



Bramshaw Parish Council

New Forest Hampshire

☐: clerk@bramshaw-pc.gov.uk

Minutes of the Ordinary meeting of Bramshaw Parish Council held in the Community Room of
Bramshaw Village Hall
on Tuesday **23rd June 2026 at 19:30**

MINUTES

Note all Minutes are draft until signed at the next meeting

Present: Cllr Medley, Chair
Cllr Thomas, Vice Chair
Cllr Loveless
Cllr Bennison

In Attendance: Diana O'Grady (Clerk and RFO)

30/26 Declaration of office of Vice Chair

- Cllr Thomas read the declaration of acceptance of office of Vice Chair to the meeting.
- Signed and dated by Cllr Thomas and the Clerk.

31/26 Apologies for absence

- District Cllr Reilly, apology accepted.
- District Cllr Tipp, apology accepted.
- Cllr Coutts, apology accepted.

32/26 Public Participation period

None present

33/26 Declaration of Interests and dispensation requests

Cllr Bennison has an interest in the Trees application and won't put forward comments.

34/26 To confirm the Minutes of the Ordinary Meeting held on 26th May 2026

Agreed by all who were present. Signed and dated by Chair.

35/26 To confirm the Minutes of the Annual Parishioners' Meeting held on 24th March 2026

Agreed by all who were present. Signed and dated by Chair.

36/26 To agree appointment of Parish Representatives/Responsibilities.

Cllr Thomas felt that the allocation of a number of the responsibilities was not necessary and that the issues could be allocated as and where appropriate. Cllr Bennison was comfortable with the allocations below. It was agreed that further discussion on the matter should be had at the next meeting.

Allocated responsibilities are:

- New Forest Association of Local Councils (NFALC) – Cllr Bennison
- New Forest Consultative Panel – Cllr Bennison
- NE Quadrant meetings – Cllr Bennison

Signed Chair

Date

- Flooding – Cllr Coutts and Thomas
 - Traffic calming – Cllrs Medley and Thomas
 - Verderers – Cllr Harrison
 - Footpaths – Cllr Medley
 - Payments Signatories – Cllrs Medley and Thomas
 - Lengthsman Management – Cllr Coutts and Clerk
- 37/26 Parish Representative reports

- **Cllr Bennison**

NFALC AGM 4th June 2026

- The Association is celebrating its 50 yr next year with Protection of the Forest.
- Brice Stratford elected at Chairman and Mary Davies elected as Vice Chairman
- Presentation by Rt Hon Sir Julian Lewis MP for New Forest East who spoke in support of the New Forest Together campaign which is a non-party political campaign.

New Forest Together Campaign

- 'Road show' In the coming weeks we will take the campaign across the region with a series of local public meetings. We are seeking help from town and parish councils to host a New Forest Together meeting locally for your communities.
- Campaign News In just 6 weeks from launching this campaign, we already have over 4,700 followers on Facebook, as well as an army of active volunteers turning out to deliver leaflets and promote the campaign at local events. We have had local TV coverage, as well as features in the national and local press. HCC and NFDC are both taking advice regarding a possible judicial review. We are also building alliances with other areas of Hampshire and nationwide where people are unhappy with the proposed scheme for LGR. However, this is just the start.
- Campaign Update Our petition has already collected over 23,000 online and paper signatures in just a matter of weeks, but we still need your help to ensure people in your locality know about these changes and to collect more signatures from those who wish to object to the carve up of the New Forest district. We are working towards 30,000 signatures to help our members of parliament, Sir Julian Lewis and Sir Desmond Swayne, secure wider parliamentary attention to this issue.
- New Forest District Council – Have taken legal advice regarding further action but have been advised that there is little chance of any action being successful. They are also proceeding with a draft Local Plan.
- New Forest National Park -Draft Local Plan - the next milestone in the local plan making process will be presenting a report to our members in July 2026, so this summer pending their approval, it will then go forward to a further period of consultation. All local town and parish councils in the National Park and constituent local authorities are statutory consultees. So that means you're all directly notified of the consultation. If anybody made a comment on the local plan in November and December 2025 they will be directly notified of the next stage. It is a really tight timetable for both planning authorities.
- Next meeting – to be held at Apple tree court, Lyndhurst – DATE TO BE ADVISED

New Forest Consultative Panel - 11th June2026

- A326 Waterside Improvements –

Signed Chair

Date

Martina Olley HCC Scheme Development and Programme Manager

Application No. HCC/2026/0213

£187 M Cost – 85% from Government - £159M - 15% sourced locally £28M

No dualling of Southern Section only the northern section.

