

# Harby Parish Council Minutes

## Ordinary Meeting

Thursday 30<sup>th</sup> November 2017 at Harby Village Hall



Start: 19:30	Finish: 20:35	Reference:131/17
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**Councillors Present:** T Medley, S Parkin (Chair), D Quibell, J Rose and R Thursby.

**Clerk:** Caron Ballantyne

**Members of the public present:** 0 members of the public present

Item	Title and Decision			Action Required			
131/17/1	<b>Apologies for absence</b> Apologies received from Cllr Nolan, accepted Apologies received from Cllr Howard noted Apologies received from Cllr Mrs Dobson, noted			-			
131/17/2	<b>Declarations of Interest</b> <i>(in accordance with Localism Act 2011)</i> Clerk declared an interest in Agenda Item 131/17/9			-			
131/17/3	<b>10 minute public time</b> Query about the caravan over the Bridge for Mrs Dobson – request to be emailed for an update on the enforcement action at this location Report of dogs on the Mill Field Allotments again. Resolved that Cllr Nolan speak to the dog owner and a notice to be put up on both allotment sites. All allotment holders to be sent a letter informing them of this before the notice goes up.			Clerk Cllr Nolan			
131/17/4	<b>Approve Draft Minutes:</b> Ordinary (Ref 130/17) The minutes were agreed unanimously as a true record and signed by the chair						
131/17/5	<b>a. Planning Applications</b> <table border="1"><tr><td>17/01947/FUL</td><td>Harby Nurseries, Church Road</td><td>Removal of the occupancy condition attached to planning permission 89/1645 – Supported by majority</td></tr></table> <b>b. Newark &amp; Sherwood District Council, Community Infrastructure Levy (CiL) Notification of Recommendation</b> - noted <b>c. Nottinghamshire County Council, New Minerals Local Plan Consultation</b> – Resolved that Councillors should read and make comments to the clerk by 1 <sup>st</sup> January, to enable a response to be sent <b>d. Nottinghamshire County Council, Notice of Public Participation – Statement of Community Involvement Second Review</b> – Resolved that there were no comments to be made <b>e. Nottinghamshire County Council, Review of the Guidance Note on the Validation of Planning Applications</b> – Resolved that this proposal was acceptable			17/01947/FUL	Harby Nurseries, Church Road	Removal of the occupancy condition attached to planning permission 89/1645 – Supported by majority	All Cllrs Clerk   Clerk  Clerk
17/01947/FUL	Harby Nurseries, Church Road	Removal of the occupancy condition attached to planning permission 89/1645 – Supported by majority					
131/17/6	<b>Consideration of amended/new policy documents</b> a. Amended Financial Regulations – Resolved to adopt b. New Equality Policy – Resolved to adopt			Clerk Clerk			

131/17/7	a. To approve the Bank reconciliation for October – Signed by Cllrs Quibell and Thursby, to be circulated b. Payments since last meeting - noted c. Receipts since last meeting – noted. Monies have been received from the village show for holding in reserve by the Parish Council for a future village celebration. This will be recorded on future bank reconciliations d. Payments to be approved – Resolved that these were approved e. Notification of external auditor appointments for the 2017/18 financial year, noted	Clerk   Clerk  Clerk																																																																		
131/17/8	<div style="display: flex; justify-content: space-between;"> <div> <b>Clerks and Councillors Reports</b> </div> <div> <b>Agenda Item</b> </div> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">➤</td><td style="width: 80%;">New burial site – still being investigated</td><td style="width: 15%; text-align: center;"><b>123/17/3</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Local Council Foundation Award, collected at the NALC AGM</td><td style="text-align: center;"><b>128/17/6</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Best Kept Village Competition feedback obtained and circulated</td><td style="text-align: center;"><b>128/17/6</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Facebook Page being set up now domain and emails set up</td><td style="text-align: center;"><b>128/17/6</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Software for Laptop purchased and installed</td><td style="text-align: center;"><b>128/17/10</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Tree Charter Signed up for – Tree received and planted, plaque just received to be installed</td><td style="text-align: center;"><b>128/17/12</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Amended Financial Regulations deferred to next meeting</td><td style="text-align: center;"><b>130/17/6a</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>New Equality Policy deferred to next meeting</td><td style="text-align: center;"><b>130/17/6b</b></td></tr> <tr> <td style="text-align: center;">➤</td><td>Contract for the removal of the conifer awarded to Maple Services. 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Councillors who attended the NALC AGM felt the information given by the Chief Constable about why this decision was made was useful and should go in the next edition of the Trio</p>		➤	New burial site – still being investigated	<b>123/17/3</b>	➤	Local Council Foundation Award, collected at the NALC AGM	<b>128/17/6</b>	➤	Best Kept Village Competition feedback obtained and circulated	<b>128/17/6</b>	➤	Facebook Page being set up now domain and emails set up	<b>128/17/6</b>	➤	Software for Laptop purchased and installed	<b>128/17/10</b>	➤	Tree Charter Signed up for – Tree received and planted, plaque just received to be installed	<b>128/17/12</b>	➤	Amended Financial Regulations deferred to next meeting	<b>130/17/6a</b>	➤	New Equality Policy deferred to next meeting	<b>130/17/6b</b>	➤	Contract for the removal of the conifer awarded to Maple Services. 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**Village Walk about – Sunday 15 October**

