to replace Cllr Wareing. APPROVED.
3. Draft budget for 2024-25 (Paper 16):

- a. To note St Lawrence PCC response to proposed budget figure for 2024-25. The PCC accepted the proposed payment of £1,200 for tools and equipment for their volunteers to carry out grass cutting at St Lawrence Churchyard during 2024-25.
 - b. To note amount agreed above in Grants Policy for 2024-25 budget. This was noted as per item 23/217(1).
 - c. To approve budget, agree amendments or defer decision until January meeting. Council to agree the proposal to draw down £10,000 from General Reserves as per 2023-24 to balance the budget. APPROVED. It was agreed to defer approval of the budget to the January meeting.
4. Precept Request to CDC 2024-25 (Paper 17): To note Council Tax Base and draft precept request figures. To approve amount to request if budget is agreed at item 3. Council noted the new Council tax base figure for 2024-25 of 1,765.7 which was a slight increase on the 2023-24 figure of 1764.2. The draft precept calculations were reviewed and the amounts were agreed in principle but Council DEFERRED a final decision until the January Parish Council meeting.
 5. Community Activity Support Earmarked Reserve: To approve committee recommendation that the balance of £2,002.18 is transferred to the Rye Crescent earmarked reserve for new play equipment. APPROVED.

23/219 Finance:

1. To consider and approve the schedule of payments up to 6th December 2023 (Paper 18a). The invoice for the Baden-Powell Hall was included but NOT APPROVED following discussions at item 23/214 2(c). All other payments were APPROVED.
2. Authorise cheques to be signed at the meeting and BACS payments to be ratified. There were no cheques. BACS payments to be authorised and signed by Cllrs Roberts and Hicks.
3. Finance update from the Clerk. It was confirmed that all actions from the F&G Committee had been completed as follows: To open a Unity Trust Instant Access Savings account and transfer funds from the Unity Trust Current Account to leave an approximate balance of £40,000. Balances to be checked every two weeks. A new one-year bond was opened with Redwood Bank following the expiration of the previous one-year bond. An additional £35,000 was transferred to give a total balance of £85,000. The CCLA account had an additional £30,000 transferred to give a balance of £85,000.
3. To note the bank reconciliation dated 30th November (Paper 18b), the Summary Report (Paper 18c), Financial Forecast to 6th December (Paper 18d) and Reserves Report (Paper 18e). NOTED.

23/220 Village Green Hire: To approve any requests received: No requests received. Bookings for next year to be on the February agenda.

23/221 Coach Parking: To receive an update from the Highways Committee following a meeting with GCC Highways and County Cllr P Hodgkinson to explore new privately submitted proposals. Cllrs Samuel and Tapper left the room following their declaration of pecuniary interests at item 23/108.

An on-line meeting was held on 5th December. Suggestions of a one-way system for coaches were discussed, to include Lansdowne and Moore Road, with a drop-off point in the High Street. Coaches would exit onto the Fosseyway only via Station Road and would not be able to use Meadow Way or the industrial estate. Around £30,000 would be required for Traffic Regulation Orders. Cllr Hodgkinson had £10,000 and £15,000 was available from Tourist Levy monies.

The private proposal from two Bourton business owners also included providing free coach parking on Hacklings land at the industrial estate to be funded by local businesses for one year. The plan could only go ahead if there were designated pick-up and drop-off points in the village. As this proposal was not included on the agenda it would be discussed at a future meeting.

The Chairman suspended Standing Orders and a member of public spoke about coach movements. They suggested that Moore Road and the High Street would need to be one-way as bus 801 would be more frequent. A shuttle service would involve getting on/off buses and may need a double-decker bus but there would be a cost. Normal park and ride arrangements would take people arriving in cars rather than coaches and perhaps the village needed a park and ride for cars.

It was acknowledged by councillors that the proposals would affect residents of Moore Road and Lansdowne. Moore Road was currently the only place for people working in the village to park.

