

# Melverley Parish Council

## Minutes of Meeting of the Parish Council held on Wednesday Thursday 2nd August 2018 at 8.00pm at Melverley Village Hall

1. Members of the Public Address the Parish Council.  
No members of the public were present.
2. Present  
Mr. B.C. Edwards (BCE, Chairman), Mrs S. Herbert-Jones (SJH), Mr. S. Clarke (SC), Miss C.A. Jones (CAJ), Dr. A.J. Bater (AJB, Clerk), Councillor Steve Davenport (SD, Cabinet Member for Highways, Shropshire County Council)
3. Apologies –Mr. M Davies (MD)
4. Declarations of Interest  
None were declared. The members present initialled statements in accordance with code of conduct.
5. To Confirm the Minutes of the meeting held on 9th May 2018  
The minutes of the meeting held on 9th May 2018 were confirmed as a correct record of the meeting and signed by the Chairman.
6. Matters Arising
  - Roads and transport. The state of repair of the village roads was discussed. As SD was present, he gave a verbal report to update the meeting. He outlines his responsibilities as cabinet member for highways. He gave an overview of the major initiatives being undertaken by the highways department and described the legacy of problems caused in part by a cold wet winter and the difficulties in the handover of the partnership contract from Ringway to Kier. Local issues were discussed with him including the problems caused by quarry traffic and ever larger agricultural vehicles. SHJ pointed out that we have many cyclists using the village roads and they are particularly vulnerable to the many deep potholes. The problem caused by badgers undermining the road near the Melverley bridge was raised, as was the state of the bridge itself. SD offered to take a personal interest in any required repairs and asked that in future any damage reported by villagers be forwarded directly to him along with photographic evidence.
7. Finance
  - Bank Account Changes: AJB reported that this was still ongoing. BCE and MD needed to complete personal identification forms and have them certified by Barclays Bank. These are needed to accompany the application form.
  - AJB presented the annual statement of account which was duly signed off.
  - Receipts: None
  - Payments: Cheques were authorised and signed for four payments (Zurich Insurance, Shropshire County Council, Melverley Village Hall, and Melverley Church).
8. Reports
  - Police - none
  - Shropshire Council – see report from SD under item 6 above
  - Local Joint Council - none
9. Correspondence
  - Correspondence received concerning a burial capacity survey, Shropshire model railway exhibition and proposed temporary interim suspension of new community led road safety concerns was noted.
10. Parish Matters
  - State of village roads and lack of any repair see report from SD under item 6 above
11. Any Other Business
  - Auditors report. AJB reported that he had just found that the Annual Statement of Account presented at the last meeting was part of an annual statement of returns to the external auditors. He will ensure that all the necessary forms are completed and submit them once BCE has assigned them off.

- Frequency of meetings. MD had requested the frequency of meetings to be discussed, proposing that the council reverts to 4 meetings per year. After discussion, the meeting resolved to retain the current frequency of six meetings per year, although only five would be possible this year as AJB will not be available to organise a September meeting.
- Telescope news. SJH pointed out that the advance notice of meetings should be published in the Telescope News. AJB noted that other parish councils submit meeting reports to that publication. The meeting agreed that AJB should send a summary of SD's report on the highways along with the dates of the next two meetings for inclusion in the September issue.

12. Date and time of next meetings: Wednesday, 10<sup>th</sup> October 2018, 8PM, Wednesday 5<sup>th</sup> December 2018

Signed .....

Date.....