

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 7th February 2023 at 7.00pm

Present: Councillors: Mrs. Gimes (Chairman), Crow-Brown, Quittenden, Jones, Mills, Day, Owen, Fordyce, Torbett, Mrs.Fleming and McCarthy.

Also present: Kyla Lamb (Parish Clerk), Clare Wilsdon (Assistant Clerk), Cllr Pugh (TDC) Community Warden Karl Aylett.

232. APOLOGIES FOR ABSENCE

Cllr Smith (TDC)

233. MINUTES

RESOLVED: That the Minutes of the Council meeting held on 10th January 2023 be approved and signed.

234. MEMBERS INTERESTS

No members interests recorded.

235. POLICING AND COMMUNITY WARDEN REPORT

Community Warden Aylett reported as follows:

- Will shortly be ending his secondment and returning full-time as warden in Monkton and Minster.
- Attended the funeral of Harry Butcher.
- Dealt with some food bank enquiries.
- Receiving calls that are police related so unfortunately cannot help.
- Aware of scam leaflets being delivered locally.

No report was available from the PCSO.

The Chairman will prepare a letter with regards to the general lack of PCSO presence or reporting.

236. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Crow-Brown reported as follows;

- Attended KCC planning meeting to discuss the NPPF review.
- Water outages and utility works have been causing chaos in Thanet.
- Strategic planners consider that Southern Water should be a statutory consultees to planning applications.
- Talk given by Toby Willison, Southern Water.

Cllr Pugh reported as follows:

- No news on the Foxborough Lane application.
- Application for reserved matter on Land West of Tothill Street is to be called in.
- Enforcement required over the footpath and hedgerows at Hoo Farm development site.
- Village gaps are no longer included in the Local Plan.
- Will not be standing as Cllr for Thanet Villages in the next election.

237. CHAIRMAN'S ANNOUNCEMENT

Cllr. Mrs Gimes gave a reminder about the forthcoming local elections and 4th April deadline for nomination papers.

238. REPORT OF THE CLERK

Additional trees and hedging have been planted on the bund at the skate-park and also in the community orchard.

The 3G pitch failed its FA pitch inspection but should only need minor remedial work to address this and then it will be on the register for a further three years.

239. DOCUMENTS AVAILABLE FOR INSPECTION

None available.

240. SECTION 106 AGREEMENT

Nothing to report

**241. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET
OL/TH/18/1488**

The reserved matters application has been submitted. There have been some issues over fencing contractors accessing the site via Prospect Road and BDW have apologised for this. It is hoped that the Construction Management Plan will be approved soon and the entrance in Tothill Street opened, to allow the construction vehicles. Amendments to the reserved matters have taken into account some of the concerns raised, but the document has not yet been examined. The cemetery extension has been chased.

242. KALC 2023 COMMUNITY AWARDS SCHEME

Members considered any nominations to be made for the award.

AGREED: No nominations are to be made this year.

243. ENCLOSED DOG EXERCIS AREA

Members considered a request by a parish resident to provide an enclosed dog exercise area at the recreation ground.

AGREED: The current open space area available for dogs is sufficient and provision of an enclosed area is unnecessary.

244. STORAGE AREA IN PAVILION

Members considered the removal of the coolers (previously used in the bar) from the storage area in the pavilion to allow for extra chairs and table to be stored.

AGREED: To remove the coolers, sink unit and heavy shelves to provide more storage area.

245. UPGRADE TO CCTV CAMERAS

Following the relocation of the CCTV system to the new parish office and review of the cameras, Sunstone provided a quotation to replace nine out of date cameras with new units at a cost of £3572.93.

RESOLVED: To accept the quotation from Sunstone for £3572.93 for replacement cameras and additionally to review the location of the cameras.

246. BENCH ON THE JUNCTION OF ORCHARD CLOSE

Members considered whether to replace the bench at Orchard Close that was recently damaged beyond repair.

RESOLVED: That this location should be considered for any future requests for placement of a memorial bench.

247. NEW PARISH OFFICE BLINDS

Members were asked to ratify the order for gable end blinds for the doors and windows at the new parish office.

RESOLVED: To ratify the order for £1107.60 from Hillarys blinds, for installation of blinds at the doors and windows of the building at the gable end.

248. WINTER HARDSHIP FUND

The Chairman reported that provision of the warm spaces is no longer required but food parcels are still available for those in need.

Donations of £1545.36 were received and £190.43 of this remains unspent.

