

Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm

on Monday 10th February 2020 in the Village Hall

- 4737 Present:** Cllrs Souter, Carpenter, Cotterell, Whitaker and Sangster
- 4738 In Attendance:** Mrs G Foster, Parish Clerk and 1 member of the public.
- 4739 Also present for part of the meeting:** HCC Cllr A Gibson and TVBC Cllr I Jeffrey.
- 4740 Welcome and introduction:** Cllr Souter welcomed everyone to the February meeting.
- 4741 Apologies:** Cllrs James and Addison had sent their apologies.
- 4742 Declarations of interests, changes in Register of interests, request for dispensations.** None declared.
- 4743 To receive reports from HCC Cllr A Gibson and TVBC Cllr I Jeffrey.**
- 4744** HCC Cllr A Gibson reported that the Traffic changes in Salisbury Lane were still being discussed between Hampshire Highways and Over Wallop Parish Council. Other turning points had been suggested and it was hoped that these could be approved quickly to avoid delays and extra costs.
- 4745** Cllr Gibson had been contacted by a member of the public concerned with parking issues on the A343 outside the turn for Fifehead Manor. Cllr Souter confirmed the Parish Council had also been contacted, and the response that had been received from HCC relating to the complaint would be forwarded to Cllr Gibson. **Action Clerk.**
- 4746** Cllr Gibson advised that no action had been taken against the residents who had been reported to have covered part of the highway in Five Bells Lane with turf. The Clerk had chased HCC for responses to the enquiry twice in the month but so far no written reply had been received. A formal reply from HCC would be chased. **Action: Clerk.**
- 4747** It was further reported that HCC would be closing some libraries in Hampshire but it was unlikely to affect any libraries that residents of the Wallops would visit.
- 4748** There had not been any decision made yet regarding the incinerator at Barton Stacey.
- 4749** TVBC Cllr I Jeffrey reported that he had again joined the Southern Area Planning committee due to the sad passing of Cllr Nigel Anderton. Cllr Jeffrey reminded the council that Cllr Alison Johnson was available to speak on behalf of council at any planning committee meeting.
- 4750 Planning applications:** The following applications were considered by Council:
- a) **20/00260/TREEN – Sunhill, Five Bells Lane:** Yew - Reduce height by 4 metres, crown lift by 1 metre and remove shortened lower branches that have died back – **NO COMMENT.**
 - b) **20/00184/FULLN - Ridge House, Church Hill:** Alterations and extension to provide enlarged kitchen/dining room and entrance hall, demolition of garage, and erection of replacement garage – **NO OBJECTION**
 - c) **20/00173/FULLN - 7 School Lane:** Proposed single storey rear extensions to provide additional living space and accommodation – **NO COMMENT**
 - d) **20/00146/TREEN - The Old Vicarage, The Square:** Apple (T1) - Fell, Row of Hornbeams (T2) - Reduce in Height by 1.5m, Goat Willow (T3) - Remove stem, Ash (T4) - Reduce lateral growth by up to 1.5m, Cotoneaster (T5) - Reduce crown by up to 2.5m, Yew (T6) - Reduce crown by up to 1.2m, Lime (T7) - Reduce crown by up to 3.5m – **NO COMMENT**
 - e) **20/00133/LBWN - 6 Fifehead Manor, Salisbury Hill:** Single storey extension to form extended kitchen, and new and altered openings to existing extension – **NO OBJECTION**
 - f) **20/00132/FULLN - 6 Fifehead Manor Salisbury Hill:** Single storey extension to form extended kitchen, new and altered openings to existing extension, replacement outbuilding to form office/garden store – **NO OBJECTION.**

Signed as a true and accurate record of the meeting

Chairman: **Date:**

- g) **20/00099/LBWN - 2 Sunnyside Cottages, High Street:** Demolition of summer house and shed, erection of porch, and internal alterations – **NO OBJECTION**
- h) **20/00098/FULLN - 2 Sunnyside Cottages High Street:** Demolition of summer house and shed, erection of study/gym, and erection of porch – **NO OBJECTION**
- i) **20/00036/FULLN - Chattis Hill Water Booster Station, Heathman Street:** Installation and operation of a replacement equipment kiosk – **NO COMMENT.**

4751 Feedback would be sent to TVBC. **Action: Clerk.**

4752 Points from the floor: A member of the public reported that the gully beside the entrance to Bent Street from Farley Street was continuously flooding and queried if the lengthsman would be able to clear it. The Footpaths officer would be contacted and this would be discussed. **Action: Cllr Cotterell.**

4753 To approve the minutes of the previous meeting on 13th January 2020. The minutes of 13th January 2020 had been sent to Councillors prior to the meeting. **Resolved:** Unanimously, to approve the minutes and the Chairman signed as a true and accurate record.

