

BORDEN PARISH COUNCIL
MINUTES OF MEETING
Held on Thursday 21ST November 2019

Present: Cllr J Bolas (Chairman); Cllr Baldock; Cllr Broughton; Cllr N Butlin; Cllr M Downes; Cllr J Emery; Cllr Evans; Cllr E Harrison; Cllr J Hepburn; Cllr B Jemmett; Cllr C Sims

Apologies: Cllr M Downes

Also in attendance: J Miller Clerk, 19 members of the public

111. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Downes.

112. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cllr Butlin, Broughton, Cllr Baldock and Jemmett declared an interest in the BRAD funding item.
Cllr Hepburn and Cllr Bolas declared an interest in the parish hall item
Cllr Harrison declared an interest in the heritage funding item.

The meeting was adjourned for the public to address the meeting.

113. PUBLIC PARTICIPATION SESSION

a. Police/PCSO

There were none.

b. Parishioners

Members of the public addressed the meeting and appealed to the parish council to assist with the funding of the BRAD campaign.

c. County/Borough Councillors

Cllr Mike Whiting had sent apologies and submitted a written report to the meeting.

Cllr Baldock gave updated on the Wises Lane appeal and the forthcoming 1920s festival
Cllr Baldock also encouraged members and local groups to respond to the Swale Borough Council heritage strategy as some areas had not been reviewed since the 1980s.

Cllr Baldock thanked members for responded to the area committee consultation, it was noted that Borden had the highest response rate. There will be further formal consultation to the forming of four area committees

The meeting was re-convened at 19:15pm

It was **RESOLVED** to move the following item forward on the agenda to inform the public.

114. PLANNING MATTERS

a. To receive update on Wises Lane planning appeal and rule 6 status.

Cllr Sims gave an update on the status of the planning appeal.

b. To consider update on s106 agreement.

It was noted that the developer had not accepted any of the parish council's proposals.

The following item was brought forward

115. To consider the use of parish funds to support the BRAD appeal.

The powers of spending of a parish council were explained. The limit under the Local Government Act 1972 was confirmed and that £11,775 is remaining.

116. To consider grant applications

- i. Borden Parish Hall - £1,800 car park repairs

- ii. Cllr Hepburn withdrew the application for the car park repairs.
BRAD - £10,000 – legal fees
BRAD confirmed that the maximum sum now required is £7813.52
- iii. SS Peter and Pauls Church - £50 - Cribs around the world
- iv. SS Peter and Pauls Church £5,000 reinstatement of east window
This grant was withdrawn

Cllrs Baldock, Butlin, Broughton, Jemmett withdrew from the voting process due to the declaration of interest.

It was **RESOLVED** to allocate s137 funds as follows:

A maximum of £7813.52 towards the BRAD, subject to the full required funding amount being raised.

£50.00 towards the Cribs around the world

117. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETING HELD ON 17th OCTOBER 2019.

It was **RESOLVED** that the minutes of the meeting held on 17th October 2019 were approved and duly signed.

118. FINANCE

a. To approve accounting statements October 2019

It was **RESOLVED** to approve the accounting statements for October 2019. The Chair and RFO duly signed the bank reconciliation and bank statement balances.

b. To approve the accounts for payment – October 2019

It was **RESOLVED** that the following accounts for payment were approved.

	Invoice Date	Invoice Number	Services Provided	Gross	Net	VAT
B&K Masters	09/09/2019	24233	Mesh to Playstool	£1880.00	£1880.00	
Ms J Miller	01/10/2019		Clerk staff costs November	£579.81	n/a	n/a
HMRC	01/10/2019		PAYE costs November	£146.96	n/a	n/a
Ms J Miller	12/11/2019		Expenses	£202.25	n/a	n/a
Fryer Cleaning & Maint	30/09/2019	7591	Maintenance of memorial & centenary gardens	£460.80	£384.00	£76.80
Steve Wakelin	03/09/2019	85	Landscape Maintenance	£431.62	£431.62	£0.00
John England			Playstool Inspections - Oct	£40.00	£40.00	0
Four Jays	31/10/2019	458292	Toilet servicing	£64.80	£54.00	£10.80
Poppy Appeal	23/10/2019	RBLPA2019/011	Wreath	£50.00	£50.00	0
Streetlights	17/10/2019	10826	Lighting Maintenance Contract	£691.20	£576.00	£115.20
RWE	05/11/2019	19/1019	Christmas lights supply	£840.00	£700.00	£140.00

119. MATTERS ARISING FROM THE LAST MEETING

- a. To note update on wreath laying at war memorial on 10th November 2019.
An update was noted.
- b. To note co-option of new councillor to be considered at December's meeting - noted
- c. To note parish hall projector quotes to be considered at December's meeting – noted.
- d. To note primary school to attend December's meeting – noted.
- e. To note precept and budget to be considered at December's meeting – noted.

