

# **MINSTER PARISH COUNCIL**

## **Minutes of the Meeting of the Council held in the Village Hall, Minster, High Street, Minster**

**on 6<sup>th</sup> July 2021 at 7.00pm**

Present: Councillors: Mrs. Gimes (Chairman), Crow-Brown, Burden, Day, Quittenden, Torbett, McCarthy, Mills, Owen, Kearns.

Also present: Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), Cllr Linda Wright (TDC/KCC), Jenny Sutton, Karen Brazil.

### **68. APOLOGIES FOR ABSENCE**

Cllr Jones and Cllr Pugh (TDC)

### **69. MINUTES**

**RESOLVED: That the Minutes of the Council meeting held on 1<sup>st</sup> June 2021 be approved.**

### **70. MEMBERS INTERESTS**

No members interests noted.

### **71. POLICING AND COMMUNITY WARDEN REPORT**

Community Warden Aylett was not present as was attending a first aid course but provided a report, read out by the Chairman as follows:

- A quiet month as was on annual leave for a week.
- Social services visits undertaken.
- Attended a neighbour dispute.
- Numerous enquiries from residents.
- Regularly attending skate park but no problems encountered.
- Continues second job role as Community Connector.

PCSO Forsyth was not present.

### **72. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS**

Cllr Pugh was not present but provided an email read out by the Chairman as follows;

- Attended a briefing by RSP on Manston Airport that was positive.
- TDC have submitted two bids for the levelling up fund.
- Southern Water sewage leak.

Cllr Crow-Brown reported as follows;

- Attended a zoom highways meeting that included discussing ways to reduce the number of road deaths.

- Response to Highways concerns over the Tothill proposed development has not been adequate and will be working with James Wraight on this.
- Environmental group raised concerns over the loss of over 100 trees at the Parkway Station site.
- Attended an Armed Forces Covenant meeting. The RAF have now left the Manston site and there is uncertainty for the future.

Cllr Wright reported as follows;

- Attended several meetings during the day.
- Attended a meeting with TDC and Riveroak regarding Manston airport
- The consultation finishes on Friday and there will be a judicial review.
- The Department of Transport will leave the site next week and the runway will be reinstated.
- It is expected to be five years before the airport is back in action with a cargo hub.
- The airport hope to achieve carbon neutral status.
- There will be funds available to compensate residents of houses affected by noise.
- It has been confirmed that a restrictive covenant ensures the site will remain an airport.
- Improvements will be made to waste collections.

### **73. CHAIRMAN'S ANNOUNCEMENT**

Cllr. Mrs Gimes reported that the Clerks will no longer deliver hard copy agendas prior to council meetings. Agendas will be emailed and hard copies will be available for those that require them.

The Chairman thanked the Village Hall Committee for allowing Council meetings to be conducted. It is hoped that meetings will return to the neighbourhood centre in September. There is no meeting held in August.

The Chairman is pleased to see that Phil Spencer has cleaned a number of village signs.

### **74. REPORT OF THE CLERK**

The Clerk reported that Minster FC have received funding approval for the purchase of a defibrillator, to be located at the Sports pavilion and also some new goal equipment.

### **75. KENT ASSOCIATION OF LOCAL COUNCILS COMMUNITY AWARDS**

The Chairman presented Jenny Sutton and Karen Brazil of Attwells Newsagent with certificates;

*'In recognition of their long-standing and indefatigable commitment to the local community, serving its needs, promoting events and supporting many charitable causes.'*

### **76. DOCUMENTS AVAILABLE FOR INSPECTION**

None.

**77. SECTION 106 AGREEMENT**

The Clerk reported that the additional bollards have been installed in Molineux Road. The remaining balance in this fund is £41178. The Highways improvement plan will be reviewed at the next Highways meeting.

**78. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Clerk reported that the legal paperwork has been signed and we are awaiting a completion date.

**79. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The letter sent to Iain Livingstone regarding the removal of the provision for a cemetery extension at the site was forwarded to Madeline Homer and an acknowledgement was received but no reply has been received. This letter was also copied to Cllr Pugh (TDC) and Sir Roger Gale. We are seeking the support of District Cllr Pugh to progress this matter on our behalf.

Cllr Quittenden will make further enquiries about Highways issues in Tothill Street and the possibility of using £166K allocated in the Section 106 Agreement for improvements at Spitfire Way and £60K to the new school in Manston to be used in Tothill Street and at Minster School.