4754 To review the action list from the prior Month. The following actions were not yet completed and would be progressed during the month:

4723 Request approval of The Village Green Working Group agreement

4725 Draft a summary of the Monopole issue for MP Caroline Noakes and send the summary to HALC for review.

4613 Advise response from the Village Green Working Group to the request to review the Marquee Hire charges.

4584 Decision on which defibrillator to buy.

4585 Arranging a First Aid session on how to use the defibrillator.

4755 To receive Financial reports. Prior to the meeting the Clerk had circulated the Bank reconciliation, the Trial Balance, Payments and receipts schedules and Budget reports. Cllr James had asked if some costs could be moved to different cost codes. **Action: Clerk.**

4756 It was **Resolved:** Unanimously that the bank reconciliation and statement be accepted and that payments be approved as below:

Payee Name	Description	Net	VAT	Amount Paid
Gail Foster	February Salary	540.00	0.00	540.00
	Floor Cleaner for VH	26.20	5.25	31.45
GFC Garden Services	January Gardening	72.00	0.00	72.00
Karen Addison	Expenses for NDP	17.69	3.54	21.23
	Refreshments NDP Feedback	170.87	33.10	203.97
Sparkles	January Cleaning	116.00	23.20	139.20
The Studio Romsey	Feedback boards	283.25	56.65	339.90
	Total	1,226.01	121.74	1,347.75

4757 The receipts paid into the bank since the last meeting were noted as:

Receipts for the period

Tennis money January	120.80
Hall Hire Bridge	20.00
Hall hire Private	30.00
Q3 VAT refund	337.61
Movie Night Jan 2020	125.08
Hall Hire Dancing	64.00
coffee morning	8.00
hall hire PCC Meeting	8.00
Hall hire private	46.00
Total	£ 759.49

4758 Some Annual invoices had not yet been received and would be chased to ensure payment prior to year end:

- Playgroundsman - **Action: Cllr Sangster**
- Ditch and hedge maintenance around the Village Green. - **Action: Cllr Carpenter**
- Village Green Rent, Hall Alcohol Licence & Marquee Storage: - **Action: Clerk**