Dept for Transport approval by mid 2028

- New Forest Together – James Hartley Binns, same as that given at NFALC 4th June meeting
 - NFDC – Dereck Tipp,
LGR Response and Legal Advice not to go ahead to pursue a Judicial Review
 - NPA – Nigel Stone
New Members are Fran Carpenter, Jack Davies, Martin Eyre and Dan Poole
Public Consultations on Fawley Power and ABP Solent Gateway
Vernon Dene -lost court decision but will not appeal. Planning enforcement still to be heard by Planning Inspectorate.
Next Authority Meeting will be 23rd July - Members will be advised of Local Plan submission
 - Forestry England – Craig Harrison
 - Forest Carpark charging has started -not much comment from the floor. I did speak to Craig regarding the extra charge being levied by RingGo – although the email we received from Richard Burke states that it is possible to opt out of this extra charge.
 - Verderers Update – Edward Heron – Advised that there is Equine Flue in the area.
 - LGR Summit – Brice Stratford spoke about Neighbourhood Governance and Neighbourhood Area Committees.
 - **Cllr Thomas** has repaired one of the telephone boxes
 - **Cllr Medley** - A Repair shed group may want to take over the green hut and is currently working with the Village Hall to determine costs and raise some money.
- 38/26 District / County Councillor Reports
- **Cllr Tipp** has given information to Parish Hall Chaiman, Alan Hyde concerning how to apply for grant funding from the current tranche of Community Infrastructure Levy (CIL), including a one day course which he is applying for at Appletree Court.

Items ongoing

- 39/26 Village flooding
- Nothing to report
- 40/26 New email addresses
- One Councillor outstanding.
- 41/26 Printer purchase
- Report on 2 x possible printers circulated. Clerk to find one more to add to the options.
- 42/26 Completion of Declaration of Interest forms
- Clerk to email blank forms to Cllrs Loveless and Thomas.

New Items

- 43/26 Cllr Thomas' ideas re location name signage around the village, Bramshaw, Brook, Fritham etc...
- Cllr Thomas is researching signs and the costs. Costs vary considerably.
 - Designs and locations were discussed at the meeting.

Signed Chair

Date

- 44/26 Council to review and agree to adopt the Local Government Association Code of Conduct
- Council agreed to adopt the Local Government Association Code of Conduct
- 45/26 Council to review and adopt Standing Orders for this coming year.
- No changes suggested to the current Standing Orders, adopted with the date updated to 2026.
- 46/26 Agree procedure for checking the Bramshaw Telegraph mailing list as part of the Data Audit
- Clerk to send list to Cllr Medley, who will decide on a course of action re ensuring it is compliant with Data protection regulations.
- 47/26 Clerk notifying the Council of action taken on its behalf:
The request by a member of the public to have their name removed from the historic minutes on the web site has been executed to their satisfaction. Due to the legal obligation of the Parish Council the original hard copy version that was approved and signed has been retained as a formal record.
- No issues were raised with the action taken.
- 48/26 **Lengthsman process for further works around the village**
- Discuss and agree further works to be carried out by the Lengthsman. Items agreed will be Minuted.
 - The Financial Regulations will be followed regarding authorisation of work and payments.
 - All invoices will be circulated to keep members aware of the spending.
 - Clerk to check the Bramshaw Parish Council Financial Regulations re process suggested for working with the Lengthsman.
- 49/26 **Banking**
 Review approved signatories and amend or delete where necessary.
- There may be signatories no longer needed on the bank account.
 - Council has agreed to remove the names of two members of the public from the list of the Council's NatWest bank account signatories.
- Documents circulated**
 Local Government Association Code of Conduct
 The Good Councillor Guide
 Standing Orders
 Report from the Hampshire County Councillor June 2026
- 50/26 **Planning**
New Applications
 None
Trees
26/00611CONS Fritham Cottage, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH
 Prune 1 x Oak tree (T1 on the plan)
No Comments
- 51/26 **Finance**
Invoices and receipts circulated
 Hampshire Association of Local Councils Inv 8188
Payments for approval
 Lengthsman when invoice received £420.00
 Hampshire Association of Local Councils £357.00

