

# **EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

4 Stainmore Drive  
Great Lumley  
Chester le Street  
DH3 4SH  
0191 3881417

[edmondsley.parish@sky.com](mailto:edmondsley.parish@sky.com)

24 February 2017

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors D McAllister, R McAllister, J Curry, J Dickinson, A Hall and G Wheatley)


Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held at Edmondsley Parish Hall on **Thursday 2 March 2017 at 6.30pm**

## **BUSINESS**

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 5 January 2017 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

**Yours faithfully**



**Angela Foster  
Parish Clerk**

## 8. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received

<a href="#"><u>DM/16/03832/FPA</u></a>	Twizell Dykes Farm Cottage Grange Villa Chester-le-street DH2 3JZ	Change of use from agricultural building to dog kennelling and breeding
<a href="#"><u>DM/17/00512/FPA</u></a>	Bungalow Blue House Bank Hett Hills Chester-le-street DH2 3JY	Install a domestic Sewage Treatment Plant and associated buried pipework to replace existing septic tank / soakaway system which is ineffective. Connect discharged treated effluent to existing surface water drain nearby.

- *What recommendation to give*

- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:

- c) Future events to be held – to note dates of next event(s) and discuss who is available to help out

- No forthcoming events arranged

- d) County Councillors update - to receive any update (for information only)

- e) To receive quote for building work to install ramp and railings and electricity work to carry out all requirements from recent fire risk assessment. To note boiler still needs to be serviced

To agree to work being carried out

- f) Accounts - to agree bi-monthly accounts

- g) Room hire charges - to agree to room hire charges being implemented

- h) Risk Assessment - to review and accept annual risk assessment policy

- i) Audit - agree to David Stevenson being internal auditor, *to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit.*

- j) Play equipment - To discuss issues which have occurred during the initial stages. To note that the Clerk used delegated powers to agree payment of £251.80 to make up the shortfall. This was classed as urgent as needed a decision before meeting. To note no planning permission was required.

- k) Letter to bank - to sign letter re Clerk salary increase - to implement changes from 26 April 2017

- l) Correspondence – (for discussion / decision / action)

- Nothing received

- m) To consider any correspondence received after agenda was published (information only)
- n) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## **9. FINANCIAL MATTERS**

To approve and sign the list of cheques drawn below:

### **Payments**

**Recommended** – that the following payments be agreed:

- (1) That the sum of £500.90 be paid to Mrs A Foster - (January/February)
- (2) That the sum of £125.20 be paid direct from clerk to HMRC (January/February)
- (3) That the sum of £45.00 be paid via S/O to E-on - electricity
- (4) That the sum of £99.80 be paid to Mrs E Curry - (January/February)
- (5) That the sum of £25.00 be paid to HMRC (January/February) (E Curry via Mrs A Foster)
- (6) That the sum of £105.00 be paid to Aztec - newsletter
- (7) That the sum of £24.00 be paid to Peterlee fire company

### **(a) Receipts**

**Recommended** – that the following amounts be noted:

- (1) That the sum of £80.00 was received from Judo
- (2) That the sum of £150.00 was received from Dogs

## **10. DATE AND TIME OF NEXT MEETING**

Thursday 11 May 2017 to commence at 6.00pm - to note this is one week later due to elections