Worldham Parish Council
Minutes of Meeting held on 1st October 2025, 7.30pm
East Worldham Village Hall

Present Cllr R Twining (Chair), Cllr W Brock, Cllr T Godbert, Cllr S Butler
Also present Pamela Hibbins, Clerk to Parish Council. 0 members of the public

31.70 **Chair's Announcement –** The Chair welcomed everyone to the meeting. The Chair noted the passing of Mr. Tom Bone. Tom was a highly valued member of the community, well-known for his contributions including the making of the parish noticeboards. His work and commitment to the parish are greatly appreciated and will be remembered with gratitude.

31.71 **Apologies for absence –** Cllr B Bagnell, Cllr C Sole, Dstr Cllr David Ashcroft

31.72 **Declarations of Interest -** none

31.73 It was **RESOLVED** to approve the minutes of the Annual Parish Council Meeting held on the 2nd July 2025
Proposed: Cllr R Twining, Seconded: Cllr W Brock **Action: Clerk**

31.74 **District Councillor's Report**
None were in attendance and no report received.

31.75 **Public Questions** – the Chairman adjourned the meeting to hear public questions

None

Meeting reconvened

31.76 **Financial Report:** The Clerk advised that the bank balances are as follows:
The Clerk reported the Quarter 1 Receipts and Payments Summary **(Appendix 1).**

Bank Balance as below
Current Account as 30/06/2025: £14,397.53
Instant Access Account (quarterly statements as 30/06/2025) : £23,725.67
Worldham Community Benefit Fund (quarterly statements as 01/06/2025): £23,961.22
Less cheques o/s £0

TOTAL £62,084.42
Receipts ledger balance **£62,084.42**

Payment Schedule:
It was **RESOLVED** to approve the following payments.
Proposed: Cllr R Twining Seconded: Cllr W Brock

Payment Schedule October 2025

	Payee	Description	Net	VAT	Total
01/10/25	P Hibbins - Clerk	Salary August 2025 (NEW £666.90 (£15.39 an hour) SALARY + WAH £24 - TAX £30.20	£660.50	£0.00	£660.50
01/10/25	HMRC	Tax August 2025 and Employer NIC (£37.48)	£67.88	£0.00	£67.88
01/10/25	Paul Grace	Urgent tree works - playground	£200.00	£40.00	£240.00
01/10/25	SSE	V.Hall - Electricity - 01/07/2025 - 31/08/2025	£80.10	£4.01	£84.11
01/10/25	Castle Water	V.Hall - water	£4.39	£0.00	£4.39

			£1,012.87	**£44.01**	**£1,056.88**

	Payor	**Description**	**Net**	**VAT**	**Total**
01/10/25	SSEN	Wayleave	£4.00	£0.00	£4.00
01/10/25	EHDC	Precept 2nd Instalment	£9,002.00	£0.00	£9,002.00
			£0.00	£0.00	£0.00
			£9,006.00	**£0.00**	**£9,006.00**

Payment Schedule September 2025

	Payee	**Description**	**Net**	**VAT**	**Total**
03/09/25	P Hibbins - Clerk	Salary August 2025 (NEW £666.90 (£15.39 an hour) SALARY + WAH £24 - TAX £30.20	£660.50	£0.00	£660.50
03/09/25	HMRC	Tax August 2025 and Employer NIC (£37.48)	£67.88	£0.00	£67.88
03/09/25	P Hibbins - Clerk	Mileage - Sign off plygrd and archiving	£7.40	£0.00	£7.40
03/09/25	BDO LLP	External Audit for 2024 - 2025	£315.00	£63.00	£378.00
03/09/25	Gallagher	Insurance cover 2025-2026	£1,080.00	£0.00	£1,080.00
03/09/25	Castle Water	V.Hall water rates - June 2025	£6.58	£0.00	£6.58
			£2,137.36	**£63.00**	**£2,200.36**

To note the following payments were made in August.