120. OPEN SPACES

- a. To report update of assessment of trees following the discovery of honey fungus on the chestnut trees. If these trees are deemed unsafe, they may need to be removed.
It was noted that an inspection will be taking place and a report will follow.
- b. To consider replacement of Playstool gates
It was noted that the Clerk is seeking quotes to repair the gates.
The Masters bench was discussed and it was **RESOLVED** to install.

121. BORDEN NATURE RESERVE

- a. To consider KCC request for longer term interest in site and the production of a land management plan.
It was **RESOLVED** to indicate to KCC that the parish council is interested in pursuing a longer term interest in the Nature Reserve once the Wises Lane planning appeal decision has been made.
- b. To note update on fly-tipping prosecution.
It was noted that there is no further update.

122. HIGHWAYS

- a. To update on bus shelter application with Kent County Council.
It was noted that the contractor is now liaising with Kent County Council to complete the installation.
- b. To note School Lane streetlamp location being considered.
It was noted that the location is flexible and the streetlighting company will see what is possible.
- c. To note update on KCC Speed Survey being carried out in The Street.
It was noted that the survey strips are on the highway and results are awaited.
- d. To discuss the use of Maidstone Road as a diversion for the A249
Cllr Bolas reported that following a Freedom of Information Act request he had obtained a copy of the original agreement for the use of Maidstone Road as a diversion route and he will continue to pursue this matter.
- e. .To receive update on KCC Highways Improvement Plan
It was agreed that a date will be set in December.

It was noted that a litter pick be organised in March.

123. PARISH HALL

There are no matters to consider.

124. VE DAY 2020

- a. To receive update from VE Day 2020 advisory committee
Cllr Jemmett provided an update.

125. CHRISTMAS LIGHTS

- a. To receive update on Christmas Lights repair.
It was noted that the works are booked in.
- b. To note grant application approved by Swale Borough Council for the repair of Christmas lights.

126. CONSULTATIONS FOR COMMENTS

There are none to be considered.

127. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.
14/11/2019 Wises Lane barrister meeting Cllrs Bolas, Sims, Baldock and Clerk.
- b. To note any future meetings
28/11/2019 Kent County Council Highways Seminar

Cllr Baldock left the meeting at 21:20pm

128. CORRESPONDENCE

There is none.

It was noted that there had been an item of correspondence from a resident meant for the clerk had been sent to a councillor in error. This correspondence was read out.

**129. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>
a. Lawful Development Certificates to note**

Application: 19/504974/LAWPRO
Grid: 588653/163920

Officer: Kelly Sharp
Ward: Borden And Grove Park
Parish: Borden

Address: 33 Maylam Gardens Borden Sittingbourne Kent ME10 1GA

Proposal: Lawful Development Certificate for a proposed single storey rear extension with 2no. roof lights.

Applicant: Ms A Kitchingham

Contact Address: C/O Nigel Sands & Associates FAO: Mr Nigel Sands Wises Oast Business Centre Wises Lane Borden Sittingbourne

Application: 19/504771/LAWPRO
Grid: 588791/162367

Officer: Kelly Sharp
Ward: Borden And Grove Park
Parish: Borden

Address: Wilbridge House Hearts Delight Borden Sittingbourne Kent

Proposal: Lawful Development Certificate for proposed erection of conservatory in materials to match existing main house.

b. Planning Applications to consider for comments

Application: 19/505028/FULL
Grid: 587052/162100

Officer: Alice Reeves
Ward: Borden And Grove Park
Parish: Borden

Address: Former Car Park Oad Street Borden Kent ME9 8LB

Proposal: Erection of 2no. 3 bedroom dwellings with associated access. parking and landscaping.

