

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Monday 29.06.20, summoned to attend the meeting below at 7.30 on Thursday, 2nd July 2020. This meeting is to be held at The Well House next to the Green in Michaelstow Churchtown in an open pavilion. Should any members of the public wish to attend this meeting please let the clerk know immediately by telephone or email as the meeting is restricted to 6 people only. 1 of 1



Michaelstow Parish Meeting Agenda

1. Public Session:

2. Members declaration of interest:

3. Apologies for non-attendance:

4. **Minutes:** to approve the Minutes of the Parish Council Meeting held on 6th February 2019.

To approve the list of eight delegated decisions made by councillors by email between May and June 2020 and recorded on the Delegated Decisions Page on the parish

website here:

<http://www.parish-council.com/michaelstow/index.asp?pageid=709327>

5. **Matters Arising:** from the above minutes and decisions to be identified at the meeting

6. **Applications / Planning Matters:** None

7. **Accounts:** Financial Matters

a. **Bank Balance:** as of 27.05.2020 £8227.94 awaiting June statement

b. **Invoices & Payments:**

- clerks monthly salary paid in arrears by SO on 1st July £313.39
- CALC Annual Members subscription 2020/21 £143.81

c. **Annual audit:** the annual audit is now deemed complete and it the **annual governance and accountability return** is now published online with the **internal auditor's report** and the **notice of public rights**. The auditor confirms that Michaelstow Parish Council is being run to a high standard.

<http://www.parish-council.com/michaelstow/documents/audit2020/magarandreport.pdf>

8. **LMP:**

9. **Community:** Network / Correspondence /emails:

10. **Parish Matters & AOB:**

11. **Date of next Meeting:** 5th August 2020

12. **To Close the meeting:**

Clerk's email: michaelstowparish@gmail.com

Clerk's phone (messages only) 01208 851356