

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:34 on Monday 29<sup>th</sup> July 2019

**1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED.**

**2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:**

a) In attendance: Cllr. J. Coad, Cllr. M. Coad, Cllr. W. Ayres, Cllr. A. Hill, Cllr. P. Miller, S. Knight (clerk), Harriet Marshman (National Trust), Tricia Wright (National Trust), two parishioners.

b) Apologies: None

**3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:**

None received.

**4) PUBLIC FORUM:**

a) Concerns were raised by the parishioners present that, following the arrival into Bodmin of a group of twenty four travellers from Manchester, private land in Lanhydrock may be targeted by the group when they moved on from their current base at the Dragon Leisure Centre. Further concerns were raised by members of the council that there had seemingly been no repercussions to the multiple reports of law-breaking associated with the group. Cllr. Batters reported that he had requested a meeting involving representatives from the police and Cornwall Council's legal department to discuss a long-term solution to the issue.

*(19:45: Harriet Marshman and Tricia Wright, representing the National Trust, arrived at the meeting)*

One of the parishioners present suggested that it may be helpful to establish a communication tree, to ensure information is disseminated to landowners quickly when travellers are spotted in the area. The parishioner suggested that the first point of contact could be the clerk or chairman of the parish council and wished to discuss how information would be filtered down from there. Cllr. Batters stated that this would be resolved at the planned meeting and did not wish to discuss the matter further. The parishioner disagreed with this approach and left the meeting.

*(19:51: The parishioner left the meeting. Cllr. Hill briefly left the meeting and returned)*

The chairman suggested that a note could be included in the parish newsletter to gauge interested in forming a communication tree to provide alerts to landowners. He also requested that the provision of a designated space for travellers be added to a future agenda, for debate.

*(20:03: Cllr. Batters left the meeting)*

**Action:** Clerk to add note in next parish newsletter article regarding the formation of a communication tree and to add the provision of a designated space for travellers to a future agenda for debate.

**5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETINGS ARE AN ACCURATE RECORD:**

- a) It was resolved that the Minutes of the Parish Council meeting held on 20.05.2019 were an accurate record.
- b) It was resolved that the Minutes of the Finance, Governance and Staffing Committee meeting held on 17.07.2019 were an accurate record.

**6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:**

- a) **Cornwall Council:** (As received during parish matters)
- b) **Bodmin Community Network (BCN) Meeting held on 10.07.2019:**  
Cllr. Ayres reported that Cllr. Edwina Hannaford had given a presentation on local government and her desire to see greater devolution of power to the community networks. Peter Blenard, the Waste and Recycling Community Support Officer for Cornwall Council gave an informative presentation on the future of waste collection in Cornwall stating that Cornwall will imminently be moved to fortnightly general waste collections (wheelie bins or seagull-proof bags would be issued to residents) and weekly food waste collections. There was also a further update on the Community Network Highways Schemes, where it was agreed to progress submissions from Cardinham, Lanivet and Withiel.

**7) PLANNING MATTERS:**

**PA19/05548:** Land at Tredinnick – Barn conversion listed building consent: Upon discussion, councillors unanimously agreed that they supported this planning application.

**PA19/05556:** Land at Tredinnick – Barn conversion & new access: Upon discussion, councillors unanimously agreed that they supported this planning application.

**PA19/05778:** National Trust – Extension to plant sales building: Harriet Marshman and Tricia Wright, representing the National Trust, gave a short presentation on the proposal to enclose a covered section of their plant sales area, merging it with the existing building. They explained that the footprint of the building would remain the same but the increased indoor space would allow them to remain open for a longer period during the winter by creating warmer working conditions for staff and increasing the amount of indoor



stock they could sell. Upon discussion, councillors unanimously agreed that they supported this planning application.

