

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of Exbourne with Jacobstowe Parish Council was held on:
Wednesday 29th March 2017 at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Rose Williams, Trevor Foster, Elizabeth Batson, Ulrik Lawson and District Councillor Lois Samuel (Part)

Parish Clerk: Zena Tett

Also in attendance: 1 member of the public

Business to be Transacted

107. Apologies for Absence – Cllr Cobb

108. Welcome – Cllr Blakeman welcomed everyone to the meeting.

109. Minutes of the Last Meeting – the minutes of the meeting held on 22nd February 2017 were agreed and signed as a true record. Proposed by Cllr Hedley, seconded by Cllr Williams, all in favour.

110. Declarations of Interest – None

111. Public Speaking Time

111.1 Kirk England brought new drawings to the meeting showing the proposed new design of the building. He explained the Conservation Officer was not particularly pleased with the original plans as he didn't want the whole extension clad, however, he is happy with new design. Councillors thought the new design was an improvement from the original drawings, although Cllr Blakeman was concerned that the red line on the site plan was still covering the whole of the orchard, which potentially domesticated it from a planning perspective. Kirk confirmed there would be no change of use on the orchard and he would see if it was possible to amend the drawings at this stage in the process.

112. Borough Councillor Report

112.1 The new website is now live and is much improved. Cllr Blakeman mentioned the contact page could be better developed but as a whole it has managed to capture more information. Cllr Samuel hoped it would be easier to use and clearer to click on different places.

112.2 The Joint local plan is in place and undergoing the consultation period. Councillors were asked to encourage people to put their views across.

112.3 Homeless strategy has helped prevent 226 cases from people becoming homeless bringing numbers down. Cllr Samuel mentioned the disability facility grant offered by WDBC has given £164,000 worth of disabled grants and asked Councillors to let people know locally that these grants are available.

113. Matters Arising

113.1 Neighbourhood Plan

The draft Joint Local Plan ('JLP') has been published and is now undergoing the "Pre-submission Regulation 19 Consultation". This runs from 15 March to 26 April 2017 and the Local Planning Authorities ('LPA's') are asking everyone who is interested whether they agree that the JLP is "sound" and complies with legal requirements. Exbourne has been defined as a "Sustainable Village" and the NP

S/H

Group proposes to make some comments regarding some areas of uncertainty in relation to the policy in this area. The JLP has made an indicative assessment that around 30 new homes are capable of coming forward in Exbourne in the period from 2014 to 2034, however, the NP should be able to maintain a certain amount of control on timing and which sites are used. The LPA's will keep this under review, if there is not enough housing coming forward through the NP process they may make their own allocations.

Cllrs Blakeman and Hedley met with a representative from the Wessex CLT (Community Land Trust) Project earlier in March. From that meeting, they discovered that CLT's are most effective for communities wanting 100% affordable housing on plots that wouldn't normally be given permission for housing known as "exception sites". A minimum number of 6 houses would be required to make the process economical. It was considered unlikely that such a scheme would be appropriate for Exbourne at present, however, this will be kept under review.

A number of nominations have been received for sites to be given special protection from development in the NP Group's "Local Green Spaces" consultation.

Cllr Hedley reminded Councillors that the Consultation Day is on 6th May and asked them to spread the word.

Grant funding of £4,830 towards NP work for the 6 month period from 1 April to 30 September has been secured and will be paid into the account shortly.

113.2 Lengthsman Work

Cllr Williams confirmed the Lengthsman had completed 1 days work, however, inclement weather has hindered further progress. Cllr Blakeman asked if the sign near the School could be added to the list, Cllr Williams confirmed all signs would be cleaned as part of this programme. The Clerk was asked to investigate how the payment works for claiming monies. **Action Clerk**

S/B
Playing Field

Flashing
S/B

113.3 Village Flyer

Cllr Blakeman to circulate proposed flyer to other Councillors for comments. It was decided Notice boards and website would be used initially with a follow up in the Parish Pump if necessary. **Action Cllr Blakeman**

113.4 Air Ambulance Landing Site

Cllr Lawson explained the land opposite the Church would be too small, however, the School Playing Field would still be an option.

113.5 TAP Fund Application

The Village Hall Grant application was successful. The Village Hall has been awarded £2,400, work will be starting in April and will take roughly 1 month to complete.