An Extraordinary Meeting was planned for 19.00 hours on Thursday 14th December to discuss the private proposals for coach parking and agree next steps, to include a public session. *NB this was changed following the meeting to 19.00 hours on Monday 18th December due to availability of the Windrush Room.*

Cllrs Samuel and Tapper re-joined the meeting following this item.

23/222 Parish Council open evening with Residents to discuss traffic flow and parking: Following discussion at 23/067 June Council meeting, to agree arrangements (deferred from the November meeting). DEFERRED.

Two members of public left the meeting at this point.

23/223 Tourist Levy:

1. To review current information on project funding and agree any amendments required to spreadsheet (Paper 19). The Clerk advised that CDC would be transferring across to the Parish Council the £55,000 for the top three projects. The total sum held by CDC from 2023-24 for allocation to projects was £84,884, so £29,884 was left to allocate.
2. To agree any additional projects to be requested from 2023-24 monies and estimated costs. As per discussions at 23/216(4), £12,664.90 to be requested for additional parking enforcement hours.

23/224 10k Run on Sunday 25th Feb 2024 from 09.30-11.30am (Papers 20a, b, c & d): To review plans and agree any comments to submit to organisers and GCC Highways. There were no comments and the arrangements were APPROVED.

23/225 CDC's Consultation on Polling District & Places (Paper 21a, b & c): To agree a response. The Clerk to submit a comment to request 'no amendments'.

23/226 CDC's Budget Consultation 2024-25 (Paper 22): To agree a response. The Clerk to submit a comment 'The Parish Council is unwilling to unreasonably shoulder the burden of the financial difficulties of the higher authorities by increasing the precept on behalf of the residents'.

23/227 To plan an informal Christmas get-together for Councillors, Volunteers and Staff. The event to be held at 18.30 hours on Wednesday 20th December in the Windrush Room.

23/228 SLCC Practitioners Conference 31st Jan-1st Feb 2024 (Paper 23): To consider request from the Clerk to attend. Costs of £360 + VAT plus mileage were APPROVED from the Training and Contingency budget. The Assistant Clerk to be asked to Clerk the Planning meeting on 31st January.

23/229 Neighbourhood Plan Working Group (Papers 24a & b): To receive notes from meetings on 2nd and 21st November. Cllrs Davis' notes from both meetings were in Dropbox and resources available had been discussed prior to recruiting non-councillor members. Another on-line to be held on 7th December and Cllr Davis to circulate the link.

23/230 Reports from representatives on Outside Bodies:

Cllr Davis was now a member of the GAPTC Executive Committee and met with Chris Haine, GAPTC's new CEO. Their AGM included a motion for adoption of public open spaces, proposing that NALC should formally adopt a policy and lobby government. Instead of estate management being managed by private companies they should be adopted by Councils.

Cotswolds National Landscapes – to note that AONBs and National Parks had been re-named as National Landscapes, as per the proposal led by CNL.

23/231 Correspondence:

1. Request from Sunflowers (Paper 25a). The request to continue maintaining the smaller raised flower bed in the village was APPROVED. The Clerk to inform the grounds maintenance contractor.
2. Letter on use of Tourist Levy funds (Paper 25b). The author disagreed with the choice of three projects selected and would like to see the funds spent on Youth provision. The Clerk to respond to advise that there had been a CDC public consultation on the Tourist Levy projects and the choices were as per the consultation results.
3. Email on closure of the Tourist Information Centre (Paper 25c). The author disagreed with the closure. The Clerk to respond that the Parish Council had no control over its closure. It was a decision by the directors because funding was removed by CDC.
4. Cotswold Friends Festive Drink & Mince Pie invitation - Monday 11th December. (Paper 25d). Cancelled.
5. Email from Scouts (Paper 25e). Thanked the Parish Council for the grant and invited councillors to their AGM at 18.30 hours on Monday 11th December. Cllr Roberts to attend.
6. Invitation to Evenlode Catchment Partnership Film Launch – Thursday 7th December (Paper 25f). Noted.
7. Email on Information Centre website. (Paper 25g). Complaining about the closure of the Information Centre and urged the Parish Council to agree an action plan to take forward the website. The Clerk to recommend that they contact Bourton Business Network who would take over the website.

