

HAZLERIGG PARISH COUNCIL

Please reply to Ali Lamb, Parish Council Clerk, 43 Bruce Gardens, Newcastle, NE5 2EA
Tel: 07507675547

Minutes of the Annual Meeting of the Parish 28th May 2026

In attendance:

Parish Councillors Locke (Chair), Barbour (Vice Chair), Down & Fairley, Ward Councillors Mohammed & Robinson, 4 residents and Ali Lamb (Clerk).

AGENDA

1.	Cllr Locke welcomed everyone to the meeting and extended a warm welcome to our newly elected ward councillors - Imran Mohammed, Jamie Robinson & David Down. Apologies were received from Parish Councillor Garbett
2.	Annual Report The Chair presented the Parish Council's Annual Report which will be published on the website with these minutes. The Chair was thanked for her report.
3.	Hazlerigg Community Centre report This item was deferred to the next meeting.
4.	The Annual meeting of the Parish closed at 6.20pm.

Minutes of the Annual General Meeting of the Parish Council 28th May 2026

AGENDA

1.	Welcome and apologies as above.	
2.	Appointment of Chairperson Councillor Locke was nominated by Councillor Barbour and seconded by Councillor Fairley.	
3.	Appointment of Vice Chairperson Councillor Barbour was nominated by Councillor Fairley and seconded by Councillor Locke.	
4.	Appointment of representatives on other bodies: Councillor Down was appointed as the Parish Council's representative on the Airport Consultative Committee for 2026 / 27.	
5.	The draft minutes of the meeting held on 30 th April 2026 were agreed and signed by the Chair.	
6.	Matters arising not otherwise on the agenda:	

	Assertion 10 - the Clerk explained that this is a new mandatory governance requirement for Parish & Town Councils in England to formerly declare their compliance with digital and data protection standards in their Annual Governance and Accountability Returns (AGAR). It includes the requirement to have a .gov.uk email address, maintain an IT and Data Protection Policy, adhere to website accessibility standards and demonstrate data compliance by following the Data Protection Act 2018, Subject Access Requests and Freedom of Information requests. A draft IT Policy was circulated for discussion and adoption later in the meeting. Newsletter - it was agreed that the Chair's Annual Report would be the basis of a newsletter and that Cllrs Barbour & Locke would draft it.	SB/RL
7.	Issues raised by Residents - ASB - A resident described a recent incident of anti-social behaviour around the bus stop with a gang of drunken youths (some with fishing rods). A police car had driven slowly by but failed to challenge the behaviour. Residents expressed shock that no action had been taken. It was agreed that the Parish Council would raise this with the Neighbourhood Policing Team. Cllr Down reported that a member of the Neighbourhood Police Team had told him that this week's shift finished at 5 pm each day, so, on their behalf, he submitted an apology for their absence. The resident confirmed that there were 2 police officers in the passing vehicle and that the youths were travelling into the village by public transport. It was also reported that a single adult who appeared to be drunk, was also visiting the village regularly from Newbiggin Hall. Cllr Fairley suggested asking the wardens from the Housing Department to step up their patrols. Cllr Down agreed to action this. Parking - A resident also raised the issue of parking by gym patrons on grass verges and over drives - it was also noted that long stay parking by holiday markers using the airport is also starting to emerge. Cllr Down commented that the 342-bus route through the village which now goes to the airport could be a contributory factor, he also said that from September, Local Authorities would have new powers to take enforcement action against verge and kerb parking which would hopefully address these issues. InPost Lockers update - a new operator in this market is reportedly looking for sites in the North Tyneside part of the village. No planning application has been submitted in respect of the additional site at the Premier Shop. A resident commented that the lockers weren't the problem, it was the irresponsible littering and parking of the users. Residents complained that the bin outside the Premier shop is an eyesore and should be returned to its former position near Chelton Close. Cllr Barbour said the Premier Shop should take more responsibility for the litter created by their store and agreed to pursue the issue with higher management in the company.	HPC DD SB

	Cllr Locke restated her concern about the impact of the lockers on the local community in terms of parking and littering and the lack of consideration of those issues in planning decisions. Cllr Down will continue his work on behalf of residents on this issue. Untidiness of the village - addressing the ward councillors, a resident outlined their frustration at the poor appearance of the village owing to long grass, despite meetings with the ground's maintenance manager and numerous emails and complaints. Cllr Locke explained the reasons for a having a small tree protection area around the stems following damage by grass cutting machines and the wildflower areas at the ends of Lola and Enid Street. She echoed concerns that the protection area had grown over time and that some areas didn't appear to have been cut at all - but that some areas had been deliberately left uncut to allow bulbs to finish. Cllr Locke said that Andrew Bowron had informed councillors that NCC didn't have the capacity to trim - a resident said that NCC claim that they do on their website. Cllr Barbour said she had recently emailed NCC with photographs of the areas in question - Cllr Mohammed asked to be copied into the emails going forward. Footpath / pothole repair fund - resident said that they had still not had any response their emails about the needs of the village in respect of this fund. Cllr Locke said she had followed this up and been drawn into a series about the location and responsibility. She agreed to chase this up again. Cllr Down noted that potholes can be reported through the councillor portal. Cllr Fairley said she had reported several.	DD SB RL
8.	Actions / updates from Ward Councillors Cllr Mohammed reported progress on exploring Newcastle Great Park (NGP) issues with the Consortium of Developers and Planning Enforcement including the former Sage building and ASB, motorbikes, litter and reinstatement around the new path - he hopes to establish regular meetings with the Consortium. Cllr Robinson said he had spoken the Avant Homes who own the Sage building about site security which should have improved now following the deployment of the security guard with a dog. He also noted that he had been appointed the Vice Chair of Planning Committee. A resident asked when the Sage building would be demolished - Cllr Robinson said that it would be when Planning Permission for the new homes on the site had been awarded. Cllr Down said he was pursuing the concerns of a resident about the security and fire safety of an empty property in the village.	
9.	Police Matters 8 reported crimes in March 2026 - reported from: - Ferguson Crescent - 1 x ASB; 1 x violence or sexual offence. - Arkle Street - 1 x criminal damage / arson. - Castle Street - 1 x violence or sexual offence. - Windt Street - 1 x criminal damage / arson. - Coach Lane - 1 x criminal damage / arson.	