	Payee	**Description**	**Net**	**VAT**	**Total**
06/08/25	P Hibbins - Clerk	Salary July 2025 (NEW £666.90 (£15.39 an hour) SALARY + WAH £24 - TAX £30.40	£660.50	£0.00	£660.50
06/08/25	HMRC	Tax July 2025 and Employer NIC (£37.48)	£67.88	£0.00	£67.88
06/08/25	Castle Water	V.Hall water rates - June 2025	£6.37	£0.00	£6.37
06/08/25	Kish Sharma	Materials and supplies for V.Hall maintenance	£101.77	£20.35	£122.12
06/08/25	SSE	V.Hall - June	£33.88	£1.69	£35.57
			£870.40	**£22.04**	**£892.44**

31.77 Notice of Conclusion of Public Rights

It was noted that the exercise of Public Rights ended on Monday 14th July 2025. The Parish Council received no requests.

31.78

Conclusion of Audit
The Conclusion of Audit has been received and it was noted that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The relevant notices are on the parish noticeboards and the website.

31.79 **Internal auditor:**
It was **RESOLVED** to continue with Do the Numbers Ltd as the Council's internal auditor at the cost of £200 for each of the following financial years 2025/2026 as the Council were happy with previous work and wished to continue.
Proposed: Cllr R Twining, Seconded; Cllr S Butler **Action Clerk**

31.80

Insurance
It was **AGREED** to accept the LTA with Hiscox Insurance at the cost of £1080.00. No additions to the current policy are required.
Proposed: Cllr W Brock, Seconded; Cllr C Sole **Action Clerk**

31.81

Budget Working Party
It was **RESOLVED** to appoint the Clerk, Cllr S Butler and Cllr R Twining to a budget working party to start work on the budget for 2026/27.
Proposed: Cllr W Brock, Seconded: Cllr S Butler **Action: Clerk**

31.82 **Planning Applications**
Update on previous applications noted in **Appendix 2**

There are no current live applications needed for comments.

To note the following comments on applications were discussed and AGREED via delegation rights to the clerk (due to August leave leaving meetings inquorate).

SDNP/25/02342/FUL Meadow Farm Fishery Green Street East Worldham Bordon Hampshire GU34 3AU
Demolition of existing temporary agricultural worker dwelling and proposed 3 bedroom, Self-Build, agricultural worker dwelling with car port (amended description).

It was **AGREED no objection** subject to the condition that the house is only to be used for occupation by agricultural or fisheries workers.
Proposed: Cllr R Twining, Seconded: Cllr S Butler **Action: Clerk**

31.83 **Grant request**
It was **AGREED** to award the Worldham Enhancement Group a grant of £500 towards the Christmas Lights application. This is subject to the condition that, if their lottery funding application is successful, the grant is either returned to the Worldham Community Benefit Fund (via the Parish Council) or a new grant application is submitted proposing an alternative community project (with particular benefit to residents of HM, WW and EW) for Council consideration.
Proposed: Cllr R Twining, Seconded: Cllr S Butler **Action: Clerk**

31.84 **Village Hall–**

A quote for the painting of the Village Hall was considered; however, it was noted that the cost was outside the budget and that only one quote had been received.
It was **AGREED** to seek additional quotes for the interior painting and to consider a revised specification, such as painting only the lower half of the hall and the skirting. The possibility of engaging volunteers to undertake the revised specification was also noted.

It was also **AGREED** to obtain quotes for the following potential work to the hall;-

- Cutting back/removal of holly tree outside
- Replacement guttering
- Repairs to cement steps
- Replacement windows

Proposed: Cllr R Twining, Seconded: Cllr T Godbert **Action: Clerk**

31.85 **Archiving-**
It was **AGREED** to send the identified boxes to the County Archives and to approve travel expenses for the clerk and a donation of £50.

. It was **AGREED** for the security shredding to go to Contractor B, option 1, Britannia Reeves at the cost of £60+VAT.
Proposed: Cllr R Twining, Seconded: Cllr W Brock **Action: Clerk**

31.86 **SDNPA CIL**
It was noted that the parish council's grant request for traffic improvements and community facilities have both been unsuccessful.
It was **AGREED** to prioritise the traffic improvements as part of the CIF funding and for the village hall steps to be included in the village hall potential schedule of works. The replacement bus shelter and adult exercise bike were discussed and it was **AGREED** that these are not key priorities at this time.
Proposed: Cllr S Butler Seconded: Cllr W Brock **Action: Clerk**

31.87 **Jalsa Salana -**
On behalf of the Parish and the Parish Council the Chair expressed his thanks to Cllr T Godbert and Cllr W Brock for being a part of the Jalsa Salana liaison committee. Thanks also to Adeel Shah and his team at the AMA for regular communication and updates.