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- 4759 Highways:** Flooding had been an issue across the majority of the Parish. Cllr Cotterell specifically mentioned the A343 in Jack's Bush as being particularly dangerous due to the drainage issues not being remedied. Residents are encouraged to report road issues on the HCC website as written notification and sending in photographs assists the highways team to prioritise works and ensures that issues are recorded.
- 4760** The Highways team had very effectively cleared the drains in the square which were now working very well.
- 4761** HCC would be asked to install width restrictions signs at the top of Five Bells Lane, Hosketts Lane, and the single track road from Heathman Street to Danebury. **Action: Cllr Cotterell.**
- 4762 Playing Fields:** It had been noted that the dog waste bin had not been emptied for several weeks and was overflowing. Several complaints had been received by councillors. TVBC would be asked to urgently empty the bin. **Action: Clerk.**
- 4763** A part of one of the toilet cisterns in the pavilion had broken. A photo would be taken and sent to some plumbers for quotations. **Action: Cllr Sangster.**
- 4764 Village Green:** Cllr Carpenter reported that a meeting had been scheduled for the Village Green Working Group on Weds 19th February where all outstanding items would be discussed.
- 4765 Village Hall:** A Village Hall Trust meeting on 20 January 2020 was held to sign off the Trust Annual accounts. A list of work needing to be done to the Hall had been produced and sent to Councillors. The new notice board would be installed outside the Hall once the building work at the neighbouring property had been completed. An estimate would be obtained from the builders on site. **Action: Cllr Souter.**
- 4766** The Nether Wallop New Village Hall Trust's Annual meeting has been scheduled for 2nd March at 7pm. This would be open to the public and all were welcome.
- 4767** It was questioned if the gardener had been using the Green Bin. This would be checked. **Action: Cllr Whitaker.**
- 4768 Footpaths:** A short report had been received from the footpaths officer which has been posted on the website.
- 4769 Neighbourhood Development Plan:** The Grant application had been successful and it had been confirmed that £2,600 would be paid imminently. The Clerk would need to monitor spending against authorised expenditure and repay any unspent funds by 31st March.
- 4770** A challenging list of tasks has been received from the consultant which the working groups would need to complete by 9th March. Another open meeting seeking public feedback was being planned although a date had not yet been set. It was expected to be in late March and would be advertised once the date is confirmed. **Action Cllr Addison**
- 4771 Wallops Parish Hall:** Cllr Cotterell and Over Wallop PC Cllr Taylor-Firth had visited King's Somborne Village Hall to view their heat source pumps and consider as an alternative form of heating for the WPH. They would report to the joint committee at the next meeting.
- 4772** The Clerk had asked for a key to the notice board outside the Wallops Parish Hall.
- 4773 To consider and if approved agree the cost and placing of Village Gates.** The Stockbridge clerk had been contacted and had advised that the cost of the white gates in Stockbridge had been around £7,700. It was **Resolved:** Unanimously, that more investigation into the alternatives for reducing speeds of vehicles should be undertaken. **Action: Cllr Cotterell.**
- 4774 To consider the revised Tree Policy & consider the Ash Die back guidance & approve costs:** The draft wording had been reviewed by councillors prior to the meeting. It was **Resolved:** Unanimously to adopt the policy. Point 13.5 would be checked with the insurance company and the Policy would be published on the website. **Action: Clerk.**
- 4775** Cllr Souter reported that the Lantra Tree Assessment course he had recently attended had been very informative and had covered Health and Safety for working on your own, and how to Risk Assess each tree for a number of defects from weak forks to different types of fungus. It had been quite basic information, but enough to enable the student to spot potential problems and call in a specialist if issues were found. Regular surveys would be

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undertaken at different times of the year; in Autumn and Summer, and after significant storms. Trees would be photographed during inspections, survey forms completed and tree location mapped on the Council mapping application. **Action: Cllr Souter.**

4776 Basic equipment is needed to perform the tasks and Cllr Souter needed to buy a Diameter Measuring tape, a Nylon Hammer and two reference books on behalf of the Council. It was **Resolved:** Unanimously, that payment for these items in the total amount of £89.62 be approved.

4777 To review the GDPR policy in light of ICO recommendations. Cllr Cotterell advised that a few small modifications needed to be made to the current policy and carrying out a Data Processing Impact Assessment might be considered. It was **Resolved:** That an amended policy be drawn up and circulated prior to the next meeting where it would be considered for adoption. **Action: Cllr Cotterell and Clerk.**

4778 To note correspondence received and determine action required. Invitations to the HALC Conference on the 18 March had been received. It was felt that only one councillor need attend as the cost was £75 per person. Cllr James would be asked if she was interested.

4779 HCC had advised that some carriageway re-surfacing was planned for the High Street and Hosketts lane. Details would be forwarded to Councillors. **Action: Clerk.**

4780 Clerk's Report: - The Clerk asked if a Portable Appliance Testing was due to be carried out in the Village Hall. It was **Resolved:** Three quotations be obtained from companies specialising in the testing would be obtained to cover electrical equipment owned or used by the council in the Village Hall, Pavilion, including equipment used by the Parish Clerk whether privately owned or owned by the NWPC. **Action: Clerk.**

4781 The Bus Shelter at Jack's Bush had been damaged recently and another pane of glass had been broken. It was **Resolved:** that the Clerk's delegation of payment limit of £150 for maintenance could be waived in this instance to allow the organisation of a prompt repair and that the resulting cost would be approved at the next meeting.

4782 Matters raised by Councillors: Cllrs Sangster gave a short report of work that had been done by himself and the Clerk in assessing the suitability of the current playground equipment and identifying potential additional equipment. Work would continue until a formal report could be given. The findings so far would be publicised on the new Village Facebook page and residents would be asked if they agreed with the findings. **Action: Clerk.**

4783 Points from the floor: None.

4784 The next meeting will be held on Monday **9th March** 2020 in the village hall at 7.30pm.

4785 The Chairman thanked all for attending and closed the meeting at 9.45 pm.

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