23/232 Items to Note: Cllr Samuel to report on Councillor Advocacy Scheme at the next meeting.

23/233 Next Meeting: 7pm on Monday 8th January 2024 in the Windrush Room, The George Moore Community Centre. Please note change of date.

Public Session: None present.

23/234 Staffing Matters

1. To note NALC pay award for 2023-24 and contractual back-pay (Paper 26). Noted.
2. **Confidential Session:** Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to staffing matters. As such, the press and public are excluded from this part of the meeting.
APPROVED.
3. To agree pension contribution arrangements (Confidential Paper 27). Councillors requested additional information prior to making a decision at the Extraordinary Meeting.

There being no further business the meeting closed at 21.52 hours.

Appendix 1

Paper 18a Payments List for 6th December 2023

Date	Cheque No	Description	Supplier	Net	VAT	Total
06/12/2023	DD	Photocopier charges	Sharp	25.00	5.00	30.00
02/11/2023	BACs - PAID BETWEEN MEETINGS	Solicitor's fees for transfer of Rye Crescent play area	Kendall & Davies	750.00	150.00	900.00
02/11/2023	BACs-PAID BETWEEN MEETINGS	Land Registry Fees for Rye Crescent Play Area	Kendall & Davies	65.00		65.00
02/11/2023	BACs-PAID BETWEEN MEETINGS	Scribe Allotments Annual Charge & Set Up Fee	Starboard Systems Limited	669.00	133.80	802.80
03/11/2023	DD	GMCC Water - October	Castle Water	545.63		545.63
17/11/2023	DD	Water - Springvale allotments	Castle Water	10.85	2.17	13.02
17/11/2023	DD	Water supply Piece Hedge Allotments	Castle Water	12.72	2.54	15.26
20/11/2023	DD	Water supply Cemetery Lane Allotments	Castle Water	42.62		42.62
13/11/2023	DD	Gas supply First Floor Flats	Crown Gas & Power	41.51	2.08	43.59
07/11/2023	DD	Monthly website charges	Hugo Fox Ltd	9.99	2.00	11.99
07/11/2023	DD	Waste management	Grundon Waste Management	191.02	38.20	229.22
07/11/2023	Multipay Card	Refund for v383 fire alarm key	Kyzen Media Ltd	-2.49	-0.50	-2.99
06/12/2023	PAID BETWEEN MEETINGS - BACs	Flat 2 lease renewal	Harrison James & Hardie	200.00	40.00	240.00
10/11/2023	BACs	Batteries for Dorgard	Toolstation	13.79	2.76	16.55
10/11/2023	Multipay Card	Fire exit bulbs	Dependable Trading Ltd	7.80	1.56	9.36
10/11/2023	Multipay Card	Extension cable for events	Amazon	55.54	11.11	66.65
10/11/2023	Multipay Card	Gas meter box lock	The Oaklands Group Ltd	4.58	0.92	5.50
08/11/2023	Multipay Card	Fire test key	Kyzen Media Ltd	3.32	0.67	3.99
13/11/2023	Multipay Card	Dishwasher tabs	Tesco	8.50		8.50
14/11/2023	BACs	Allotments signs x 2	The Wright Signs	60.00		60.00
14/11/2023	BACs	Brass memorial plaques - Webb & Orchard for VG memorial bench	The Wright Signs	132.00		132.00
14/11/2023	BACs refund	Refund of extension lead - no payment due	Amazon	-55.54	-11.11	-66.65
17/12/2023	DD	Assistant Clerk Pension December	NEST			
17/12/2023	DD	Clerk Pension December	NEST			
06/12/2023	BACs	Staff Tax/NI December	HMRC	2,838.36		2,838.36
23/12/2023	BACs	Committee Clerk - December & November pro-rata salary				
23/12/2023	BACs	Caretaker December Salary				
23/12/2023	BACs	Clerk - December Salary				
23/12/2023	BACs	Assistant Clerk - December Salary				
