



# Lilleshall Parish Council

## Minutes of the meeting held on Monday 2<sup>nd</sup> December 2019

### 7:00pm at Lilleshall Memorial Hall

**Present:** Cllrs A. Baker, P. Challinor, D. Cornes, P. Millard, L. Parker, D. Shaw, B. Taylor, Borough Cllr A. Eade & C. Lane – Clerk.

There were 4 members of the public present

**19.109 Welcome:** The Chairman welcomed everyone to the December meeting and the last of 2019.

**19.110 Apologies:** None.

**19.111 Declarations of Interest:** None.

#### **19.112 Public Session:**

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from members of the Public. Not required.

#### **19.113 Minutes:**

**Resolved** not to agree the 4<sup>th</sup> November Minutes due to discrepancies with them.

Proposed to move item 19.113 to private session at the end of the meeting

**Resolved** to move item 19.113 to private session at the end of the meeting

#### **19.114 Matters Arising from those Minutes:**

**(a) Christmas Lights** – Council to consider lighting requirements for this year.

The council was updated that 4/5's of the lights are working currently, and that it would be prudent to order more (replacements) in the summer, this should be included in the June / July agenda.

**(b) Draft Budget** – Council to consider the draft budget for 2020/21.

**Resolved** to bring an amended version to the January Meeting.

#### **19.115 New Business:**

**(a) The Poppy Appeal 2019** – Council to consider giving a donation towards the appeal, as we reuse our wreath each year.

**Resolved** that a donation of £25.00 be given to the Poppy Appeal.

**(b) Newport First Responders** – Council to consider giving a donation following the excellent free training received, on using defibrillators.

**Resolved** that a donation of £100.00 be given, Clerk to check with local First Aider as to which account this should be made out to.

**(c) FOI request of further response back from the Parish Council** – Council to discuss. An update was given on the situation, following some further correspondence.

**Resolved** that the Parish Council stance is that we have supplied all information requested in the FOI.

**(d) Room Hire Rates** - Council to consider if it would like to rent the new meeting room at

The Memorial Hall, please see Clerks report.

**Resolved** to move this item to private session later in the meeting.

#### **19.116 Reports:**

**(a) Tennis Courts:** It was noted that the footpath along the side of the School field still needs additional quotes.

**(b) Allotments:** There is to be a working party this coming weekend, Saturday 7<sup>th</sup>.

**(c) Barrack Lane:** Nothing to report.

**(d) Local Nature Reserve:** It was suggested that a public meeting regarding the LNR be held at the end of January.

**(e) Church wall:** An update was given on the current situation.

**(f) VE Day 75:** Discussion was had regarding involving other local groups such as the WI and how to obtain local memorabilia.

**(g) Topography & Parish Map:** It is hoped that the topography will be finished in a few weeks. The council was informed that a grant from our local borough councillor towards the project is most likely.

#### **(h) Other reports:**

**Newport Xray appeal:** Resolved to give a £100.00 donation.

**TPO:** Hillside, still being dealt with by TWC.

**Idverde:** Would like to meet & greet with the Council, resolved that this should be arranged for an evening (possibly before our next council meeting) Resolved that all councillors should be furnished with a copy of the works carried out by Idverde for the Parish Council. Resolved that we will contact Idverde prior to the meeting to let them know the particulars that we would like to discuss with them.

#### **19.117 Correspondence for Action:**

**(a) Street lights** – Council to consider the report given by TWC on works carried out so far (upgrade of street lights) and confirm the amount to be invoiced. TWC will then issue out part 1 of 2 invoices.

**Resolved** to confirm to TWC that we are happy with the first invoice amount.

#### **19.118 Correspondence for Information:**

**(a) Newport Innovation and Enterprise Package** – Noted.

#### **19.119 Planning:**

##### **(a) Applications:**

Reference: **TWC/2019/0904**

Address: 88 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EX.

Proposal: Erection of a two storey rear extension.

Resolved to support this application.

Reference: **TWC/2019/0910**

Address: Brocton Leasows Manor, Wellington Road, Lilleshall, Newport, TF10 9AG.

Proposal: Conversion of Stable block into a 3 bedroom dwelling to include single storey link extension and raising roof, provision of vehicle parking area and amenity space.

Resolved to support this application.

Reference: **TWC/2019/0920**

Address: Wychwood Kennels And Cattery, Wychwood, Kynnersley Drive, Lilleshall, Newport, Shropshire, TF10 9HS

Proposal: Variation of Condition 3 of W90/0724 to allow increase of animals.

Resolved to support this application.

Reference: **TWC/2019/0921**

Address: Sherwood, Barrack Lane, Lilleshall, Newport, Shropshire, TF10 9ER  
 Proposal: Erection of a two storey rear extension.  
 Resolved to support this application.

Reference: **TWC/2019/0979**

Address: Stonecroft, 80 limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EX  
 Proposal: Erection of a single storey front extension with dormer roof.  
 Resolved to support this application.

**(b) Permission Granted:**

Reference: **TWC/2019/0643**

Address: Land adjacent Wychwood, Kynnersley Drive, Lilleshall, Newport, Shropshire  
 Proposal: Erection of 1no. rural workers dwelling\*\*\*\*amended plans and additional information received\*\*\*\*  
 Full Granted 22.11.19. Noted.

Reference: **TWC/2019/0741**

Address: The Lodge, Yew Tree Drive, Lilleshall, Newport, Shropshire, TF10 9HZ  
 Proposal: Erection of a single storey side extension.  
 Full Granted 29.11.19. Noted.

**(c) Permission Refusals:**

Reference: **TWC/2019/0760**

Address: Village Farm, 2 Old Farm Lane To Shropshire County Boundary, Lilleshall, Newport, TF10 9HB  
 Proposal: Erection of 1no. detached dwelling and the erection of a car port to serve existing dwelling  
 Full Refused 29.11.19. Noted.

**(d) Any other planning matters:**

The Council was updated on the PE application process, following recent training attended, a template form is to be sent round Parish Councils which can be used going forward.

Weston Power, propose to install a small mounted substation on the grass verge opposite number 85 Limekiln Lane, they are seeking our comments on this.

**Resolved** to arrange a site visit with them to discuss alternative locations.

**19.120 Finance:**

**(a) Payments** – the Council to approve the following payments. Please see December Payments Sheet attached.

**Resolved** to agree all payment except no.4 and no. 5 (clerk's additional hours & HRMC payment) on the December Payments Sheet.

**(b) Bank Reconciliation** – Council to review and agree the bank reconciliation to 24<sup>th</sup> October 2019.

**Resolved** to defer.

**(c) Spend to date** – Council to consider and review the spend to date.

**Resolved** to defer.

**(d) Clerks additional Hours** - Council to review and agree.

**Resolved** to defer.

**Exclusion of Press and Public:**

In accordance with section 1(2) Public Bodies (Admission to Meetings) Act 1960, members of the public be excluded from the meeting on the grounds that the following items being considered involve the disclosure of confidential information.

**Resolved** to exclude the public due to the confidential nature of the business.

**Item 19.113** Minutes, there was discussion regarding some discrepancy over wording in the minutes relating to the clerk's additional hours.

**Item 19.115(d)** Room Hire, after some discussion.

**Resolved** that the memorial Hall are asked to for a better quote regarding the price of room hire.

**19.121 Training:**

**GDPR** – 5<sup>th</sup> December 2pm – 4pm, The Ramada Hotel, Telford. TWC to be informed of numbers. Noted.

**19.122 Date of the Next Meeting 06.01.20**

Items for the agenda to be notified to the clerk by 13.12.19.

Chairman.....06.01.20

