

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 26 MAY 2016 in the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, M Davies, J Guest, R Hatton, L Marshall, T Musson (Chair),
R Scott, V Wright

Clerk: Caron Ballantyne

In Attendance: 1 member of the public

Action by

92 **Public forum**

A new resident of the Parish made enquiries about the twinning with the village in France. Whilst there has been very little activity with regard to this in recent years, the contacts are still there and should anyone be interested in making more regular contact this would be appreciated.

The resident also raised a query about the emptying of the rubbish bins in the village and along some of the PRowS. The bins are emptied on a regular basis by NSDC, but sometimes are overfull, this is assisted by the litter picker moving rubbish from one bin to another to ensure that they don't overflow, but there is no one to cover when he is not available. Litter picking is also undertaken on the PRowS.

93 **To receive apologies for absence**

Apologies received from Cllrs Barrie and Parkin and accepted.

Apologies noted from District and County Councillor Dobson and District Councillor Clarke

94 **To receive any declarations of interest**

None

95 **To receive and approve the Minutes:** of the Annual Parish Council Meeting of 12 May 2016, previously circulated to members. These were accepted as a true record.

To agree the draft minutes of the Annual Parish Meeting of 14 April for publication, previously circulated to members and contributors. These were agreed as a true record.

96 **Reports (For information only)**

- a) Village Centre – The monies have been received and are being held by our solicitors, who are just awaiting the deeds from the bank, which may take some time. The solicitor has advised that this is a formality and no further action is required.
- b) Library – Use of electricity is an issue and needs to be monitored and is a concern for NCC
Meeting has not yet been arranged with the volunteers, due to other commitments, but this should happen in the near future
The lease is to be signed tonight and will be returned to the solicitor tomorrow

- c) Low Street – Highway Drainage. There have been long standing issues, but the problems have now been identified. To date there have been 3 repairs carried out and another 7 repairs have been identified. Nottinghamshire County Council are awaiting Severn Trent to carry out the remaining works, but as yet there is no timescale for this
- d) Response from Robert Jenrick in relation to queries raised about elections. Review has been carried out and Robert will follow up with the minister responsible. The current proposal would suggest that this will address some of the concerns raised by the Parish Council - Clerk to follow up with Robert Jenrick in September Clerk

97 To receive reports from County and District Councillors

None present to report

98 To Formally Note Items of Income and Expenditure for the Month:

Income		VAT		Total
Big Lottery	Awards for All Grant	£10,000.00	Nil	£10,000.00
NCC	71 High Street – Service Charge (£192.52 to cover insurance remainder ring-fenced for maintenance reserve)	£1,000.00	Nil	£1,000.00
HMRC	VAT Refund	£2,619.84	Nil	£2,619.84
NCC	British Gas - Electricity Bill for 71 High Street	£881.20	Nil	£881.20

Expenditure

The People's Pension	One-off set-up charge Auto-enrolment	£500.00	£100.00	£600.00
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Noted

99 To Approve Items of Expenditure for the Month to be paid by BACS:

		VAT		Total
AEB Landscapes	Community Park inspections	£280.00	Nil	£280.00
British Gas	71 High Street, Electricity Bill	£734.34	£146.86	£881.20
Harry Johnson Award	Entry Fee	£15.00	Nil	£15.00
Trent Valley IDB	Drainage Rates	£2.96	Nil	£2.96

Resolved to approve the items of expenditure listed

- **Bank Reconciliation for the year to date** – signed by Chair of Finance and circulated previously. Resolved to accept as true record

100 Planning

Applications for Consideration

16/00658/FUL	High Street (139)	Change of use to A1 retail for use as an Antiques Store – SUPPORTED with comments – There are boundary hedges all the way round and 3 trees although the application says there is neither. Parking and reversing out on to the highway is an issue and this should be avoided if at all possible
16/00659/ADV	High Street (139)	Erection of non illuminated wooden fascia sign - SUPPORTED
16/00730/FUL	Fisher Close (10)	Householder Application for proposed extension to the side and rear – NOT SUPPORTED - noted that there is a hardstanding shown on the site plan but there is nothing mentioned in the application – layout density is overdevelopment of the site and a result is too close to the boundary fence and too high.

Applications Determined

16/00549/TWCA	Queen Street (17), Rosewood Lea	No objections
16/00559/FUL	Station Road (28), Culraven	Permitted
16/00644/TWCA	Westfield Lane (4)	No objections
16/0668/TWCA	Low Street (44), Southdene	No objections

All decisions noted

- **Plan Review Consultation Event 4th May 2016** – Cllr Scott and Cllr Davies attended this event. All local authorities need to complete a specified number of houses even if they are not being sold. There is a lot of legislation in the pipeline therefore NSDC are revising the LDF and looking to identify further sites. Consultation will be carried out again in relation to this document in the Summer through to the Autumn. Amendments will also be made to the spatial strategy.