Applicant: A Hinge & Sons Ltd

Contact Address: C/O Milliken & Co. Chartered Surveyors FAO: Mr Simon Milliken 1A The Pantiles London Road Tunbridge Wells TN2 5TD

It was **RESOLVED** to object on the basis that the design is out of character for the area, the density is unsuitable and the highways safety issues.

Application: 19/505159/TPOA
Grid: 588834/162592

Officer: Mandi Pilcher
Ward: Borden And Grove Park
Parish: Borden

Address: 1 The Rise Borden ME9 8HY

Proposal: TPO application to crown reduce one Beech, removing from North side; presently 5m removing 2m leaving a final length of 3m. East side; presently 6m removing 2m giving a final length of 4m. South side; presently 6m removing 2m giving a final length of 4m. West side; presently 6m removing 2m giving a final length of 4m. Height presently 17 m removing 2m giving a final height of 15m.

Applicant: Mr Hetherington

Contact Address: C/O Steve Cook Lucketts Farm Blean Canterbury CT2 9EF

It was **RESOLVED** to object as the council can see no good reason for the works.

130. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

a. Finance Committee – Cllr Downes – this will be discussed at December’s meeting.

b. Speedwatch – Cllr Downes – a report was circulated prior to the meeting.

c. Kent Association of Local Councils – Cllr Sims – the next meeting is on 9th December and the

agenda was reported.

- d. Borden Sports Association – Cllr Sims – the issues with the shutters were noted.
- e. Heritage – Cllr Harrison – a report was circulated prior to the meeting.
- f. Borden Parish Hall – Cllr Hepburn – a report was circulated prior to the meeting.

131. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 1)
- b. To receive any reports from councillors

Cllr Butlin reported that contrary to discussions at the last meeting, there are no white post gates in Borden Lane. Cllr Emery reminded councillors about the Cribs Around the World exhibition. Cllr Evans noted that she had been receiving emails intended for the clerk in error and asked that councillors check their contact list before sending. Cllr Bolas asked if councillors would be interested in pursuing tree warden training for parishioners, this will be added to the next agenda.

132. NEXT MEETING TO BE HELD 19TH DECEMBER 2019 at 7pm

Meeting closed at 21:53pm

MATTERS FOR INFORMATION

- 13/10/2019 Swale Volunteer awards
- 13/10/2019 KALC CEO Bulletin
- 13/10/2019 Chief Executive Bulletin NALC
- 13/10/2019 Dark nights = dog poo increases
- 13/10/2019 Local Government Brexit bulletin
- 13/10/2019 Gov funds air quality action
- 13/10/2019 Every mind matters campaign underway in Kent
- 13/10/2019 Amazon Scam
- 15/10/2019 The Rural Bulletin
- 15/10/2019 KALC Transport Conference
- 15/10/2019 NALC Chief Executives Bulletin
- 15/10/2019 TV Licence scam
- 15/10/2019 Kent PCC Blue Light jobs fair
- 19/10/2019 Local Councils VE Day update
- 19/10/2019 Lottery Scams
- 19/10/2019 Interfaith week
- 19/10/2019 Chief Executives bulletin
- 19/10/2019 M20 Updates
- 19/10/2019 Notification of gas works on A2
- 22/10/2019 Items for Swale JTB reminder
- 29/10/2019 Kent County Council Budget Consultation
- 29/10/2019 Inheritance scam
- 29/10/2019 Hate crime awareness
- 29/10/2019 Chief Executives bulletin
- 29/10/2019 Local Government Brexit bulletin
- 29/10/2019 Dynamic Councillor event
- 29/10/2019 Chief executives bulletin
- 29/10/2019 Rural bulletin
- 01/11/2019 KALC news October 2019
- 02/11/2019 Fracking campaign win
- 02/11/2019 Weekly Pothole data
- 02/11/2019 Update on smart motorway M20
- 02/11/2019 IT Updates from KALC
- 02/11/2019 National CSSC green message
- 05/11/2019 KCC Public Protection
- 05/11/2019 NALC Newsletter
- 05/11/2019 Disabled Bay consultations Swale
- 06/11/2019 Wheel Abrator Kemsley DCO Application

Signed.....

Date.....