	- Charles Street - 1 x criminal damage / arson.	
10.	Correspondence - Updates and newsletters from Northern Powergrid; NALC; WRAP; CAN; Parks Forum; Lithium Batteries safety campaign; Zurich Insurance; Newcastle Libraries. - To / from NCC - removal of wood from Havannah; planning control; fly tipping rates; maintenance of benches; grass cutting; excess / abandoned domestic bins; community payback; car repair business operating from a house; barbed wire on the path to Brunswick. (Cllr Mohammed noted that this issue had been raised at Brunswick PC, Cllr Barbour agreed to forward her photographs to him). - To North Tyneside Council - litter in Church Court. - Other - NGP construction waste in Cell B1; National Grid under tree maintenance on Coach Lane; Grant offer (Banks); Airport Consultative Committee; Brunswick Parish Council - football related parking; PTUG - passenger transport user group; Connexin - smarter network. - Promotions - flag makers, tree services, landline switch over.	SB
11.	Financial Matters - Cllr Barbour presented the income and expenditure account for 2025 / 26. The figures will be posted on the website. - Annual Governance and Accountability Return 2025 / 26 - signed by Cllr Locke - to be posted on the web site and the certificate of exemption returned to MAARS. - Cllr Barbour reported that the precept should be received in early June and the grant for the memorial bench had been received. - Cllr Barbour said she had opened channels in order to reclaim VAT on goods and services purchased by HPC over the last few years - she expected the claim to be worth around £520. - Payment authorisations agreed for: May - Clerk £194.06 & HMRC £48.40	AL AL
12.	Environment, Planning & Highways Memorial bench - funding received, needs to be purchased and installed. Grass cutting - previously discussed but in addition, it was suggested that HPC consider buying a small mower to maintain Enid & Lola Street areas. Orchard - ward funding received for a bench and brass rubbing posts. Bee's Needs Week - an application for this year's Champion awards has been made. Litter - the next litter pick will be on Monday 1st June at 6pm. Cllr Fairley reported that a new group in the Centre - the Marine Corps - were hoping to be involved in future litter picks. Cllr Locke noted the role of central government in helping to tackle litter issues with the introduction of a bottle deposit scheme and the need for more	

	education on the issue. A resident said they contributed to litter picking by keeping the bus stop clean and Cllr Locke thanked the resident and said that the efforts of all the village's casual litter pickers was appreciated. Cllr Locke asked if there had been any update on the electrical recycling skip. Cllr Fairley suggested that another skip day would be a good idea and Cllr Down agreed to make the request. Speeding & Traffic management - it was agreed that the Clerk should write to the Area Traffic Management Engineer to chase up actions agreed last year. The issues on Coach Lane have not been addressed thus far and a resident requested that reducing the current 30mph to 20mph past Havannah Park be considered. Newcastle Great Park - ward councillors agreed to report back once their communication lines had been established. Cllr Locke also asked for their support to get litter bins installed along the new path through Havannah. Planning - Cllr Locke said that a meeting had taken place with officers (not with the Assistant Director as expected) about the Brunton Quarry decision and that a wide range of issues had been discussed. One of the outcomes was that the Parish Council would be offered some training on planning. High Ridge - the signs need to be ordered and the Risk Assessment reviewed. Havannah - A resident asked if professional dog walkers were licensed, as a dog walker had been observed allowing a dog to swim in the big pond and allowing it to disturb birds - it was confirmed they are not. Cllr Locke highlighted that this was something that had been looked into a while back. Issues with their lack of concern for the nature reserve persist, including letting dogs swim in the pond and chase wildlife. Other issues in the area also persist - illegal fishing and fires amongst them.	DD AL
13.	Other issues raised by Councillors - Cllr Locke - untaxed vehicles in the village - a number of vehicles parked on the highway have been reported to DVLA and NCC, but no action has been taken. One of these vehicles is a Newcastle City Council taxi. Cllr Locke asked the ward councillors to look into it. Cllr Locke raised concerns that there appears to be a car repair business operating from a residential property on Lola Street and that car parts are being dumped in the back lane - Cllr Locke asked the ward councillors to be involved with the issues and they asked for a briefing. In relation to Elliot Walk issues, Cllr Down raised the new enforcement powers in respect of fly parking and it was noted that there would be a Ward Walkabout with the Director of Operations coming up where this could be raised.	IM/ JR AL

	Cllr Barbour suggested these powers should be on the agenda for the next All Parishes meeting and asked the Clerk to find out when the next meeting was being held. The draft IT policy was agreed and formerly adopted by the Parish Council and posted on the website.	AL
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The next meeting of Hazlerigg Parish Council will be on Thursday 2nd July 2025 at 6pm in the Community Centre.