



WOORE PARISH COUNCIL

www.wooreparishcouncil.org

Helen Jackson, Clerk to Woore Parish Council
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Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **13th March 2023**, commencing at **7:30pm**, in order to conduct the following business listed on the agenda below.

Signed 

Helen Jackson (Clerk to Woore Parish Council)

Date: 8th March 2023

PARISH COUNCIL MEETING AGENDA

22168 Welcome / Present, Apologies and/or absent

22169 Declarations of Disclosable Pecuniary or any other Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

22170 Open Forum: to last no longer than 15 minutes

22171 Approval of the Minutes: of the meeting held on 13th February 2023 at 7.30pm.

22172 Matters arising: to cover any matters arising from Minutes referred to in 22171.

22173 HS2: to receive an update from the HS2 working party on mitigation/road modification discussions and related matters.

22174 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide report/update on any relevant matters.

22175 Planning:

- a) **Decisions:** to acknowledge all planning decisions made between 13th February 2023 and 13th March 2023.
- b) **Northern Planning Committee Meeting 21st June 2022:** to receive an update on action in response to the granting of permission for the following application and possible action to pursue the judicial review *subject to notice of section 106 agreement.

Reference: Planning Application Reference 22/01789/OUT

Address: Land at Station Yard, Pipe Gate, Market Drayton, Shropshire

22176 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters as required.

Date of next Meeting of Woore Parish Council: 17th April 2023, 7.30pm (Annual Parish Meeting) to be followed by Ordinary Meeting 17th April 9.30pm

- a) For Councillors/representatives to provide reports/updates on any relevant matters as required.
- b) To appoint a representative for the following roles:
 - i. Old Woore School Trust
 - ii. Financial Signatory (3no existing)
 - iii. Member for Clerks Hours working party

22177 Kings Coronation: To approve a budget of £2,000 for the Kings Coronation celebrations of 7th/8th May 2023, including, in principle, the headline activity for the celebrations as outlined in a proposal made by Cllr. J. Higgin.

22178 West Mercia Police Local Policing Community Charter Contract: to adopt top three priorities for FY 22_24 as recommended by Police Charter representative Cllr C. Hamilton.

22179 0365 Email Renewal: to approve FY23-24 renewal of O365 licenses for all current Councillors (7no) and Clerk (1no) in line with pre-approved budget and at the cost of £490.80 for 12 months.

22180 Lengthsman / Grounds Maintenance Contract Review: to approve a proposal for continuation of services for both Lengthsman and ground maintenance contracts noting any amendments for FY 23-24.

22181 Environmental Maintenance Grant: to resolve to accept the grant application as presented by the Clerk, for 3 years match funding to the value of £4,440 (£1,480.00 for 1 year) for ground maintenance and Lengthsman duties falling within grant criteria.

22182 Standing Orders: to review and agree adoption of the revised Standing Orders March 2023.

22183 Councillor Co-option: to approve Parish magazine advertising for Councillor vacancies, Kings Coronation and volunteers for Litter picking/planting, within a budget of £50.

22184 Village Hall Defibrillator: to acknowledge additional spend of £191.94 for a replacement external cabinet lockable door, bringing total spend to £603.42 (£103.42 over budget of £500 as approved 12th December 2022 item 22132).

22185 Finance

- a) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
13.03.23	Helen Jackson	Clerk Salary (Feb): Gross Pay Bank Holiday Pay NI deduction Income Tax deduction (repay) Mileage Expenses Sundry *printer ink, padlocks, litter picking vests, litter picking gloves, lengthsman vest, defib dehumidifiers	1895	£648.50 £0.00 £0.00 £0.00 £0.00 £45.42 £112.93 £806.85 <u>£829.14</u>	 £0.00 £22.29	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1963 s.5 LG (FP)A 1963 s.5
28.02.23	Wel Medical	Cabinet door replacement (VH defib)	1896	£159.95	£31.99	LGA 1972 s.137

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15.02.23	Acorn Electrical	Defib cabinet mount and electric supply (VH defib)	1897	£150.00	£30.00	LGA 1972 s.137
02.03.23	SSE	Electricity supply streetlights 1 st Feb-1 st March	1898	£183.86	£14.80	PCA 157 ss.3(1) & 7, HA 1980 s.301

- b) **Bank reconciliation:** for the Council to receive and accept the February month end bank reconciliation.

22186 Clerk's Report and Correspondence: to receive a summary of Reports and Correspondence for the period from 13th February 2023 to 8th March 2023.

DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS

Monday 17th April 2023, 7.00pm (Annual Parish Meeting) to be followed by Ordinary Meeting 9.30pm (urgent business only).

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