

**Town Clerk | Swaffham Town Council**

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**From:** wattonswaffhamevents@gmail.com  
**Sent:** 02 September 2019 13:38  
**To:** Deputy Clerk | Swaffham Town Council; Town Clerk | Swaffham Town Council  
**Subject:** Oaklands  
**Attachments:** Oaklands Play Area Project 2019 summary 2019.09.docx

Hi Both

I've attached an update on the Oaklands project which includes a request for an increase in the TC match funding from £3284 to £4436.

This would mean that we could install all 3 benches along one side of the play area, it would look much better and be more user friendly.

Simply didn't have time to price the job properly in the first instance and was well under I'm afraid.

If this could go to the council meet next week that would be great so that I can go ahead & get the benches installed.

Many thanks, Sue





# Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ  
Telephone 01760 722922  
[www.swaffhamtowncouncil.gov.uk](http://www.swaffhamtowncouncil.gov.uk)



## Oaklands Play Area Project 2019

Below is an update on progress with the Oaklands Project. And a request for an increase in the match funding provided by STC. Section 1 outlines the current projected budget spend.

### Swaffham Town Council match funding:

- STC committed to providing £3284 as match funding to enable the project to go ahead.
- Requesting that this be raised to £4436 to cover changes to the proposed installation of benches. Because of the timescale in which the application was made it wasn't possible to get estimates before the grant was submitted and the original figure of £500 was a significant under-estimate. This deficit is balanced to some extent by the purchase of the benches which was £350 less than budgeted.
- A small increase in match funding would make it possible to install all 3 benches into one area beside the new playground. It would look much better and complete the project to a higher standard than would otherwise be possible. See section 2.3 for details of the 2 possible options.

### 1 Project Spend

	Planned	Actual	Balance
Playground	24944	24944	0
Benches - purchase	1540	1192	348
Bench installation	500	2500	-2000
Sign	300	300	0
<b>Total</b>	27284	28936	-1652
Grant Award	24000	24500	500
STC ££ match funding	3284	4436	-1152

#### Notes:

- Grant award was £500 more than originally applied for. This is covering 'in kind' work by Project Officer on project evaluation.
- Swaffham TC committed to providing £3284 in match funding.
- Requesting that this be raised to £4436 to cover increased cost of bench installation.

# Oaklands Play Area Project 2019






## Update September 2019

A grant of £24,500 has been received from 'Pocket Parks Plus'. This together with match funding from local organisations and the Town Council will fund the refurbishment and improvement of the area.

### 2 Project Plan

#### 2.1 Refurbish Playground Area

The new equipment is bright and modern and is designed to encourage children to develop their confidence and provide progressive challenges as they explore.

Before	After
	
	
	

A particular new feature is the 'you and me' swing which allows parents to share the swing with their children.



## 2.2 Seating and Furniture

Two bench seats and one picnic bench will be installed to make the area more usable for all. The picnic bench will be suitable for use by those with wheelchairs & will be set on a firm unsealed surface to make it easily accessible. The benches will be of recycled plastic for sustainability, longevity and ease of future maintenance. The litter bin will also be replaced. The existing bench will be refurbished.

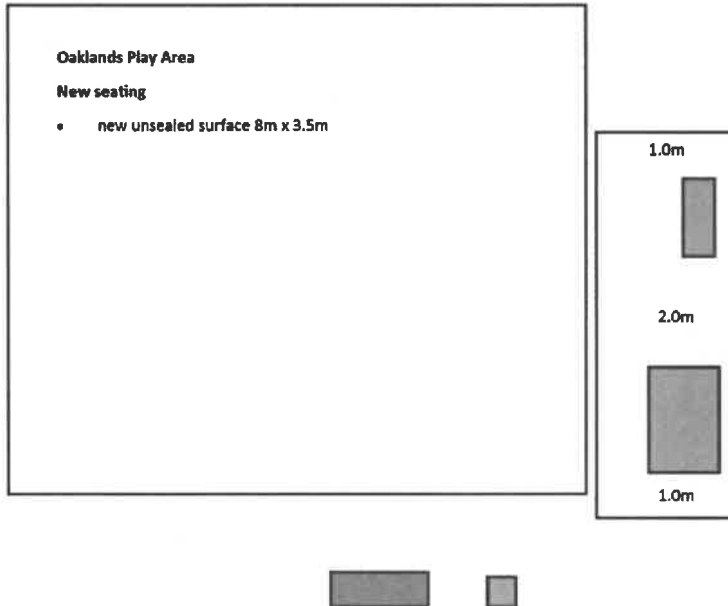


### 2.3 Bench Installation

The benches will be surrounded by a firm 'unsealed' surface to give good access for wheelchairs and buggies. This needs to cover a large enough area to allow easy movement of wheelchairs around the new benches.