06/12/2023	BACs	Repair tap at Cemetery	Callum O'Leary	120.00		120.00
06/12/2023	BACs	Replace 2no. emergency lights	ER Electrical Services Ltd	232.66	46.53	279.19
10/11/2023	DD	Telephone charges	Talk Talk Business	45.90	9.18	55.08
13/11/2023	DD	Gas charges - The Cottage	Crown Gas & Power	34.07	1.70	35.77
13/11/2023	DD	Gas Supply PC Accommodation	Crown Gas & Power	58.10	2.91	61.01
15/11/2023	BACs - PAID BETWEEN MEETINGS	Hydraulic lift for repair of Rissington Road ANPR camera - September	ccc4business	248.00	49.60	297.60
15/11/2023	BACs - PAID BETWEEN MEETINGS	Hydraulic lift for repair of Rissington Road ANPR camera - September	ccc4business	34.09		34.09
15/11/2023	BACs - PAID BETWEEN MEETINGS	Comms box for Rissington Road ANPR	ccc4business	615.00	123.00	738.00
03/11/2023	DD	Business Rates	Cotswold District Council	655.00		655.00
16/11/2023	BACs - PAID BETWEEN MEETINGS	Annual donation to PCC for grass cutting of the Churchyard	St Lawrence's Church	1,200.00		1,200.00
16/11/2023	Multipay Card	Window envelopes	Viking Direct	8.14	1.63	9.77
16/11/2023	Multipay Card	2024 diary	Amazon	4.12	0.83	4.95
06/12/2023	BACs	Hydraulic lift to re-install repaired camera and install new comms box	ccc4business	317.90	63.58	381.48
17/11/2023	Multipay Card	Multipay Monthly Fee	Lloyds Bank plc	3.00		3.00
17/11/2023	Multipay Card	FILCA qualification for Sharon Henley	SLCC Enterprises	120.00	24.00	144.00
20/11/2023	Multipay Card	Card for councillor	Bourton Post Office	2.50		2.50
21/11/2023	Multipay Card	Hi-Viz vests for volunteers	Bargain Masters (Bolton) Ltd	19.92	4.02	23.94
20/11/2023	Multipay Card	Postage underpayment by sender	Royal Mail	1.10		1.10
06/12/2023	BACs	First aid cover for Christmas lights switch on	Cotswold First Aid	95.00	19.00	114.00
18/11/2023	Multipay Card	Refreshments for Xmas tree working party	Duke of Wellington	54.40		54.40
17/11/2023	Multipay Card	Microsoft business account for office staff	Microsoft Ireland Operations Lt	30.90	6.18	37.08
17/11/2023	Multipay Card	Charge for Councillor email addresses	Microsoft Ireland Operations Lt	63.70	12.74	76.44
06/12/2023	BACs	Playground inspections & litter picking	David Perry	38.92		38.92
06/12/2023	BACs	Playground inspections & litter picking	David Perry	68.79		68.79
06/12/2023	BACs	Playground inspections & litter picking	David Perry	68.79		68.79
06/12/2023	BACs	Playground inspections & litter picking	David Perry	68.79		68.79
11/12/2023	DD	Electricity charges GMCC	British Gas	896.32	179.26	1,075.58
06/12/2023	BACs	Locum Committee Clerk charges				
06/12/2023	BACs	Cllr Davis Mileage Claim	Cllr Amanda Davis	20.25		20.25
28/11/2023	Multipay Card	Kettle	CEH AYR Ltd	27.49	5.50	32.99
06/12/2023	BACs	Youth Club Supervision	Inspire to Aspire	749.25	149.85	899.10
29/11/2023	Multipay Card	Stamps	Post Office Ltd	37.50		37.50
06/12/2023	BACs	River bank repairs	E&M Joynes	4,710.00	942.00	5,652.00
18/12/2023	DD	GMCC Water - November	Castle Water	164.75		164.75
04/12/2023	Multipay Card	Soap	Mid Counties Co-Op	1.05		1.05
06/12/2023	BACs	Stationery & dishwasher tabs	Viking	33.48	6.7	40.18
				27,408.07	2,029.41	29,437.48