114 **New Items**

114.1 Parish Paths Partnership (P3)

Clerk to contact Tim Laws to complete forms. **Action Clerk**

114.2 Highway Survey

Councillor Foster explained the survey he completed for Highways relating to the 38 potholes on roads around the village. Cllr Hedley proposed a letter be forwarded along with the survey to Cllr McInnes at Devon County Council, this was seconded by Cllr Williams, all in favour. Cllr Foster to draft a letter and forward to Clerk for onward transmission. **Action Cllr Foster and Clerk**

115 **Planning**

115.1 0618/17/PDM – notification for prior approval for proposed change of use of agricultural building to dwelling house Class C3 and associated operational development Class Q(a+b)

Land North West of Exbourne, Mucksey Lane, Exbourne EX20 3SA
Decision: Neutral

S/B

- 115.2 3697/16/HHO – Householder application for two storey rear extension
Coombe House, 2 Fore Street, Exbourne EX20 3RU
Decision: Support
Proposed by Cllr Johnson, seconded by Cllr Foster, all in favour
Amendment: the Parish Council supports the application for the extension to the dwelling and feel the design is an improvement on the previous scheme. With regard to the adjacent orchard, the Parish Council believes this is agricultural land and should be delineated on the plan and kept separate from the domestic curtilage.
Proposed by Cllr Hedley, seconded by Cllr Blakeman, majority in favour. **Action Clerk**

116 Clerks Report

116.1 Correspondence

The following items of correspondence were discussed and reviewed:

- i. Newsletter: Clerks & Councils
- ii. Email: WDBC regarding the Joint Local Plan and maps distribution to each Parish Council
- iii. Email: Easyspace asking if the Parish Council would like to protect their domain name at a cost of £6.50 per year
- iv. Email: HugoFox Website visitor complaint – Clerk to put a note in the Parish Pump asking people to clean up after their dogs and write to Website visitor. **Action Clerk**
- v. Email: Okehampton Hamlets showing Police Statistics
- vi. Email: Exbourne Resident regarding Holebrook Lane
- vii. Last minute email (not on Agenda): Highways notification of temporary restriction on High Street, Exbourne from 22nd June to 23rd June 2017

116.2 Standing Orders & Financial Regulations

The Clerk notified Councillors that the National Association of Local Councils has updated their model Standing Orders and Financial Regulations and proposed the Parish Council adopt the new models. Clerk to forward to Councillors. **Action Clerk**

116.3 Email Account

The Clerk explained, the space allowed by the current Email provider was not sufficient for its purpose and proposed changing to a Gmail account. The new email set up by the Clerk is exbournewithjacobstowepc@gmail.com – the Clerk will determine at a later date whether to bring this new account into action. **Action Clerk**

116.4 Village Clock

The service agreement for the Village Clock located at St Mary's Church has now expired. The new 3 year agreement, offered by Smith of Derby, would cost £503.00 plus VAT. Cllr Williams proposed that the Parish Council should go ahead with the agreement, this was seconded by Cllr Batson, all in favour. **Action Clerk**

116.5 Annual Parish Meeting Speakers

The Clerk informed Councillors that Wayne Keenan, Watch Manager of the North Group Leadership Team or a colleague has offered to attend the Annual Parish meeting to talk about the parking issues in Exbourne and how they affect the Fire Service. It was decided not to invite Martin Rich, Community Projects Advisor from Devon Communities Together, to talk about energy efficiency measures. Cllrs Williams and Batson to chase Inspector Mark Sloman and Louisa Daley. **Action Clerk and Cllrs Williams and Batson**

116.6 DALC Membership

Cllr Blakeman, proposed the DALC membership be renewed, seconded by Cllr Williams, all in favour. **Action Clerk**

117 Councillors' Reports and Items for Future Agenda

- 117.1 Cllr Lawson mentioned a lot of rain had fallen on the road between Jacobstowe and Hatherleigh and had become hazardous. Cllr Williams was asked if this could be cleared under the Lengthsman project. **Action Cllr Williams**

S f B

- 117.2 Cllr Williams had resolved a number of matters raised by a resident near Woodhall including flooding of the road, fallen branches, and poorly serviced public footpaths.
- 117.3 Cllr Blakeman informed Councillors, the next Northern Links meeting is being held in Exbourne Village Hall on 29th June at 7:30pm. A couple of representatives from the Parish Council would be welcome.

118 Finance

- 118.1 The following payments were proposed by Cllr Williams, seconded by Cllr Batson, all in favour. **Action Clerk**

i.	Yewtopia: Lengthsman Works	£300.00
ii.	Clerks Expenses	£84.24
iii.	Clerks Salary: January – March	£480.78
iv.	HMRC	£120.00
v.	DALC Membership	£122.83
vi.	Smith of Derby 3 year Service Agreement	£503.00

- 118.2 Review of the Bank Balance
Bank Balance as of 15th March 2017 statement was £11,822.57. One cheque has been cleared since the last statement date of 15th February 2017 amounting to £57.80. There are six new cheques totalling £1,610.85 and no payments outstanding giving the parish an actual balance of £10,211.72.

- 119 **Date of Next Meeting** – Councillors confirmed the date of the next meeting which will be the Annual Parish Meeting scheduled for 7:00pm on 26th April 2017 in the Village Hall, Exbourne, followed by the Parish Council Meeting at 8:00pm.

With no further business the meeting closed at 9:45pm

SIGNED AS A TRUE RECORD: *S. Blakeman* (Chair)

NAME: *S. BLAKEMAN* DATE: *26/4/2017*

Next meeting: Annual Parish Meeting in The Village Hall, Exbourne on Wednesday 26th April 2017 at 7:00pm followed by the Parish Council Meeting at 8:00pm