It was observed that the traffic flow during this year's Jalsa Salana was again significantly improved from previous years. . Both the local community and participants reported a smoother experience. This enhancement can be attributed to several factors, including the addition of a new entrance, facilitated by Councillor T. Godbert, favourable weather conditions, and using the same effective traffic management company from the previous year.

The Chair also expressed his thanks to the AMA for the curries that were donated to the community.

It was noted that the temporary mast erected by the AMA to facilitate better reception for mobile communications, interfered with an alarm system of a commercial building near the vicinity of the Jalsa Salana site. Councillors were involved in discussions, on the Thursday evening at the start of the Jalsa Slana, between the owner of the premises and with the AMA to provide temporary security arrangements for the premises during the Jalsa Salana. A permanent solution needs to be agreed between the two parties.

31.88 **Farnborough Airport Expansion Consultation –**
The publication of the updated Environmental Impact Assessment (EIA) for the Farnborough Airport Expansion application was acknowledged. It was **AGREED** to write to local MPs, requesting their

support in calling for an extension to the consultation period and the provision of clearer, more accessible information and to highlight this consultation on our social media pages.
Proposed: Cllr R Twining, Seconded: Cllr W Brock **Action: Clerk**

31.89 **To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised**

It was noted that a parishioner had reported their concerns about the adverse camber and the deteriorating road conditions on the B3004, with the potential for a accident to happen. The Parish Council **AGREED** to formally write to Hampshire Highways expressing their concerns that the state of the road is unfit for purpose and poses a danger to vehicles travelling at speed. Until remedial work to be undertaken, a temporary speed limit of 40 should be imposed for safety reasons.

31.90 **Date of next meeting**
Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 5th November 2025.

31.91 **Items for next agenda**

31.92 The Chair closed the meeting at **9.25pm.**

Signed: ……

Date: ……..

Worldham Parish Council
DRAFT Minutes of Meeting held on 6th September 2023 7.30pm
East Worldham Village Hall

APPENDIX 1
SUMMARY RECEIPTS & PAYMENT ACCOUNT
1st QUARTER ENDED 30 JUNE 2025

	Annual Budget	Actual-v-Budget		Figures shown exclusive of VAT	
			RECEIPTS	£	
				Q1	
[#####] 50%	18004	9002	Precept	9,002.00	
[####] 36%	250	89	Bank Interest	88.88	
#VALUE!	4000	6702	VAT repayment	6,701.80	Higher due to Village Hall floor and additional works
[##] 21%	1500	308	Village Hall	308.00	
[ ] 0%	4	0	Wayleave	-	
	0	0	S106	-	
[ ] 0%	1000	0	Other income	-	
[ ] 0%	5616	0	Worldham Community Benefit Fund	-	
[#######] 65%	24758	16101			
			TOTAL RECEIPTS	**16,100.68**	
			PAYMENTS		
[##] 24%	8400	2056	Net Salaries & Allowances (Apr-June 2025)	2,055.80	
[#] 15%	510	75	Employee NI Contributions	74.96	
[##] 16%	120	20	Travel costs	19.53	

[###] 31%	50	16	Chair's Allowance	15.50	
[##] 15%	160	25	Stamps & Stationery	24.66	
	0		Section 137 Payments		
			Banking Charges		
	0	0	Equipment Purchase	-	
[ ] 0%	1000	0	Repairs & maintenance	-	
[ ] 2%	1500	31	Village Hall Electricity	31.23	
[#] 13%	100	13	Village Hall Water Rates	12.64	
[ ] 0%	255	0	Inspections/Septic tank	-	
[####] 36%	1288	465	Subscriptions & Fees	464.67	
[#####] 49%	410	200	Audit fees	200.00	
	0	0	Events	-	
	0		Professional fees		
#VALUE!	750	950	Grant allocation	950.00	Increased WW&HM to £400 instead of budgeted £200
[####] 39%	800	310	Grass cutting	310.00	
[ ] 0%	2100	0	Playground maintenance & Inspection	-	
[ ] 0%	1000		Tree survey and works	450.00	
[ ] 0%	100	0	Training	-	
[ ] 0%	100	0	Election costs	-	
[ ] 0%	1200	0	Insurance &ICO	-	
[ ] 0%	1000	0	Other (Grants)	-	
[##] 18%	1000	184	VAT on payments	183.84	

