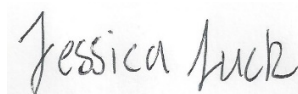


# **Donhead St Andrew Parish Council**

## **Notice of Full Parish Council Meeting & Agenda**

**All Councillors are hereby summoned to participate in the Parish Council meeting held at Donhead St Andrew Church at 7pm on Thursday 16th September 2021**



Jessica Luck, Clerk to  
Donhead St Andrew Parish Council  
10.09.2021  
[donheadstandrewpc@gmail.com](mailto:donheadstandrewpc@gmail.com)

### **Notes:**

- a. Agenda papers will be available on the Donhead St Andrew [Parish Council website](#).
- b. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded; any residents participating must note that the meeting may be recorded by the Clerk for the purpose of producing the minutes. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.
- c. Reference to "PCnllrs" is an abbreviation of Parish Councillors and "WC" is an abbreviation of Wiltshire Council.

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting and after the meeting has finished for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

### **Meeting Agenda**

**16.09.01**

**Those present and apologies for absence.**

**16.09.02**

**Declarations of Interest.**

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. dispensations: if required.

### 16.09.03

#### Resolution of minutes

- a. Minutes of Full Council Meeting 09/07/2021.
- b. Interim Meeting Minutes – Pile Oak Cottage Planning Application 26/07/2021.

### Planning Matters

#### 16.09.04

##### Applications determined since last meeting for information.

[PL/2021/04655](#) Hunterston, St Bartholomew's Street, Barkers Hill, Donhead St Andrew, SP7 9EB. The proposal for a newly constructed wooden double garage has been approved by WC.

#### 16.09.05

##### Enforcement – For information.

ENF/2021/00460 Land Alongside River Nadder, To Rear of West End Lane, Donhead St Andrew, Sp7 9dz. Unauthorised development on agricultural land. WC's enforcement officer has issued a deadline to remove the Shepherd's Hut and summer house from the land.

#### 16.09.06

##### New Applications for resolution

[PL/2021/08150](#) Pond Close Cottage, Ansty, Salisbury, Sp3 5pu (in Wardour Woods). The proposal is for the demolition of an existing two storey residential annexe and conservatory (Grade II Listed), and the creation of a new two storey guest annexe, connected to the existing cottage by a single storey link.

#### 16.09.07

##### Review of the Village Design Statement (VDS) - for information

The clerk has reformatted this document so that it complies with the Accessibility Regulations 2018 and made the alterations to refer to the International Dark Skies Policy and other more minor amendments. The amended document has been advertised on the Village noticeboards, the PC website and in the September edition of the Donhead Digest. Residents have been invited to comment up until 30<sup>th</sup> September 2021.

#### 16.09.08

#### Finance

- a. **Approval of retrospective payments**  
PCnllrs to note and approve retrospective payments made between 01/07/2021 and 31/08/2021 – all from approved budgets.
- b. **Approval of bank reconciliation**  
PCnllrs to note and approve the bank reconciliation for July and August 2021.
- c. **Interim Budget for information**  
PCnllrs to note and ask any questions they may have regarding the interim budget as at 31/08/2021.

**16.09.09**

## **Cemetery**

### **a. Cemetery Maintenance**

PCnllrs to raise any maintenance issues that they feel need attention in the cemetery.

## **Highways/rights of way**

**16.09.10**

### **Foothpath update from PCnllr PMA.**

PCnllrs to note that the clerk has written to the landowner requesting that the overgrown vegetation and soil obstructing the gate on **DSTA 9** (behind The Stables property) is cleared.

The clerk has also written to the landowner of **DSTA 1** (Near the entrance of Donhead House) regarding improving the muddy path conditions up to the footbridge. The landowner has arranged for overgrown vegetation to be cleared in the hope that the spring water will be diverted to the river instead of its current course along the footpath. The landowner also has plans to improve the footpath surface.

**16.09.11**

### **Fingerpost at St Bartholomew's junction**

PCnllrs to refer to the quotes previously circulated by the clerk and decide who they would like to refurbish the post.

**16.09.12**

### **Wiltshire Council's Grass Cutting Policy**

The clerk would like PCnllrs and any residents to provide feedback to her regarding WC's change in their verge cutting policy (postponing the May/June cut until September).

**16.09.13**

### **Road Closure**

PCnllrs to note that WC will be closing West End and Lower Street to carry out phase 2 (application of micro asphalt) of the surface improvements, scheduled for 7/10/2021.

**16.09.14**

### **Parish Steward Reports**

Suggestions for work to PCnllr CB.

## **Other matters**

**16.09.15**

### **Noticeboards Maintenance**

PCnllrs to refer to the quotes previously circulated by the clerk and decide who they would like to carry out the work.

**16.09.16**

### **A Tree to mark the Queen's Platinum Jubilee**

In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service. An Ex-Parish Councillor has offered to purchase a tree to mark this event. PCnllrs

to resolve whether they would like to accept this offer, arrange the planting and find a suitable position with approval from a landowner. How can residents be involved with this event?

#### **16.09.17**

##### **Ultra-fast Broadband through Fibre to the Premises (FTTP)**

PCnllr SL and resident Nick Martin have been researching options regarding the installation of FTTP to residents in Donhead St Andrew. Further to PCnllr SL's email issued prior to the meeting (This is available to see on the PC website along with the meeting agenda), they would like to initiate a discussion to hear the thoughts of residents and PCnllrs on this matter.

#### **16.09.18**

##### **Operation London Bridge**

'Operation London Bridge' is the title given to the detailed national plans that are in place for dealing with the death of the Sovereign. The aim of the national response will be to allow the nation to mourn, to unite and to facilitate bringing the population together to share experiences. PCnllrs to refer to the guidance previously circulated by the clerk which assists Parish Councils in deciding what plans are to be put in place to facilitate the residents of Donhead to grieve and unite when this occurs. PCnllrs to discuss what they feel is required.

## **Reports**

#### **16.09.19**

##### **Chairman**

It is with great sadness that we note the death of Joan Bentley in November 2020 at the age of 93. She lived in Donhead for many years and was a valued member of the community, enriching it in so many ways including her voluntary service as a Parish Councillor and fundraising for St. Andrew's Church.

Good luck to our PCnllr Shena Kozuba-Kozubska who is running the London Marathon on 3/10/2021 to raise money to support the charities that saved her life and helped with her recovery after another accident. If you would like to read her story and donate please visit [Virgin Money Giving](#).

A big thank you to Donhead resident Jeremy Long who offered to remove a dead impaled deer from the railings at the rear of the PC cemetery on Lower Street at very short notice, which was a gruesome job that no one else relished doing! Very much appreciated by the PC.

One of the residents of Pains Hill has advised that Wessex Water now suspect that the water running down the hill and towards St Bartholomew's Street is an expected mains water leak, they are investigating.

#### **16.09.21**

##### **Closure of meeting and date and time of next meetings**

Full Council Meeting - 7pm Thursday 11<sup>th</sup> November 2021 at Donhead St Andrew Church.

Planning Application meetings as and when they arise.

## **Questions or Statements**

A further opportunity for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.