Coombe Bissett Parish Council
Parish Council Agenda
Ordinary meeting 10 November 2026

Christine Nielsen, Parish Clerk
clerk@coombebissett-pc.gov.uk

Parish Councillors

You are hereby summoned to attend the Ordinary meeting of **Coombe Bissett Parish Council** to be held on **Tuesday 10 November 2026** at The Homington Room, Coombe Bissett Village Hall. The meeting will start at **7.15pm**.

Public Session

The press and public are invited to attend. Before the meeting there will be a 10-minute period public comment or questions on relevant Parish Council business. Members of the public may speak for up to 3 minutes per item unless permitted by the Chair. Following the public session, members of public may not comment unless invited to do so by the Chair. If the meeting is to be recorded this will be announced.

Agenda

82.2026 Apologies

To **receive** and **consider** acceptance of apologies for absence.

83.2026 Vacancies

1) To **receive** a suitability statement from Heather Royle regarding the Coombe Bissett Parish Council vacancy.
2) To **consider** the candidate's application and eligibility.
3) To **resolve** whether to co-opt Heather Royle onto the council to fill the current vacancy and sign consent forms.

84.2026 Declaration of Interest

To **receive** disclosures of interest in matters to be discussed and to **decide** whether to grant any requests from councillors for dispensation.

85.2026 Urgent items

To **discuss** any urgent matters raised either by councillors or in the public session and **decide** whether to add items to the January 2027 meeting agenda.

86.2026 Minutes

To **review** and **approve** the Minutes of meeting held 8 September 2026.

87.2026 Finance

1) To **note** bank accounts (as at 2 Nov 2026);
    - Current: £12,346.22
    - Savings: £15, 822.50
2) To **review** and **approve** the Q2 bank reconciliation**;**
3) To **review** and **approve** schedule of payments;
4) To **note** that the Hugo Fox website package is now at the Bronze level at £9.99 per month. The email package remains £20.99. Both are monthly direct debit payments.

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5) To **approve** updated asset list. The second pump and second SID have been added to the asset list as well as the insurance policy schedule.
6) To **note** that Abi Bird and Jay McGowan have been removed as signatories on the PC bank mandate.

88.2026 Draft budget
To **consider** and **agree** the draft budget for financial year 2027-28.

89.25 Precept
To **consider** and **agree** the Precept for financial year 2027-28 Precept.

90.2026 Policies
To **approve** the following, with any agreed amendments:

- Data protection policy – general public
- Data protection policy – employee/contractor specific
- Health & safety policy
- Emergency Clerical Planning Policy

91.2026 Community Governance Review (Cllr Gledhill)
To **note** that the PC comment drafted by Cllr Gledhill was submitted to Kieran Elliott, Democracy Manager (Democratic Services) on 1 October 2026 (statement circulated) and **receive** an update.

92.2026 Internal Audit (clerk)
To **receive** an update on the first phase of the internal audit on governance policies and procedures.

93.2026 Planning
1) To **consider** any new planning applications received.

- **PL/2026/06784**, Savernake, Stratford Tony Road, Coombe Bissett, Salisbury, SP5 4JZ. Proposal: Construction of Attached Garage to East Elevation. Comment by 20 Nov.
- **PL/2026/06671**, Ebblecombe House, Stratford Tony Road, Coombe Bissett, Salisbury, SP5 4JZ. Proposal: Certificate of Lawfulness (Existing Use) for the use of land north of Ebblecombe House as part of the domestic garden (residential curtilage). Comment by 20 Nov.

2) To **confirm** any planning application responses by email since last meeting.
3) To **note** planning application decisions made by Wiltshire Council since the last meeting.

PL/2025/08144. Land on the South-West side of Chalk Pit Cottage, Old Blandford Road, Coombe Bissett, Salisbury, SP5 4LH. Proposal: Permission in Principle for new-build residential housing located within land comprising historical industrial use and more recently highways depot storage with draft unilateral undertaking - between 4 and 6 dwellings. Refused.

94.2026 Flooding (Cllr Archer, clerk)
To **receive** an update on flooding defence actions, including new equipment and recent Wiltshire Council drain clearing services.

95.2026 Speed Indicator Devices
To **receive** an update regarding the repair of first SID and implementation of the second.

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96.2026 ROSPA Playpark inspection (Cllr Reed)
Delayed. Inspection due w/b 2 November To **receive** an update.

97.2026 Neighbourhood plan (Cllr Gledhill)
To **discuss** neighbourhood plan implementation and reporting and **agree** next steps.

98.2026 Clerk pay review
To **consider** the recommendations of the staffing panel.

99.2026 Shutts Lane Noticeboard (Cllr Reed)
To **receive** an update on new quote and **agree** next steps.

100.2026 Homington bench
To **receive** an update.

101.2026 Pennings Drove Cemetery
1) Gate repainted. Thanks to Cllr Archer for doing this work.
2) To **receive** an update on issue of discarded alcohol bottles in Pennings Drove area and concern about drink-driving.

102.2026 Tree maintenance
1) To **receive** an update. St Michael and All Angels church has requested tree crowns be lifted in the donkey field due to their impact on parking on the site. The church has obtained a quote from D.K. Hackett for £220 for the oak and £940 for the willow. The quotes include arranging tree preservation approval. The church has indicated a willingness to contribute to the costs. Cllr Boxall is seeking a second quote. Hurdcott Landscaping do not do this work.
2) To **appoint** a councillor to check trees for which the parish council is responsible.

103.2026 Correspondence
1) To **discuss** resident request re right to roam on Cobham Estate and **decide** whether to approach the estate owners to re-open walking paths. Under previous owners and decades before, the land was open to roam. Since ownership changed, the paths used by the villagers were blocked off with gates and padlocks.
2) To **discuss** resident request that we arrange a showing at the village hall of the *People's Emergency Briefing* film on preparedness for potential disruptions from climate change and nefarious actions by hostile governments and **decide** whether to do this and cover village hall hire cost for an evening. If so, Cllr Boxall would arrange the film and provide the means of projection.
3) Briefing notes 26: 18-23 (circulated)
4) Southern Area Planning Committee Agenda for 27 October meeting (circulated)
5) Town and Parish Council Update, 21 October 2026 (circulated)
6) MyWilts confirmation that works to clear Marsh Lane footpath are complete.

104.2026 Forthcoming meetings
1) To **note**: Southern Area Planning Committee meetings, 19 November and 17 December 2026.

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2) LHFIG meeting, 19 January. To **confirm** that the previously drafted request for "no footway" signs (current version attached) along Stratford Tony Road to be submitted at least two weeks prior to meeting.

105.2026 Cricket field parking requests

To **note** requests since last meeting.

1) 7 November: fireworks and parking
2) 9 Dec: private event
3) 22 January 2027: private event

106.2026 Meeting dates in 2027

To **note** next year's meeting dates: 12 January, 9 March, 11 May, 13 July, 14 September, 9 November – all at 7:15pm.

107.2026 Close of meeting