



## EYTHORNE PARISH COUNCIL

### Minutes of the Meeting of the Council held

**on 12<sup>th</sup> January 2022 at 6.30 pm, Elvington Community Centre. Eythorne.**

**Present:** Cllr M Ledger (Chair), Cllr Butcher, Cllr Wendy Hansell, Cllr C Ledger, Cllr Meehan, Cllr Morgan-Lovett, Cllr Whitehead (Vice Chair) and Cllr Wright.

**Also, present** Caroline Vincent (Clerk to Eythorne Council).

#### **1/1/22. APOLOGIES FOR ABSENCE**

Cllr David Millard, (Personal Reasons)

Juliet West (Community Warden)

#### **1/2/22. DECLARATIONS OF INTEREST**

Cllr Wright declared an interest in item 8, Planning application 21/01762 as this is her neighbour.

Cllr Meehan declared an interest in item 9, correspondence from Woodpecker Court Community Interest Company as he is the owner of Woodpecker Court.

#### **1/3/22. MINUTES**

The minutes from the meeting held on the 8<sup>th</sup> December were circulated to members.

**Resolved: The minutes were agreed as a true record, proposed by Cllr Morgan-Lovett, seconded by Cllr C Ledger and carried. Minutes were signed by the Chair.**

#### **1/4/22. COMPLETED ACTIONS FROM THE DECEMBER MEETING/MATTERS ARISING**

The Clerk circulated the actions to all members prior to the meeting, actions completed as follows:

- KCC contacted to go ahead with the Road Traffic Order for our 20mph HIP project
- Planning comments added to DDC Planning Portal
- Head of the primary school advised that their old defib was not viable for us due to the costings and we already have three.

Members discussed the MUGA switch being broken which is due to be fixed and Cllr M Ledger will chase up for the defibrillator to be fitted at the Community Centre.

**Action: The Clerk was asked to find out the cost of a night vision CCTV camera.**

#### **1/5/2. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

##### **Community Warden Juliet West sent her apologies and provided a report:**

- Dog on livestock (farm animals) attack
- Dog on dog attack
- Stray dogs
- Dogs off lead in non-designated areas
- Dog fouling
- Kent police and DDC dog warden have been informed and work together to resolve issues
- Vehicle theft
- Tools theft

1 Signed by the Chair: ..... Date:.....

- Fuel theft
- Criminal damage
- Parking obstructions
- Noise nuisance
- Bonfire smoke nuisance
- Fly tipping/ littering
- Individual welfare issues
- Multiple referrals to partner agencies

### **Community projects**

The Let's Eat community volunteer lunch group hosted another successful community lunch on Tues 11th January which was attended by approximately 20 residents.

As always big thanks to the volunteers who do an excellent job of providing a lovely meal for our folks to enjoy and the opportunity for a much-needed catchup and chat session.

Dover and Deal foodbank are hoping to be able to bring the foodbank bus into Elvington for the benefit of the community. Discussions are taking place to try and support this.

**Action: Members asked the Clerk to contact Juliet to ask for further details on the dog attacks, also to ask if another operation is planned for the bike issues.**

### **Report from Cllr Linda Keen, DDC**

Cllr Keen sent her apologies and sent in the following which has been circulated to members.

DDC Cllr briefing being held this THURSDAY about the latest version of the local plan which addresses DDC response to the consultation (currently confidential to Cllrs) - and there will be another public consultations round soon in February.

I also received a complaint about the following - abridged so as not to reveal sender's identity.

Bollards are needed along Adelaide Rd as there is a problem with delivery drivers using it as an extra lane to park on, or to drive on which is destroying the verges...and all so around the village. Which is making the village look rubbish.

People are also driving across the green spaces in the village. Is there anything that could be done about this? KCC have just recently installed 6 bollards opposite the shops.

It would be helpful to have the Parish Cllrs' views about any areas where the green spaces are suffering from driving on them and what action you would like to see taken.

