

**Minutes of the Planning Committee Meeting**  
**held at 6pm on Wednesday 14<sup>th</sup> July 2021 in the Salmonsbury Room, the George Moore Centre**

**Those Present:** Cllr A Davis (Chairman), Cllrs M Macklin, N Randall, L Wilkins

**In Attendance:** Sharon Henley, Clerk/RFO

**Members of Public:** Cllrs B Hadley and A Roberts attended in a non-voting capacity

1. **Apologies for absence:** Cllrs L Hicks and P Millett - accepted. District Cllrs Nick Maunder and Richard Keeling.
2. **Declarations of interest:** Cllr Randall declared a non-pecuniary interest as he knows the owner of Springfield House.
3. **Minutes of the meeting held 23rd June 2021, circulated, for signature by the Chairman:** Cllr Davis requested the following amendments: Item 5 Planning Applications 20/04371/CLOPUD final paragraph to read "little" rather than "no" likelihood of a TRO. Item 11 TAG had already done "preparatory work" instead of 'much of this work'.  
Following the above amendments Cllr Davis proposed to approve the minutes, Cllr Wilkins seconded and they were unanimously APPROVED.
4. **Matters arising:**
  - a. Item 8ii the playing of 'unlicensed' music at The Croft: The owners had been asked about this matter and had responded that they were playing background music only. It was noted that there was a music licence in place. The Clerk to check with CDC on requirements.
  - b. Quirky's: The Clerk to check changes to shop frontage with the Planning Officer.
  - c. Quenington PC's letter to CDC objecting to their new planning process Scheme of Delegation. To note that BoWPC's comments had been included in the final letter submitted by Quenington PC to CDC, although we were not included as a supporting signatory Parish.
  - d. Removal of Cotswold stone wall at Little Orchard: That this had been reinstated at a lower height and was within the Conservation Area. The Clerk to check whether this matter had been raised with the Enforcement Officer.
  - e. Request for TPO to be applied to a 100 year old conker tree at Harp Farm. This tree was no longer being taken down but reduced in size so no further action required.
5. **Planning Applications:**
  - a. **21/02353/FUL & 21/02354/LBC Camp House, Station Road:** Demolition of a conservatory and erection of a single storey extension. Comment: The Council has no objection but would be guided by the Conservation Officer and Listed Building Control.
  - b. **21/02591/TCONR Springfield House, Sherborne Street:** 2 x Sycamore trimmed back to previous height. Comment: The Council supports this application.
  - c. **21/02668/AGPA Prior Approval of Ag Forest Development at Land at E417412 N219560 (Land Parcel At Penn Grounds) Marshmouth Lane Bourton-On-The-Water Gloucestershire:** Erection of 1no. agricultural building. This was noted.
  - d. **21 /02610/FUL and 21/02611/LBC 5 & 6 Sherborne Terrace, Sherborne Street:** Full Application for Internal and external alterations to facilitate conversion of existing dwellings into one single property. Comment: The Council has no objection but would be guided by the Conservation Officer. If any objection is raised by the Listed Buildings Officer then the Council would support that objection.
  - e. **21/01555/FUL The Chestnut Tree Tearooms, The Chestnuts, High Street:** Use of the private green for seated dining area opening hours of 9:00am- 18:00pm for up to 300 days in a calendar year. Comment: The Council would support use of the green for up to 150 days in a year.

**Late applications which arrived after the agenda was issued:**

- f. **21/02728/AGFO Hill Barn Bourton Hill** Agricultural or Forestry Notification for Erection of a dry store fodder building for hay and straw. This was noted.  
All other late applications were deferred to the next meeting since their deadline for comments allowed time.

In addition the following were raised:

A new café La Reine had been opened with no change of use application and concerns had been raised by a resident. The owner understood from CDC that this was not required following the change in legislation resulting in this type of business falling under Class E and an email had been received from the owner's professional adviser. The Clerk to check requirements with CDC.

The Food Box Planet had illuminated downlights above their main fascia sign and a further neon "OPEN" sign, neither of which were thought to be in accordance with Planning Regulations. The Clerk to ask CDC to advise on requirements so the owner can be informed.

6. **Tree Applications:** To agree for the Clerk to have delegated authority to submit responses to CDC where submission deadlines fall outside of scheduled Planning Meetings. APPROVED for any non-controversial applications, the Clerk to liaise with committee prior to responding.
7. **Decisions at variance to Bourton on the Water Parish Council's comments.** There were none.
8. **Bus Shelters –**
  - a. Meadow Way: This had been erected as part of s106 agreement but it was hoped to re-locate to Station Road as there was no bus route in that area. The Clerk to follow up correspondence with GCC Highways.
  - b. Station Road – to update on S106 money notification: The Clerk to follow up correspondence with Bloor Homes.
9. **Manor Fields:** To discuss all information pertaining to car parking permission and agree next steps. Unauthorised shed – The Clerk to follow up the latest on enforcement action with District Cllr Maunder. The number of days allowed for parking under current Permitted Development laws was discussed.
10. **Confirm whether food and drink sales from outbuildings at The Old New Inn is permitted:** CDC had asked Parish Council to confirm what activity was taking place here. Although there were no bars licensed in the garden area, this area could be used for consumption. The Clerk to advise CDC that sandwiches, soft drinks and ice creams were being sold from the garages.
11. **Report from Planning Workshop 2<sup>nd</sup> July:** Deferred to the next meeting.
12. **Green Infrastructure Strategy Report:** Cllr Davis explained that CDC Forward Planning team were content to extend the consultation deadline on the Green Infrastructure Strategy. They were expecting to invite Parish Councillors to a Principal Settlements focus group in the last week of July. As further guidance was to follow shortly, it was agreed to defer items 11 and 12 to the next Planning Committee meeting.
13. **Date of Next Meeting:** Wednesday 28<sup>th</sup> July 2021 at 6.00 pm.