

WARK PARISH COUNCIL

DRAFT MINUTES MEETING HELD 16TH JUNE

Item 1 Attendees: Anne Hutchinson, Edward Jeffrey, Judith Weir, Steve Batey
County Councillor Nick Murphet

Apologies: Robert Baty, Phil Leadbitter, Lisa Charlton

Item 2: Other Business

Cllr Helen Scott resigned for personal reasons

Robert Baty was Co-opted as Councillor for Wark Ward

Item 3: Declarations of Conflicts of Interest

None to Declare

Item 4: Approval of Minutes

Meeting held 20th May 2021.p. Judith Weir 2nd Steve Batey

Item 5: Matters Arising

Wark Inspection reports not available

Item 6: Correspondence

Letter re: parking in school lane

Item7: Financial Matters

- **Accounts for 2020-21**

Complete and will be forwarded to Internal Auditor owing to unforeseen circumstances we need to appoint a new auditor, Anne Hutchinson proposed David Haley 2nd Edward Jeffrey

- **Payments**

L Reid composting toilet six monthly maintenance, Website, Gripper Rods (Star Gazing shelter) Hand sanitiser, Toilet roll stand (SAC) Total £367.94
SBA Reminder (Nov 2020) £48, Came & Co Insurance £1164.49

- **Banking**

Bank Statement not available, sent to previous clerk. AH and EJ will obtain relevant documents from Lloyds Bank to change address and seek advice about online Banking and a business Debit Card. Agreed by all councillors present.

- **Approve and accept Governance Statement**
Discussed and agreed Proposed Steve Batey 2nd Judith Weir
- **Approve and accept AGAR**
Discussed and agreed Proposed Edward Jeffrey 2nd Steve Batey
- **Exemption Certificate**
Discussed and agreed to submit to External Auditor
- **Dates for Public inspection of accounts**
Must include 2nd July and be available for 30 working days, AH proposed 1st July 2nd. Edward Jeffrey
- **Donation Requests**
 - Air Ambulance, Citizen Advice will be decided with other grants in October/November
 - St Michaels Church £50

Item 8: Grass Cutting @ Stonehaugh

Edward Jeffrey and Anne Hutchinson met with Trevor Bell and it was agreed that he would cut the grass at Stonehaugh for the same price as previous, Advertisement for tenders were not displayed in October, this agreement is for one year only.

- Roy is still waiting for an operation and Monday Club continue to cut the grass in Wark in view of this it was decided to pay Roy 50% as a retainer and donate the other 50% to Monday Club to cover some of their expenses.

Item 9: Reports from Representatives to Other Bodies.

- **Judith reported Giles Heron had met in May**
- **Town Hall had reopened and coffee morning would start that week, other groups were using the venue which was adhering to Covid rules**

Item 10: To note /consider any correspondence received

The Council have had numerous letter from a Debt Collecting Agency working for HMRC however all PAYE payments are up to date, AH phoned the collecting agency who agreed to remove the request for payment, she also tried three times to contact HRMC for advice and was put on hold for a minimum of 45 mins each time and eventually hung up.

Item 11: Highway matters

This was discussed in detail at the Parish Meeting, and County Councillor Murphet said he would meet with councillors to further explore the situation, he pledged to help with a Moving Vehicle Sensor similar to the one shared with Humshaugh and other parishes, the addition of yellow lines on the corner beside Beaufort House, Peg Whites corner and West acre and St Michaels road Junctions with maximum parking time limit outside the Post Office and the possibility of creating parking facilities on the grass beside the Doctors on Hexham Road in an effort to curtail the parking problem in the School Lane

Item 12: Other Business – Not for Decision

None

Item 13 Items for Discussion at Future Meetings

Parish Plan

Climate change – Action Group

Wark Area Red Squirrel – Volunteers

Queens 70th Jubilee Celebrations

Item 14: Date of Next Meeting

4th August at Stonehaugh Community Hall

Meeting closed @ 9.15pm