249. CORONATION OF HIS MAJESTY KING CHARLES III AND QUEEN CAMILLA THE QUEEN CONSORT

The Coronation of His Majesty King Charles III and Queen Camilla will take place on Saturday 6th May. Monday 8th May will be an additional bank holiday. Members considered how they may like to celebrate or commemorate the event.

AGREED: That there will not be an event held by the Parish Council but support would be given to other events being organised.

A request to book the cricket pitch on Saturday 6th can be approved.

Bunting will be purchased and displayed through the village and Coronation red, white and blue planting in the garden beds. The special Coronation Flag will be purchased and flown.

250. CEMETERY FEES AND CHARGES 2023/2024

Members considered an increase in fees and charges for the year 2023/2024.

RESOLVED: To increase cemetery fees and charges as detailed in the draft schedule.

251. PLANNING APPLICATIONS

Cllr Crow-Brown provided an update as follows;

A meeting will be held to discuss the reserved matters application at
Land On The West Side Of Tothill Street

Applications

TH/TPO/5(1991) - 22 Burgess Close, Minster

1No Sycamore - Re-pollard to previous points (reducing the height by approximately 30%) – **NO OBJECTION**

FH/TH/23/0104- 36 Rose Gardens, Minster

Erection of a single storey extension to front following removal of porch and relocation of entrance door to side together with erection of single storey extension with 2no. atrium rooflights to rear – **NO OBJECTION**

F/TH/23/0093 - Western Lattice Mast Richborough Energy Park, Jutes Lane

Demolition and removal of 1.No existing mast structure and associated works.- **NO OBJECTION**

F/TH/22/1718 Mount Pleasant Lorry Park Tothill Street

Erection of single storey building comprising 3no. mixed use retail/cafe units (Use Classe E),provision of 2no. lorry bays and parking, together with associated landscaping – **NO OBJECTION**

F/TH/22/1686 C Attwells 57 High Street Minster

Erection of first floor rear extension with front porch following alterations to fenestration - **SUPPORT**

Decisions

CON/TH/22/1681Mast 605M - From Southern's Water Services Limited Jutes Lane

Application for approval of condition 3 (Construction Environmental Management Plan) (Biodiversity) attached to Planning Permission F/TH/22/0912 for the installation of 4No. antennae dishes on existing weather telemetry tower and associated works– **GRANTED**

CON/TH/22/1651- Land On The West Side Of Tothill Street

Application for approval for Conditions 26 (Construction Management Plan) attached to Planning Permission OL/TH/18/1488 for the outline application for the erection of up to 214no. dwellings, cemetery expansion, and associated access, with all other matters reserved– **GRANTED**

CON/TH/22/1643- Land Adjacent To Hoo Farm 147 Monkton Road

Application for approval of Condition 3 (Ecology) attached to Planning Permission F/TH/22/0771 for the formation of vehicular access providing access to farm for vehicles– **GRANTED**

ARCH/TH/22/1555- Hoo Farm 147 Monkton Road Minster

Application for approval of Condition 10 (Archaeology) attached to Planning Permission F/TH/19/0173 for the erection of 23 no. dwellings following the demolition of existing buildings, with associated parking, open space and landscaping. – **GRANTED**

252. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC	<p>Cllr Quittenden reported that a meeting was held on 23rd January with Ian Swallow, Kent Police as guest speaker.</p> <p>Inspector Swallow is heading up the revamp of community policing with Kent Police.</p> <p>Due to spending cuts, the number of PCSO's will be reduced and replaced with warranted police officers for each ward.</p> <p>200 new officers have been recruited.</p> <p>It remains important to report all crime in Minster to allow a better understanding of where resources should be concentrated.</p>
Minster School	<p>Cllr Mills reported that an OFSTED inspection was carried out at the school. The report is not yet available.</p> <p>Nine members of staff were involved in strike action.</p>
Twinning Assn.	<p>No representative available.</p>

253. REPORT OF THE RFO

RESOLVED:

- (a) the Bank balance statement be received and noted,**
- (b) the statement of Receipts and Payments for the month of January 2023 be approved.**

254. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS

Mr Harris explained that there used to be a dyke that ran behind the hedge at the Hoo Farm development and that this may explain the reason for the footpath now being placed further back.

Mr Vine asked if we would be replying to his letter. The Clerk responded that it was addressed to TDC and we were copied in for information only, so we would not be responding.

Time concluded: 8.34pm

7th March 2023