A number of items were identified for action, below are the reports to County and District Councils along with actions for Councillors/householders

**Reports to NCC**

FS61487356	Pothole	Church Road
FS61487835	Blocked gullies	Church Road
FS61488829	Footway Weeds/Detritus	Church Road
FS61489707	Finger Post	Wigsley Road/Low Street Junction
FS61490136	Blocked off-lets	Wigsley Road

**Reports to NSDC**

Street Name Plates	Request for replacement signs, Low Street/High Street junction for both roads and Wigsley Road, junction with Low Street
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- **Footpath (Harby 8) – Low Street to High Street** – Cllr Rose has removed the larger weeds. Nottinghamshire highways have added this to their annual maintenance programme and will be in the future sprayed, May/June and September/October
- **Apple trees overhanging onto Low Street from High Street Properties** – Cllr Rose has spoken to the residents to request pruning be carried out
- **Playground Warning Sign at Junction of High Street/Wigsley Road/Church Road** – Cllr Nolan to speak to resident to request pruning
- **Plogsland Round Lincoln Walk**—no one knew much about this walk, Cllr Quibell to find out more. Link to Ramblers information on this walk, which has a sign on Church Road <http://www.lincolnshireramblers.org.uk/county-walks/long-distance-walks/61-lplogsland-round.html>
- **Advance Give Way sign on Church Road, approaching High Street/Wigsley Road** – Cllr Rose has spoken to the residents and pruning has been carried out
- **New post for Village Sign (outside the village hall)** – to be painted black, when the weather improves
- **Maintenance to unofficial bus stop on Wigsley Road** – Cllr Nolan has undertaken this
- **Plot 4 Mill Field Close Allotments** – Cllr Rose has spoken to the tenant as this appears not to have been cultivated this year and there is someone on the waiting list. Tenant has now carried out work to tidy the plot up
- **Dog signs to playing field** – Cllr Quibell to speak to the playing fields committee – new signs have been ordered and erected

**Councillor Rose**

**130/17/7a** – All works undertaken to address issues raised in the tree survey

- Community Led Plan monitoring group met last week – they are writing to Vodafone to enquire if there are any plans to improve the signal in Harby, as they are improving the signal in Saxilby and Newark
- Village Hall AGM, stated that they had made a small profit in the last year. There are plans for new social events (for the over 50's) to be added to the diary next year

**Councillor Quibell**

**128/17/3** – Memorial to the Medleys, this has been passed back to the playing field committee, who initially raised this

131/17/9	<b>Clerks Appraisal and Salary Review</b> Clerk left the meeting Resolved that the Clerk would progress to spinal point 16 from 1 <sup>st</sup> April 2018 Resolved that the Clerks contract would be amended to permanently include the additional 2 hours per month required to comply with the transparency code Clerk returned to the meeting	Clerk  Cllr Rose
131/17/10	a. Letter from Natwest with Changes to Terms, noted b. Nottinghamshire Fire Service – Consultation on alternative crewing, Resolved the consultation would be responded to as the proposals for the nearest station in Nottinghamshire, would be of benefit to the Parish	Clerk