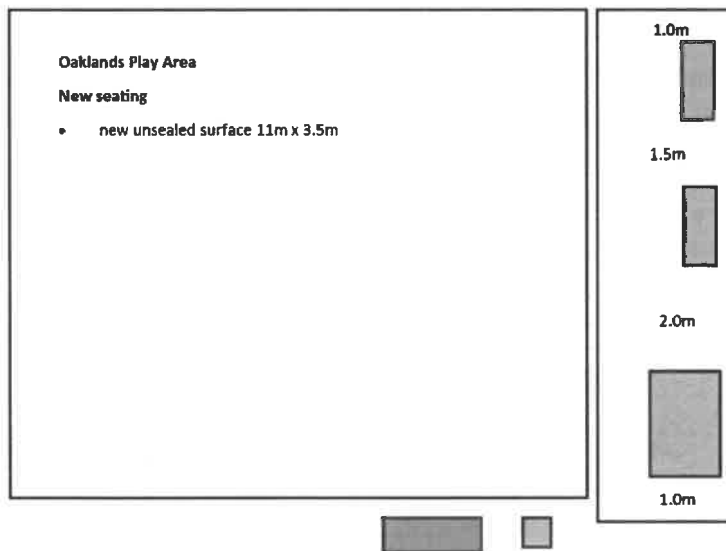
#### Option 1

Surfaced area 7m x 3.5m (24.5m<sup>2</sup>) which gives enough room for 1 bench and 1 picnic bench to be installed. The 2<sup>nd</sup> bench would be installed adjacent to the existing bench.



#### Option 2 (preferred)

Surfaced area 12.5m x 3.5m (44m<sup>2</sup>) which gives enough room for both benches and 1 picnic bench to be installed.



## 2.4 Hedging

One 'long' side of the greenspace has recently been refenced by the neighbouring householder and there is now an 80m length of plain wooden panel fencing. There is ample space to plant a hedge adjacent to the fencing which would screen the fence, provide a wildlife habitat and improve the landscaping of the area immensely. This will be provided and planted by the Rotary Club of Swaffham.



As part of the relaunch a new Site Sign will be created working with Swaffham Infant School.

## 3 Timetable

Oaklands Project Implementation		
1	Order to Kompan	Mar-19
2	Press release	Apr-19
3	Order benches	May-19
5	Install Playground	May-19
4	Quote for surfacing	Sep-19
6	install benches	Sep-19
7	Develop sign with school	Winter term 2019
8	Plant Hedge	Nov / Dec 2019
9	Install sign and open day	Nov / Dec 2019

# NEWS

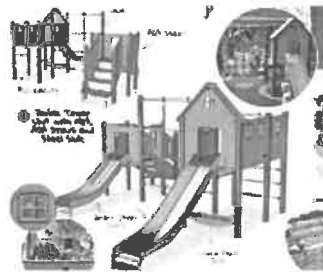
## Cash boost for play area revamp

A run down play area in Swaffham will be given a new lease of life after being handed a £30,000 grant from the government.

Oaklands play area off Watton Road will have new benches, more modern and colourful playground equipment and a hedge installed.

The money comes from the Pocket Parks Plus scheme, a £3.75m government programme that recognises the value that small areas of green space can have for the wellbeing of local communities.

Swaffham town clerk Richard Bishop said: "It's great to be able to revamp the play area and make it a much more attractive and interesting place for the



Plans for new play area Photo: KOMPAN

local community to enjoy. "We'll be working in partnership with the rotary club to plant the hedge and plan to hold an open day later in the year to celebrate the completion of the project."

Play equipment and benches will be installed in summer and the hedge in the autumn.

# Nursery team left 'devastated' by Ofsted judgement

**BETHANY WHYMARK**

BethanyWhymark@archant.co.uk

A Norfolk nursery says it is determined to re-establish its reputation following a

## Playground Installation

The Norfolk Times | Wednesday, June 26, 2019

# NEWS

## £24k play area revamp welcomed by community

A forgotten play area in Swaffham has had a make-over following a £24,000 grant from the government.

Oaklands play area, off Watton Road, has been given a new lease of life after having new benches, modern and colourful playground equipment and hedges installed.

A total of £24,000 in grant money came from the Pocket Parks Plus scheme, a £3.75m government programme that aims to improve small areas of green space for the wellbeing of local communities.