[ ] 5%	4000	198	Worldham Community Benefit Fund	198.00	
[##] 18%	25,843	4541			
			TOTAL PAYMENTS	**4990.83**	

BALANCE BROUGHT FORWARD on 01/04/2025	50,974.57	
ADD Total Receipts (as above)	16,100.68	
LESS Total payments (as above)	4,990.83	
Balance Carried forward 30/06/2025	**62,084.42**	

These cumulative funds are represented by:

Instant Account Balance	14,397.53	
Treasurers Account Balance	23,725.67	
Worldham Community Benefit Fund Balance	23,961.22	
Less: Cheques drawn but not debited as at 30.06.25	-	
		62,084.42

Signed: *P Hibbins*
Responsible Finance Officer to Worldham Parish Council

Date: 20/08/2025

APPENDIX 2
PLANNING UPDATE

Last 30th September 2025						
Planning App. Ref No	**Address**	**Proposal**	**Consultation Expiry Date**	**Case Officer**	**Parish Council Comments**	**Decision**
SDNP/25/01801/TPO	The Vicarage , Church Lane, East Worldham, Alton, Hampshire, GU34 3AS	The horse chestnut tree is very substantial and appears to be overburdened on one side towards the east side. Some of the branches are very thick and if they were to fall cause considerable damage or harm. We would like the tree reduced by 50%.	23rd July		No objection	
EHDC-25-0716-FUL	Land Off Gaston Lane, Upper Farringdon, GU34 3HW	The construction and operation of a 44MW solar PV farm, 2MW BESS and other associated infrastructure	11th July		Objection	
EHDC-25-0455-FUL	Land To The Rear Of, 86 - 90 Wilsom Road, Alton, Hampshire	5 detached dwellings with associated carports, parking and landscaping	19th June		No comment	
EHDC-25-0177-FUL	Worldham Park Golf Club Cakers Lane, East Worldham, Alton, Hampshire, GU34 3BF	The construction of canopy over courts two and three and lighting on court two.	13th June		No objection	
SDNP/25/01042/FUL	Willow Cottage , Rookery Farm Lane, Kingsley, Bordon, Hampshire, GU35 9NN	Two dwellings following demolition of existing dwelling	8th May		No objection	
EHDC-25-0127-HSE	Barleywood Farm Barleywood Farm Lane, West Worldham, Alton, Hampshire, GU34 3HW	Conversion of 4No. redundant stables to create 2No. bedrooms with en-suite shower rooms and a study area.	13th May		No objection	
SDNP/24/04650/HOUS	Three Candovers , Wick Hill Hanger, Hartley Mauditt, Alton, Hampshire, GU34 3BP	New woven fence to replace existing unauthorised fence and retrospective permission for two sheds (amended description) (amended plans uploaded 12/03/2025)			No objection to the woven fence but need a	

					separate application for the sheds	
60393	Blanket Street, East Worldham, Alton, Hampshire	New Electricity Substation & Access Road				
SDNP/24/00122/OPDEV	Pookles Cottage, Worldham Hill, East Worldham.	A rudimentary timber open sided structure has been constructed which measures approximately 2 x 2 x 2m in scale. The structure includes a timber floor which is virtually at the existing ground level.0020We have been advised that the structure is to be used as a shelter for those working on the land. In planning terms, the structure has been constructed without the benefit of a suitable planning permission and has therefore led to a breach of planning control. Notwithstanding this fact, it is the Council's opinion that it would not be proportionate or in the wider public interest to take any formal enforcement action seeking the structure's removal. We have discussed this matter with the landowner and have suggested that a planning application be submitted in an attempt to regularise the structure in planning terms.				
SDNP/24/02870/FUL	South Downs Roastery Ltd Unit 1 Manor Farm, Little Wood Lane, West Worldham, Alton, Hampshire GU34 3BD	New premises licence	26/08/2024		No objection	
23/00794/REVPP	Farnborough Airport , Farnborough Road, Farnborough, Hampshire	Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022,	17/12/2023		Strongly Object	