

TIDDINGTON WITH ALBURY PARISH COUNCIL

Minutes of the monthly meeting of Tiddington with Albury Parish Council at the Village Hall on **Tuesday 9th July 2024 at 7.30pm.**

Present – Mrs V Baker - Chair (VB), Mrs T Smith - Vice Chair (TS), Mrs R Stogden (RS), Mr C Hill (CH), Mr K Field (KF), Mr R Chaplin (RC), Mrs L Martin - Clerk (LM)

PUBLIC FORUM

Attending parishioner stated she was happy with revised June minutes point: 45.2

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58. Apologies – Tim Bearder (TB)

59. Declarations of interest - None

60. Approve and sign minutes – Completed

61. Matters to Report - Tim Bearder

- County Councillor – none
- District Councillor - none
- No response to emails or correspondence from TB since attendance at February meeting. Contact OALC for advice **LM**

62. Neighbourhood Plan / Tiddington Nature Recovery (TNR) CH

- Three cameras are set up and being tested. Funding form for TOE is being completed **CH**
- Thame River Conservation trust has prepared a proposal on the best locations plus other input to the wider project. We will need TOE or other funding to implement their proposal **CH**
- Good meeting with Sandy Lane farm who are keen to get involved, possibly with the creation of some ponds. They will also need funding from TOE, so introductions to be made **CH**
- Map of Landowners nearly completed **CH**

63. Councillors' Update of Matters in Hand

63.1 The Fox & Goat – Community Asset Renewal:

- need to review existing paperwork **VH/RS**

63.2 Ickford Bridges:

- Ickford Bridges are on the Highways Maintenance Map for **2024/25** – no date yet
- No update from Ickford Parish Council following discussions at their meeting **LM**
- Continue to report on Fix my Street, need to add new photos **KF/TS**
- Will be on the list for Highways Engagement Team visit on 19th August **TS/CH**

63.3 20mph Consultation

- Consultation now live until **19th July** on 20mph through Tiddington, Sandy Lane and parts of Milton Common. Information on notice boards and to be shared on FB **LM/TS**

63.4 Hexagonal Bench

- Base delivered and will be installed when it stops raining! **RS/KF**

63.5 Fix My Street

- Pavement alongside Notice Board not deemed bad enough for repair, continue to report **LM**
- Drains around Draycot Corner are blocked. Been put on FMS by **TS**
- Bottom of Albury Lane, drain blocked, TS and RS to put on FMS **TS/RS**
- Side of Ickford Road up from F&G reported **LM**
- Worn road surface in Sandy Lane, near Spring **LM**

63.6 Spelling of Draycot – change to one T

- As not all house owners responded to the request for a change, so SODC can do no more.
- The PC can approach Royal Mail to request name change as Draycot is a hamlet name not a street name **LM**

63.7 Land off A418

- The Enforcement Team have confirmed the case is now closed as no significant trees have been removed and there is no evidence of any other changes to the land. PC would like confirmation from the Team that no vehicular access is allowed from Albury Lane. Email sent 10/07/24 **LM**

63.8 Defibrillators

- All three defibrillators operational
- Need stickers with What3words on them to be applied **TS**
 - newlywed.split.adjusting - Cricket Club
 - tickling.decency.rumble - F&G
 - intricate.panning.limelight - VH

63.9 Pollarding of Trees

- Quote to pollard trees - £2,616 inc. VAT.
- Positive feedback from Andy Lederer, OCC. All areas checked (15/02/24) but **still no response**. Chase up with Andy Lederer **TS/RC**
- Alternative quote being sourced – **RC to chase**

63.10 Albury Lane repairs

- The road will remain a restricted by-way, but there is a recognition that it shouldn't be. Will need further dialogue to sort out so that longer term it gets on the Highways Asset register **TB**
- Top part of the road (up to the Church) is already starting to deteriorate **TB**

63.11 Installation of Ultrafast Broadband – Gigaclear

- Meeting held with Gigaclear 03/07/24. Build is due to start in next two months, subject to no changes from new Government
- Parishioner meeting will be held in the Village Hall prior to build, probably August (date still TBC)

63.12 Thames Water verge repairs

- RC to walk around and speak to Thames Water **RC**

63.13 Fruit Trees

- Revisit after play area completion

63.14 Road Closure A418

- Road from Waterstock to Sandy Lane turnoff closed by SEEN: **18/07/24, 08.00 to 18.00**

63.16 VAS Sign at Spring Cottage

- OCC have confirmed they now own the signs and are responsible for repairing them. Waiting for Solagen to fix it. OCC chasing July **LM**

63.17 Parish Deep Clean by SODC - 9th July

- Form submitted 20/05/24, need to check what work was done from the requested list and feedback to SODC **LM**

63.17 Land Registration in Parish

- All Public Land needs registering, is TWA Parish all registered with the Land Registry? **TS**

63.18 Road Sign cleaning kit

- We have been given a loan of a Road Sign cleaning kit for use by volunteers. Need to complete risk assessment and find some volunteers, via article in the newsletter **LM/ALL**

- RC to collect kit and store in VH RC
- Signs to be cleaned must only be on unclassified roads with a speed limit of 30mph or less and carried out at ground level from the roadside verge

63.19 White gates on entrance to Milton Common

- The white village gates at MC are falling down and look awful. Need to contact Jon Beale to request repair or new ones, email sent 10/07/24 **LM**

64. Planning

64.1 Planning Applications received:

- **P24/S0675/FUL** - The application is for: Erection of six detached dwellings, creation of vehicular and pedestrian access and associated infrastructure and works. Brimpton Grange Access to Hotel from A40 Milton Common. **Consultation ended**
- Letter sent to TB re. process 22/05/24 on behalf of Councillors, but no response received **LM**

