**LITTLE WENLOCK PARISH COUNCIL**

**Minutes of Little Wenlock Parish Council’s meeting held on Monday 10th April 2017 at Little Wenlock Village Hall at 7.30 pm.**

**4/17/377: MEMBERS PRESENT:**

 Councillors J Davidson, S Hutchison, J Esp, R Drakeley and A Lees.

 **MEMBERS OF THE PUBLIC:**

 One member of the public.

 Also present Borough Councillor Seymour

**4/17/378: APOLOGIES**

No apologies were received.

**4/17/379: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10TH MARCH 2017.**

It was RESOLVED to sign and approve the minutes of the meeting held on 10th Mach 2017

**4/17/380:** **To receive declarations of interest with regards to items on the agenda & disclosable pecuniary interests.**

None.

**4/17/381: Members of the public are invited to address the Parish Council on items listed in the agenda.**

No comments were made.

**4/7/382: Approve Contract for New Clerk Mrs Jayne Madeley.**

It was RESOLVED to approve the standard model contract adding the Website, Newsletter production, management of street lighting and management of play area issues.

**4/17/383: Highways** **Update:**

No update from Telford and Wrekin Council. However various issues were reported to the meeting by parish councillors. The well water leak is not a mains water leak but probably due to water table changes. There are still many cars parked at the weekend. There will be two road closures in the parish over coming weeks. Dog in the Lane through New Works Huntington Lane and Church Hill.

**4/17/384:** a. Matters related to the Parish including highways: Clerk to report the following matters: Poor quality of road surface along Willowmoor from Wellington Road. 2 Potholes on the grid near The Hatch . clerk to arrange a site meeting with Matt Powell to discuss highways matters.

b. Little Wenlock Village Sign. The village sign is damaged at the start of Malthouse Lane. Councillor Lees volunteered to investigate.

c. update on LED Street Lighting. The faulty LED streetlight has been replaced free of charge it was faulty. The annual maintenance contract has been received. It was RESOLVED to agree to sign a three year deal for £389.23. The Parish Council agreed to review adding the LED lights to the schedule in the next financial year. Clerk to return contract.

d. timber work at Shortwood a report from Lawley and Overdale Parish Council. A short debate took place Borough Councillor Seymour reported she had responses from Telford and Wrekin officers that she will pass onto Lawley and Overdale Parish Council. No further action required.

1. Any other highway issues to discuss None.

**4/17/385: Footpaths & Bridleways:**

 Nothing has yet happened with the blocked Shropshire Way on footpath 194. Clerk to find arrange a meeting with Andrew Careless. There has been no information about the bridge and offer to part pay for it on footpath 190 not the promised stone on Witchwell lane behind cemetery on footpath 188. The remedial repair at Swan pool on footpath 191 loop has been successful. Cllr Lees will liaise with Pickstock Ltd to arrange for a permanent repair. The hedgerows removed in the area will be replaced as part of a scheme on the farm.

**4/17/386: Borough of Telford and Wrekin Liaison**

**4/17/387: Clerks Report:** The clerk presented her report in writing regarding her work in the last month..

**4/17/388: Planning:**

* 1. To discuss any received planning applications

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Application or enforcement number** | **Appeal number** | **Site Address** | **Description of proposal** | **Date consultation received** | **Reply by date** |
| [**TWC/2017/0243**](https://secure.telford.gov.uk/planning/pa-standardconsultee.aspx?ApplicationID=111689&ApplicationNumber=TWC/2017/0243&AppLetterID=680809) | N/A | Fairview, New Works Lane, Little Wenlock, Telford, Shropshire, TF6 5BS | Erection of a first floor front and rear extension, single storey side extension to form carport and installation of dormers to front and rear (Retrospective) | 21/03/2017 | 11/04/2017 |

It was RESOLVED to raise no objection to this application.

* 1. Decisions reported.
* WC/2017/0130 Erection of a two-storey rear and a single storey side extension. 29 Coalmoor Road Little Worth Telford. **Full Planning Permission.**
	1. any other urgent planning matters. None.

 **4/17/389:** **Individual Councillors reports and updates**.

Councillor Lees reported the flipping case discussed in eh past is now due in court on June15th. The information sheet needs updating and distributing. He will update and email to clerk to arrange printing at Madeley Print for distribution.

**4/17/390:**  **Finance: a.** It was RESOLVED to pay the following invoices:

1. Mrs J Madeley Salary £353.31 plus £86.00 unpaid tax paid by clerk.
2. Came & Company £570.07
3. SALC £226.22.

 **b.** Bank Reconciliation: **-** Cllrs to check off the accounts against the chq books and the finances. Clerk will present the bank reconciliation once she has managed to carry one out.

 **c.** Consider purchasing a back-up system for the parish council laptop. It was RESOLVED to purchase a metal fire proof box and back up hard drive. Clerk to arrange.

 **d.** Change of address and signatories on Bank account. A bank mandate was completed.

 **e.** Consider grant to Crucial Crew. Clerk to find out which schools will be attending i.e. if any children from Little Wenlock Parish will be attending.

 **f.** Consider of acceptance of quote for grass maintenance of the play area. It was RESOLVED to accept the grass cutting contract without collection of grass. Clerk to contact contractor.

 **g.** Approve Grant application for further transparency funds of 335.88.It was RESOLVED to go ahead and apply for a grant from the Transparency fund.

**4/17/391: Annual Parish Meeting. 24th April 2017.** The agenda has been written and will appear on noticeboards.

**4/17/392:**  **To confirm the** **Date and Agenda items for next meeting**  Monday 8th May 2017. It was RESOLVED to change the date to 15th May 2017. Clerk to arrange. The meeting was declared closed at 9.30pm.