**80. PLANS FOR PARISH OFFICE AT THE RECREATION GROUND**

We are awaiting building regulation drawings and structural engineer drawings and calculations in order to prepare a draft tender document.

Members considered a quote from Assent Building Control.

**AGREED: To accept the quote of £1105 from Assent Building Control.**

**81. FIREWORK DISPLAY FRIDAY 5<sup>TH</sup> NOVEMBER 2021**

Members were asked to consider whether the firework display should go ahead this year.

**RESOLVED: The firework display will go ahead as planned.**

**82. QUEENS PLATINUM JUBILEE 2<sup>ND</sup> JUNE 2022**

Members considered possible activities for the 4-day celebration. Cllr Quittenden agreed to arrange the Beacon lighting and to register our intent to participate. Other possibilities are a street party or picnic in the park. The school may wish to link up to celebrate this event.

**83. TWINNING MEETINGS**

Cllr Burden asked members to consider allowing the Twinning Association to use the pavilion for meetings free of charge in the event that the RBL is unavailable for use.

**AGREED: That meetings can be held at the pavilion FOC for a period of three months.**

**84. OPERATIONS COMMITTEE**

**RESOLVED: That the Minutes of the Operations committee held on 14<sup>th</sup> June 2021 be received.**

**85. TREE PLANTING**

Following the removal of two cherry trees to provide space for the bund, members were asked to consider replacing the trees and planting other more established trees near the wildflower meadow.

**AGREED: That the cherry trees are to be replaced. Woodland Trust and Thanet Trees will be contacted about possible funding.**

**86. PLANNING APPLICATIONS**

Cllr Crow-Brown provided an update as follows;

**Applications**

**TH/TPO/5/(1991) - 7 Southall Close**

1 No Eucalyptus – Fell, 1No Sycamore - Crown reduce and thin by 20%, 1No Maple – Reduce height by 20%, 1No Willow – Fell –  
**– NO OBJECTION**

**FH/TH/21/0946 – 7 Southall Close**

Erection of two storey side and rear extension following demolition of existing conservatory single storey rear extension to existing out building and associated alteration to roof to facilitate change of use to annexe, hip to gable enlargement on host building, together with alterations to materials and fenestration. – **NO OBJECTION**

**FH/TH/21/0843 – 5 Southall Close**

Erection of two storey side extension – **NO OBJECTION**

**F/TH/21/0946 – Land adjacent former Primrose Cottage Wayborough Hill Minster**

Erection of a detached two storey, three bed dwelling with associated garden and parking following the demolition of existing stables. – **NO OBJECTION**

**Decisions**

**F/TH/20/0217 – 10 ALLAND GRANGE LANE , RAMSGATE.**

Retrospective application for the change of use from single dwelling to 1No 3 bed and 1No 1 bed two storey terraced dwelling - **GRANTED**

**L/TH/21/0421 – DURLOCK LODGE, DURLOCK**

Application for listed building consent to remove a section of wall and insert gates to allow vehicular access to the main house - **GRANTED**

**87. COMMITTEE REPRESENTATIVE REPORTS**

Members received reports from representatives of the following bodies:

TALC	Cllr Quittenden reported that the next meeting will be on the 20 <sup>th</sup> July at Acol village hall.
Minster School	Cllr Kearns reported that sports day and other events have been held successfully with parents in attendance and social distancing.
Twinning Assn.	Cllr Burden reported that an outside meeting was held in June and Anniversary plans are underway for next year. A quiz night may be held but this is dependant on the RBL being open.

**88. REPORT OF THE RFO**

**RESOLVED:**

- (a) the Bank balance statement be received and noted,**
- (b) the statement of Receipts and Payments for the month of June 2021 be approved.**
- (c) the budget/income expense report to 30<sup>th</sup> June 2021 be received.**

**89. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS**

Mr Harris said that the vegetation along Willets Hill requires cutting back. Also the hedge in the PROW from Molineux Road to Kings Steps.

Barbara Quittenden reported that there are several overgrown hedges on the Buttsfield Estate.

Karen Brazil reported that Attwells will be put on the market and it is hoped that it will be sold as a community shop. The yard continues to be available to use for community activities such as the Christmas trees.

Mrs Harris thanked the council for instigating the prompt repair of the potholes in Taylor Road by Kent Highways

**Time concluded: 8.25pm**

**7<sup>th</sup> September 2021**