



To: Members of Rusthall Parish Council

You are hereby summoned to a meeting of Rusthall Parish Council at the Rackliff Centre on Monday 14 September 2026 at 7.30pm, where the following business will be transacted.

Alison Stevens

Alison Stevens
Parish Clerk and Responsible Finance Officer

Date: 19 August 2026

AGENDA

1. Recording of the Meeting

To enquire whether anyone present intends to film, photograph, audio-record or otherwise record the meeting.

2. Apologies for Absence

To receive and consider apologies for absence.

3. Declarations of Interest

To receive declarations of Disclosable Pecuniary Interests and Other Interests in respect of items on this agenda.

4. Declarations of Lobbying, Predetermination or Bias

To receive any declarations of lobbying, predetermination or bias in respect of items on this agenda.

5. Minutes

- 5.1** To approve and sign as a correct record the Minutes of the Full Council Meeting held on Monday 13 July 2026.
- 5.2** To receive the Clerk's report on matters outstanding from the previous minutes which are not included elsewhere on this agenda.

6. Public Participation

To receive questions and representations from members of the public.

Members of the public are invited to raise matters of local interest or ask questions relating to the work of the Parish Council. Members of the public may speak only during this agenda item unless invited to do so by the Chair. The Council cannot lawfully make decisions on matters which are not included on the published agenda. Where appropriate, matters raised by the public may be referred to a future meeting or to the Clerk for consideration.

7. County and Borough Councillors

To receive reports and updates from County and Borough Councillors on matters concerning the Parish.

8. Finance

- 8.1** To authorise the payments as set out in the schedule of payments.
- 8.2** To receive and approve the summary of receipts and payments and bank reconciliations to date.

- 8.3** To consider a grant application from Molyneux Almshouses for £336 towards the replacement of out-of-date fire blankets.
- 8.4** To consider providing Christmas lights in the High Street this year.

9. Allotments Updates - To consider a request to rent space at Southwood Road for the storage of a trailer.

10. Rackliff Centre

- 10.1** To consider the renewal of the photocopier lease.
- 10.2** To receive an update on maintenance matters at the Rackliff Centre.

11. Highways

To receive updates and consider any actions arising in relation to:

- 11.1** Proposed traffic calming measures for Lower Green Road.
- 11.2** Walking, Wheeling and Cycling Route.
- 11.3** Highways Improvement Plan (HIP) review.
- 11.4** KCC proposals for Electric Vehicle charging points.

12. Youth Club

To receive an update on the Youth Club and consider any actions arising.

13. Mary Caley Play Park

To receive an update on the Mary Caley Play Park and consider any actions arising.

14. CCTV

To reconsider the provision/use of CCTV and determine any actions required.

15. Co-Wheels

To receive a report on the meeting held on 17 July 2026 and consider any actions arising.

16. Chair's Report

To receive the Chair's report.

17. Clerk's Report

To receive the Clerk's report and consider any recommendations or actions arising.

18. Items for Information

To receive items of information for noting.

19. Diary Dates

12 October 2026 – Parish Council Meeting

Exclusion of Press and Public

20. Confidential Business

The Council may resolve to exclude the press and public from this item where the business is considered to fall within the relevant provisions of the Public Bodies (Admission to Meetings) Act 1960 and the Council's Standing Orders.

- 20.1** Land Matter - To receive a confidential update on discussions with Tunbridge Wells Borough Council regarding a potential land matter.
- 20.2** Staff Contracts - To consider an update regarding staff contracts in accordance with the recommendations arising from the audit.

