**St Juliot Parish Council**

*Minutes of a meeting held on Wednesday 30th May 2018 at Otterham & St Juliot Hall, Marshgate.*

**Present:** Chairman Cllr Elson, Cllrs Langley and Trevennor, and the clerk Mrs Wendy Trevennor.

**18/029** A**pologies** were received from Cllrs Mason and Penny. No changes of interestwere received.

**18/030**      **The Minutes of the last meeting,** held on 17th May 2018,were signed as a true record by the Chairman.

**18/031 Risk Assessment amendment for GDPR.** The clerk had amended the Risk Assessment document as instructed, and this was adopted, and signed by the Chairman.

**18/032 Planning**

1. **PA18/02081:** erection of a single storey side extension at the Woodshed, The Old Rectory, St Juliot. After examining the 24 documents relating to the proposed structure the members discussed the application and agreed to return no objections.
2. **Advanced briefing for council reconsultation protocol.** In the event of reconsultation from Cornwall Council, the clerk to refer to the Chairman and the agreed comment of “no objections” to be reiterated where appropriate.
3. **General matters relating to planning.** Nothing further.

**18/033 Finance.**

1. **Audit.** The members examined the AGAR/Exemption Certificate and the internal auditor’s report, which contained just one advisory: that the conclusion of the audit notice had not been posted the previous year. The clerk will ensure this is done this year. The Chairman then proposed adoption of the AGAR, seconded by Cllr Trevennor and agreed. The Chairman and clerk then signed the AGAR for return to the external auditor.
2. The clerk then presented the **Cashbook Spreadsheet** for the period up to the meeting.
3. **Authorisation of payments due to date.** The following cheque was issued: chq no. 100370 for £23 to the clerk for hours worked.

**18/034 The Triangle Green.** Cllr Mason was to contact the fencing contractor Sam Breyley and ask him to discuss the fencing with Cllr Langley, but he had not yet been in touch. BT have sent through a map with the underground services marked and instructions on how to avoid damaging them.

**18/035 Correspondence** included a request to fill in a survey on rural crime, which Cllr Trevennor agreed to do.

**18/036 Reports.** Cllr Langley reported that the hall affairs continued to thrive.

**18/037 Notice of Parish events, etc.** No notices were received.

There being no more business, the meeting closed at 8.40pm.

Signed ……………………………………………………………………………….

Date…………………………………………………………………………………..

Planning comments submitted:

**PA18/02081** The Woodshed, The Old Rectory, St Juliot: “No objections”.