Signed Chair

Date

- Council approved both payments.
NB. Lengthsman invoice not yet received, will be circulated when received.

BRAMSHAW PARISH COUNCIL Budget		
	APPROVED	To date
	2026-27	12/06/2026
	BUDGET	Spend
	£	£
Payments		
Clerk's salary (incl production of BT)	6,500.00	835.36
Clerk's Office (mileage, wfh , tax and NI)	1,650.00	72.00
Clerk's Office (home worker) allowance	0.00	
Stationery/Admin	150.00	179.36
Clerk & Councillor Training	300.00	200.00
Election Expenses	100.00	0.00
Insurance	550.00	428.54
Subscriptions	600.00	509.47
Audit	200.00	190.00
Room Hire	400.00	60.00
Village Maintenance: <i>Drainage, ditches etc.</i>	1,000.00	420.00
Annual Parish Meeting refreshments	30.00	0.00
S137 <i>NF Disability, Church, Citizens Advice, Victim Support, RBL Poppy Appeal</i>	500.00	1,500.00
Other e.g. Defib	1,500.00	200.00
VAT paid	50.00	11.40
Gross Payments	13,530.00	4,606.13

Signed Chair

Date

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: May 2026 to June 2026		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
27-May-26	SO	Clerk	May salary and expenses	453.68
03-Jun-26	Online	Zurich Insurance	Annual premium invoice 554849960	428.54
04-Jun-26	Online	Bramshaw Trust	Community room hire 23rd June 554849960	30.00
			TOTAL	912.22
RECEIPTS				
Date	Method	Payer	Details	TOTAL
00-Jan-00	Online	Police and Crime Commission	Grant accepted on behalf of Speedwatch to be administered by the Parish Council. Remittance doc 9700158219	5,754.00
			TOTAL	5,754.00
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
00-Jan-00	Online	Lengthsman, Toby Mansbridge	Hedge tidying and bramble clearing	420.00
12-Apr-26	Online	HALC	Affiliation fees 2026-2027 and levy INV-8188	357.00
00-Jan-00				
00-Jan-00				
			TOTAL	777.00
UPCOMING				
Date	Method	Payee	Details	TOTAL
27-Jun-25	SO	Clerk	June salary and expenses	453.68
			TOTAL	453.68
BANK	BALANCE 12th June 2026	22,190.49		
	FORECAST	20,959.81		
Payments Approved		Printed Name and Date		
Payments Approved		Printed Name and Date		

Signed Chair

Date

BRAMSHAW PARISH COUNCIL			
BANK RECONCILIATION 2025-26			
Opening Balance Current Account at 01/04/2026	£14,246.15	Opening Balance Business Reserve at 04/04/2025	£0.63
Receipts	11,752.48	Receipts	0.00
Payments	4,606.13	Payments	0.00
Uncleared Payments 2024/25	0.00		
Uncleared Payments 2025/26	797.99		
Balance Current Account	£22,190.49	Closing Balance Business Reserve	£0.63
		Total Funds	£22,191.12
Nat West Balance	£22,190.49	Nat West Balance	£0.63
Discrepancy	£0.00	Discrepancy	£0.00

I certify that the current account balance as shown on the Bank reconciliation above is in agreement with that shown on the NatWest statement for 12th June 2026 as seen in the meeting.

Signature _____ Date _____

Signature _____ Date _____

52/26 AOB for discussion only

53/26 Future Meeting

The next meeting will be the ordinary meeting of Bramshaw Parish Council, date to be confirmed.

Meeting Closed 20:35

Signed Chair

Date