The scheme means more than 40 unloved, neglected or derelict urban spaces across the country will be transformed into new green spaces for the community to use.

In addition, Pocket Parks Plus will receive

**DONNA-LOUISE BISHOP**  
donna.louis@archant.co.uk

funding to help bring parks that have fallen into disrepair back into use.

Opening the playground, Swaffham mayor Jill Skinner said: "We are thrilled to be able to improve play facilities in the town and hope that children will enjoy this area for years to come. "We very much appreciate the support from Kompan and the Rotary Club of Swaffham, which made it possible."

The new equipment was designed by Kompan with the aim of challenging children and encouraging them to play and use their imagination.

For the youngest children there is a "you and me" swing which allows an adult and child

to swing together.

New benches will be installed beside the playground and in the autumn 80 metres of hedgerow will be planted. The Rotary Club of Swaffham will be supplying and planting the new hedge as part of its year-long celebration of the 60th anniversary of the chartering of the club.

Swaffham town clerk, Richard Bishop, said: "It's great to be able to revamp the play area and make it a much more attractive and interesting place for the local community to enjoy."

The £25,000 playground project is suitable for children up to the age of eight. The Rotary Club of Swaffham's theme for the year is the environment and volunteers are adding to the current stock of trees and hedges within the town.



Sue Dent, Jill Skinner, Helen Septon-Pile and Steve Sylvester with the new play equipment at Oaklands in Swaffham. The £24,000 project was funded by a grant of £24,000 from Pocket Parks Plus and vital contributions from local partners

Picture: SUE DENT



Olivia, left, and Bowen try out the slide and swings, which are part of the new play equipment at Oaklands in Swaffham

Sue Dent, September 2019  
Project Support Officer, Swaffham Town Council



## Town Clerk | Swaffham Town Council

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**From:** Town Clerk | Swaffham Town Council  
**Sent:** 04 September 2019 08:06  
**To:** 'wattonswaffhamevents@gmail.com'; Deputy Clerk | Swaffham Town Council  
**Subject:** RE: Oaklands

Hi Sue,

If he is talking about the Tesco/Millngate Section 106 money, this has to be spent in the Town Centre as it is to mitigate the development of Tesco coming to the Town.

Best regards,

Richard Bishop  
**Town Clerk**



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**From:** wattonswaffhamevents@gmail.com <wattonswaffhamevents@gmail.com>

**Sent:** 03 September 2019 14:49

**To:** Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>; Deputy Clerk | Swaffham Town Council <deputyclerk@swaffhamtowncouncil.gov.uk>

**Subject:** RE: Oaklands

Indeed! He seemed to think that there was still some available, he wasn't sure if it was earmarked for the town toilets? Or maybe he's just out of the loop.....

**From:** Town Clerk | Swaffham Town Council <[townclerk@swaffhamtowncouncil.gov.uk](mailto:townclerk@swaffhamtowncouncil.gov.uk)>

**Sent:** 03 September 2019 14:40

**To:** 'wattonswaffhamevents@gmail.com' <[wattonswaffhamevents@gmail.com](mailto:wattonswaffhamevents@gmail.com)>; Deputy Clerk | Swaffham Town Council <[deputyclerk@swaffhamtowncouncil.gov.uk](mailto:deputyclerk@swaffhamtowncouncil.gov.uk)>

**Subject:** RE: Oaklands

Hi Sue,

What Section 106 money?

Best regards,

Richard Bishop  
**Town Clerk**



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**From:** [wattonswaffhamevents@gmail.com](mailto:wattonswaffhamevents@gmail.com) <[wattonswaffhamevents@gmail.com](mailto:wattonswaffhamevents@gmail.com)>

**Sent:** 03 September 2019 14:35

**To:** Town Clerk | Swaffham Town Council <[townclerk@swaffhamtowncouncil.gov.uk](mailto:townclerk@swaffhamtowncouncil.gov.uk)>; Deputy Clerk | Swaffham Town Council <[deputyclerk@swaffhamtowncouncil.gov.uk](mailto:deputyclerk@swaffhamtowncouncil.gov.uk)>

**Subject:** Oaklands

Hi both

I've just had a chat with Stefan about the Oaklands project. I was explaining that I'm 'under' budget for the surfacing around the benches.

He suggested that it might be appropriate to apply to use S106 money to get the area tarmacked? I don't have a price but would guesstimate somewhere around £8-10k. The end result would be better – but I'm not sure if you have the remaining S106 earmarked?

Many thanks, Sue