## 8) PARISH MATTERS

- a) **Percy's Lane Fingerpost:** It was reported to the council that the Percy's Lane fingerpost refurbishment was finally complete. The clerk stated that she had collected the newly fabricated Fowey/Lostwithiel finger from Irons Brothers Foundry on the 20<sup>th</sup> June and that it had been fixed to the post, along with the surviving fingers that had been refurbished by Jason and Becky Coad (at their own expense and over many hours), the next day. It was agreed that the work had made a great improvement to the post.
- b) **Bench:** The clerk reported that she had contacted CORMAC regarding the overgrown bench at Treffry and they had confirmed that, although it was not their responsibility to maintain it, they would trim around it on this occasion to ensure good visibility on the junction. The clerk stated that there was no guarantee that CORMAC would continue to maintain the bench in this manner but that, if she was given an opportunity to add it to CORMAC's rural maintenance schedule, she would do so.
- c) **Climate Change:** The clerk informed councillors that, in response to the IPCC's publication of SR15 in October 2018, Cornwall Council became the first unitary authority to declare a climate change emergency on the 22<sup>nd</sup> January 2019. She informed councillors that SR15 detailed the likely effects of global warming of 1.5°C compared to 2°C and that carbon emissions would need to be reduced by 45% by 2030 to achieve the 1.5°C figure. Cornwall Council had committed to working towards carbon neutrality by 2030 and was encouraging parish councils to likewise declare a climate emergency and commit to the '10 pledges' proposed by Climate Vision, which the clerk presented to the council. All those in attendance agreed that climate change was a serious issue requiring action and noted their support for Cornwall Council's declaration of a climate emergency. The chairman suggested the profile of the issue could be raised further by writing to high profile local businesses to enquire as to their own policies.

**Action:** Clerk to write to Lanhydrock War Memorial Hall Committee, the National Trust and Lanhydrock Golf Club & Hotel to enquire as to their policies on climate change.

**9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:**

Date	Sender	Regarding	Action
31.05.2019	Bruno Peek	75 <sup>th</sup> Anniversary of V.E. Day	None
17.06.2019	Cornwall Council	Polling Station Review: Consultation Stage Two	None

**10) TO NOTE CORRESPONDENCE DISPATCHED AND AUTHORISE ANY ACTION:**

Date	Addressee	Regarding	Action
16.07.2019	Cornwall Council	Local Government Boundary Review	None

**11) FINANCE**

**a) Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed outstanding payments of £470.77 and a total balance of £2759.41.

**b) The following payment was noted:**

Invoice No.	Payee	Regarding	Sum
36692	Irons Brothers Ltd	Cast Iron Lostwithiel/ Fowey finger	£729.60

**12) GOVERNANCE**

**a) Standing Orders:** It was resolved to adopt revised Standing Orders, as presented for the council's consideration on 20<sup>th</sup> May 2019.

**b) Financial Regulations:** On the 17<sup>th</sup> July 2019, Cllr. J. Coad, Cllr. M. Coad, Cllr. W Ayres and Cllr. Miller, as members of the Finance, Governance and Staffing committee, met with the clerk to discuss aligning Lanhydrock Parish Council's Financial Regulations with the NALC model. Following the meeting, the clerk produced a revised set of regulations, which were issued to councillors for their consideration and possible adoption at the next parish council meeting on 30<sup>th</sup> September 2019.

**c) Risk Management Policies:** The clerk informed the parish council that there was no model Risk Management Policy on the CALC website. The parish council's current Risk Management Policy was consequently deemed adequate.

**Action:** Clerk to circulate Risk Management Policy to the parish council.



- d) Insurance:** The clerk informed councillors that the parish council's insurance came up for its annual renewal in March. The chairman requested that a review of the policy should be added to the January agenda

**Action:** Clerk to add review of parish council's insurance policy to agenda for January 2020.

**e) Council Admin:**

- (i)** The clerk provided the chairman with a sealed envelope containing the usernames and passwords for all parish council bank accounts.
- (ii)** The chairman permitted his telephone number to be provided as a back-up contact for the parish council's HMRC account.
- (iii)** The clerk informed councillors that the anti-virus software on the parish laptop was up to date
- (iv)** The clerk informed councillors that she had been remotely backing up the council laptop to Dropbox but had reached the limit of free storage and, to upgrade to 2TB, would cost £95.88 per year. She stated that Google Docs had a higher free storage limit of 15GB. The councillors requested that she transfer the parish council's online storage to Google Docs for the time being.

**Action:** Clerk to add chairman's phone number as back up contact for HMRC.  
Clerk to transfer parish council's online storage to Google Docs.

**13) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:** None

**14) DATE OF NEXT MEETING:** Monday 30<sup>th</sup> September 2019

**15) PUBLIC AND PRESS EXCLUDED**

**16) CLERK PAYMENT:**

**a)** The following payments were authorised,

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100309	Clerk Salary + Expenses	
HMRC	100310	PAYE tax on Clerk Salary	

Meeting Closed at: 21:29

Signed and Accepted as a correct record

Chairman



Date: 30<sup>th</sup> September 2019