### **1/6/22. PUBLIC CONTRIBUTIONS AND QUESTIONS**

There were no members of the public present.

### **1/7/22. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

- a) Authorisation of payments/October bank reconciliation: The invoices as detailed below were agreed for payment, proposed by Cllr Wright, seconded by Cllr Morgan-Lovett, unanimously carried.

<b>Finance Report December/January 2021 Payments</b>		
<b>Payee</b>	<b>Payment Type</b>	<b>Amount £</b>
C Vincent	December Salary	1269.79
S Thomson	December Salary	601.60
KCC LGPS	Pension	360.73
Lloyds	CC monthly fee	3.00
HMRC	Q3 PAYE	969.85
S Thomson	Expenses December	5.76
Fenlands	Memorial Plaques	267.00
KCC	20mph design & TRO fee	2700.00

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Fenlands	Final payment for play area signs	349.12
SLCC	Clerks Membership	171.00
Unity	Bank Charges	18.00

**b) Budget for 2022/23**

The proposed budget and precept figures were circulated to members with various scenarios of increases, members discussed the Police increasing their precept and felt EPC should keep it the same as the previous year.

**Resolved: Proposed by Cllr Whitehead to keep the precept the same as last year at £44,365, seconded by Cllr Hansell, all in favour.**

**Action: The Clerk to arrange the form to be signed and returned to DDC.**

**c) Quarterly Accounts**

The 3<sup>rd</sup> quarter accounts were circulated to members, and all were happy with the figures.

**Resolved: Proposed by Cllr Morgan-Lovett to accept the 3<sup>rd</sup> quarter accounts, seconded by Cllr Wright, all in favour.**

**1/8/22. PLANNING**

**Applications:**

**21/01761, Envirograf House, Pie Factory Road, Barfrestone, CT15 7JG, Erection of a two-storey side extension, part first floor extension with steps to rear and erection of single storey building with covered area (existing steps to be removed) (retrospective).**

**Resolved: Object to the application and comment EPC is not happy with constant retrospective applications without then being decided on, all in favour.**

**21/01762, Land at Eythorne Court Cottage Shepherdsweil Road Eythorne CT15 4AD, Change of use of land and siting of a railway carriage for residential use. Expires 20.01.22**

**Resolved: No objections, concerns over being outside of the village confines, proposed by Cllr Butcher, seconded by Cllr Whitehead, majority in favour, 1 against.**

**21/01814, West End Cottage Coldred Road Eythorne CT15 4BE, change of use and conversion of barn into holiday let. Expires 20.01.22.**

**21/01838, West End Cottage Coldred Road Eythorne CT15 4BE, Works to facilitate conversion of outbuilding into holiday let. Internal works include: Remove & Insert new partitions to form ground floor bedroom & bathroom. Installation of mezzanine and staircase to form access to mezzanine bedroom. External works include: Replace existing window in new position, insert 1no new window, Insert 2no rooflights all to rear south elevation. Replace garage door with glazed opening, replace 1no window to front north elevation. Expires 20.01.22.**

**Resolved: No objections for either of the West End Cottage applications, proposed by Cllr Morgan-Lovett, seconded by Cllr Whitehead, all in favour.**

**Decisions:**

**21/01548, Our Lady's Flats, Church Hill, Eythorne, CT15 4NA, G1 - Crown raise various overhanging trees to 6 metres over boundary (leaving veteran Beech); G2 - Cut back lapsed hedge to boundary, all subject of TPO 2008/1. Granted.**

**21/01393, Bakkovor Salads, Millyard Way, Eythorne, Dover CT15 4BA, Erection of a temporary single storey extension for use as a canteen. Granted**

### **1/9/22. CORRESPONDENCE**

- Communication received from Woodpecker Court Community Interest Company to ask if Eythorne Parish Council would be in support of a funding application to Kent Coalfield.  
**Resolved: Proposed by Cllr Butcher to write a letter of support, seconded by Cllr Hansell, all in favour.**  
**Action: The Clerk to write a letter of support.**
- Email received from residents reporting damage to the grass verges on St John's Road and also to report a quad bike riding across Elvington playing field.  
**Resolved: The Clerk has reported the grass verges to KCC and requested bollards, but KCC have responded that bollards/posts are only added if there is a safety issue and not for cosmetic reasons. The quad bike has been reported to the PCSO and Community Warden.**

### **1/10/22. ALLOTMENTS**

Cllr Meehan confirmed the work for the gate has been booked in for Friday this week.