64.2 Planning Decisions to be noted:

- **P23/S2584/FUL** – Oakfield, Oxford Road. Creation of drives and impact on public footpath (is now less than 1m wide) due to construction work appear not to match submitted and approved plans. Request and photos sent to Planning Officer who have passed it to the Enforcement Team
- Parishioner attended the meeting to seek clarity over the issue and stated “as a Public Footpath it is subject to restrictions and conditions relating to a Field Path which is how that path is officially designated.”
- Parishioner also requested the following statement be included: “Councillor Ken Field said that he had been and measured the footpath and that the width of the footpath is at least a metre wide along its length across the garden.” **NB.** measurement was subsequent to report having been submitted to the Enforcement Team.
- Still waiting response from SODC Enforcement Team

64.3 Planning Decisions Pending (awaiting decision from SODC planning department):

- **P22/S3280/FUL** Road Maintenance Depot London Road Milton Common OX9 2JN. The erection of a single storey office block, maintenance garages and salt barn at the western end of the existing depot site, and the creation of new access and SUDS pond. (As amplified by additional information received 06 October 2022). **Awaiting further amendments from applicant (03/07/24) – no decision issued**

64.4 Planning Appeals in progress:

- **P23/S2384/O - Jn 8a, M40 Waterstock, Appeal ref: APP/Q3115/W/24/3343775**
- Appellants name: Greystoke CB Ltd. Appeal start date: 4th June 2024 and any representations (Under Rule 6) must be submitted by 10th July, by either TWA PC or in conjunction with another PC
- Waterstock thanked the PC for their letter and support (submitted 27/06/24) **LM/CH**
- Poster and leaflets circulated to Councillors for posting through letter boxes throughout Parish and reposted on relevant FB groups **TS**
- The Inquiry starts on 15/10/24 and will last 16 days. The PC has the opportunity to address the enquiry and will notify the authorities of our intent to do so if a Councillor is available on the appropriate day. A ‘Statement of Case’ has been written by Waterstock and the PC will need to review and approve it before deciding to endorse it. To be circulated in due course **CH**

65. Finance

65.1 Applications for routine subscriptions and donations

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|--------------------------------|--------|
| a. Annual subscription to OPLA | £47.00 |
|--------------------------------|--------|

65.2 Accounts for payment this month

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| a. Administration to the Parish Council (Luci Martin) | £412.00 |
| b. Website hosting package | £87.50 |
| c. Chilworth Estate Services Ltd | £2,022.00 |
| d. Metal Basketball net | £18.99 |

65.3 Invoices approved and signed at the previous meeting under AOB:

- a. None

65.4 Receipts:

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| a. Interest as of 4th July | £0 |
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65.5 Balances at bank (Lloyds Bank):

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| a. Current Account as of 4 th July | £5,344.07 |
| b. Deposit Account (not open) | £0 |

66. 2023/24 year end accounts

- Final accounts submitted to external auditors and loaded on website **LM**

67. 2024/25 accounts

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|---|--------------|
| ● VAT reclaim to be completed | TS/LM |
| ● Deposit account to be agreed and opened | VB/TS |

68. Financial Regulations

- New Financial Regulations to be circulated and agreed 15/07/24 **Councillors**

69. Standing Orders

- | | |
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| ● Meeting to investigate requirements to be confirmed | VB |
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70. Newsletter

- Investigating additional revenue and income from current advertising **TS**

71. Additional Play Equipment in Playground

- Balls to be put in a bag on a hook under table, bats to be stored in VH **TS/KF**
- Funding to be sought for:
 - Zip wire in new area
 - Another piece of equipment in new area
- Need two quotes and approach both SODC new Capital Funding Grant (closing date for requests 02/09/24) and National Lottery **LM**

72. Playground Maintenance

- Checked weekly. LM to update checklist **LM/ RS**
- List to be followed up **RS/TS**
- Green bench to be renovated **TS**
- New basketball net to be installed **LM**
- Old picnic table to be removed **TS/RS/KF**

- New area is seeded w/c 17/06/24 and will need to be protected by netting whilst grass grows. Some of the orange netting has been replaced by Creative Play. Agree with Guardian Fencing how much more is required **TS/LM**
- Get a roll of plastic tape to protect bottom of new benches and table from strimmers **LM**
- Ask ODS to attach the goal net more securely, already falling down **LM**

73. Community Emergency Plan

- Need to update existing plan **VB**
- Received a toolkit and templates from OCC.
- Team to work on plan in July/ August **VB/TS**

74. Archives, including minutes retention

- Established what can be submitted to Oxford History Centre and now files to be sorted **LM**
- Ask for volunteers in next newsletter **LM**

75. Sewage dispersal into River by Thames Water

- All felt that response from Thames Water was not acceptable regarding the latest sewage spills into Thame and surrounding rivers. Keep communication ongoing to disapprove and ask for change **All**

76. Flooding/Drains

- Contact at OCC is Daniel Depp and email asking for update sent 07/02/24, 08/03/24 and 26/04/24 with no response **LM**

77. Correspondence Received:

- Rural Bulletin, Rural Services Network, Public Sector Network Newsletter, Thames Valley Alerts, Citizen Advice, Neighbourhood Watch newsletter, CommunityFirst, Wheatley Parish Council Newsletter, Haseleys Newsletter plus other general correspondence - circulated
- SODC general communications - circulated
- OCC general communication - circulated
- OALC general communications - circulated

AOB:

Ref: ROW/ 3324983 Change of footpath No 11. Objection from Open Spaces Society needs full rebuttal. **RS** to draft response which is needed by 13/08/24

Next meeting: NO MEETING in AUGUST. Next meeting Tuesday 10th September 2024 from 7.30pm, Tiddington Village Hall.