### **1/11/22. REMEMBRANCE DAY ARRANGEMENTS FOR NEXT YEAR**

Cllr Morgan-Lovett spoke about Remembrance Day for this year, felt this should be organised earlier with another leaflet drop to affected residents and to add to the September agenda and not last minute as in previous years. All members were in agreement with this.

**Action: The Clerk to add Remembrance Day to the September meeting.**

### **1/12/22. PROW**

Cllr Whitehead reminded everyone the importance of walking the Public Rights of Way locally to ensure the footpaths remain open. The government have said any footpaths that are overgrown and are not cut back will be closed and assumed they are not in use as the footpaths cause issues with any new builds. Cllr Whitehead also said it is very important to report any problems with the footpaths to the Clerk to contact the PROW Officer at KCC, there is a particularly dangerous one from the miner's concrete path leading to Pike Road, which contains a lot of rubbish, some from the businesses which has previously been reported.

Cllr Meehan suggested he be passed over the PROW maps in the office and see if they can be scanned with a view to create a leaflet of the footpaths in the area for visitors, the leaflet could include asking them to let the Parish Council know which ones they have walked to enable us to keep a record as proof that they are being used.

**Action: The Clerk to chase the previously report PROW near Pike Road.**

**Action: The Clerk to find the PROW maps at the office and pass to Cllr Meehan.**

**Action: All members to let the Clerk know the paths that they walk to keep a record.**

**Action: To add as an item at the February meeting.**

### **1/13/22. MEMORIAL**

Cllr Morgan-Lovett spoke about the memorial for Barbara Danson who worked hard volunteering for the Parish Council and the community, a plaque is currently being made and arrangements need to be made for when the memorial should take place. Members discussed coinciding the memorial with the lighting of the beacon for the Queen's Jubilee in June.

**Action: Members were happy to coincide this with the lighting of the beacon and to move this item to the next meeting.**

**Action: The Clerk to contact Eythorne railway to ask about holding the event, if they will arrange a risk assessment as previously done**

### **1/14/22. MEETING DATES 2022**

Meeting dates for 2022 had been circulated to all members prior to the meeting. The Clerk said she was still waiting to hear back about the possible use of the Welfare Club for meetings to replace the Resource Centre which is no longer in use.

**Resolved: All members agreed to continue meeting on the 2<sup>nd</sup> Wednesday of the month, 6.30pm.**

**1/15/22. HIP UPDATE**

The Clerk reported to members that she had received several objections to the Eythorne roundabout project on this year's HIP after sending out letters to residents who live nearby.

**Action: Objections to be forwarded to KCC.**

The design plan had been received from KCC for the 20mph near the school, the Clerk asked members if they were happy with the design to enable costings to be prepared by KCC. Members asked if the roundel at the start of Adelaide Road could be moved further south and be added just before the junction of Barfreestone Road.

**Action: The Clerk to contact KCC to see if the roundel on the road can be moved nearer the Barfreestone Road junction, subject to this members are happy to go ahead with the design, proposed by Cllr Meehan, seconded by Cllr Butcher, all in favour.**

**1/16/22. ANY OTHER MATTERS**

The missing play areas signs were discussed and options for going forward with this, it was suggested placing heavy duty laminated signs in the future.

**Action: The Clerk to cost a heavy-duty laminator.**

**1/17/22. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 9<sup>th</sup> February at 6.30pm.

**All were in agreement for the 9<sup>th</sup> February.**

The meeting closed at 7.50pm.