Resolved that a letter is written to the Housing Minister (Brandon Lewis) with a copy to Robert Jenrick that this is a one size fits all solution and is not fit for purpose in this area. This is a national solution and not appropriate for this area often new developments are a blight on the community with sites started and not completed for many years. There is insufficient employment to sustain this number of houses.

Clerk

- **Notice of Consultation Community Infrastructure Levy Draft Charging Schedule – West Lindsey, North Kesteven and City of Lincoln** – North Kesteven is the one which is likely to affect us, we need to be aware of what the outcome is

Clerk

101 Capital Expenditure

- a) Y&CC Barge Boards – Resolved that the quote received from Warren Shaw is accepted

Clerk

- b) Proposal for new notice board at the junction of Station Road and Thornton Road – Resolved that as this is a high trafficked area that this would be a good location. Resolved that the vets are approached to locate inside their boundary wall Cllr Musson
- c) Consideration of Returned Tenders for Benches – Resolved that stainless steel bolts should be installed and the quote from Warren Shaw to be accepted Clerk
- d) Consideration of Returned Tenders for Notice Boards – Resolved that the tender amendment be accepted. Resolved that the quote from Warren Shaw be accepted Clerk
- 102 Fleet Article for July/August Edition** – A number of topics were suggested for possible inclusion in this article. Resolved that this would be written by Cllr Allen
- 103 Statement of Community Engagement** – The draft produced by Cllr Scott was discussed – Resolved that Cllr Hatton would amend this and bring back for further discussion next month Cllr Hatton Clerk
- 104 South Collingham Church Compost** – no one wanted this for free. Proposed that the quote from Doug Lyne is accepted Clerk
- 105 Speed Watch**
- a) New volunteers – Training. Cllr Marshall has a number of volunteers, training to be arranged over the summer months
- b) Target Areas/dates. Woodhill Road, Low Street, Swinderby Road and Station Road – dates to be agreed
- 106 National Pay Agreement for 2016/17 & 2017/18** – the increase for this year has not been budgeted for and this will need to be taken into account in future budget monitoring. For 2017/18 this will be included in the budgeting process.
- 107 Correspondence**
- a) Strategic Priorities Consultation – all to respond individually All
- b) Use of South End Cemetery for Golden Wedding Anniversary Car Parking – Resolved that this was acceptable. Resolved that the offer donation be put towards the proposed sign at South End Cemetery Cllr Scott
- c) Documentary Filming in Parish Council Cemeteries – Resolved that the information provided with how this would be conducted was acceptable and therefore permission would be given Clerk
- d) Nottinghamshire Broadband – Resolved that this be passed to Cllr Hatton and Cllr Mrs Dobson Clerk
- e) Newark Sure Start Childrens Centres – Resolved that this was agreeable and the supplied information would be passed to the appropriate organisations in the Parish Clerk
- f) Nottinghamshire County Council Civic Service at Southwell Minster on Sunday 26 June 2016 at 3.00pm – Resolved to ask Cllr Parkin as no one else wished to attend Clerk
- g) Trent Valley IDB – Notice to enter & Newsletter - Noted
- 108 Clerks Report**

**Agenda
Item**

- Letter to NSDC Business Manager and Robert Jenrick with

40b

regard to election cost.

Robert Jenricks PA has been in touch to say that this is being looked at and as soon as there is anything to report Robert will write a formal reply.

Formal response now received and reported on 26/5/2016

- Park Account has been closed and monies will be identified on future reconciliations as ring-fenced in the current account **62**
- Internal Auditor – the 4 auditors on the list to be contacted have been and this was discussed at the Annual Parish Council Meeting on 12 May 2016 and resolved **62**
- Letter drafted to the current internal auditor with thanks, which will be sent following the completion of this year's audit **62**
- Trent Vale Trail – Sustrans. Support for the scheme has been conveyed to Sustrans along with the names of the liaison councilors **69d**
- Lincolnshire Airshow. Following authorisation from the author to disclose his personal contact details, all information has been sent to NCC & LCC Highways and Cllr Mrs Dobson **69f**
- Business Manager at the vets provided with the contact details for NSDC waste services, with regard to provision of a dog bin **69g**
- Contact made with all suggested parties with regard to offering free compost – no one has a need for this. Quotes obtained for the removal and discussed above **69i**

Other items

- Planning consultation responded to
- Document/Records passed to internal auditor
- NALC/LGC Survey on devolution of services completed
- Parish Council Diary for members set up and accessible via the website – Speedwatch to trial its use

Reports to NCC

103894499	Carlton Ferry Lane/Low Street – Sign fallen over	Now re-erected
103895355	PRoW Vicarage Close to Queen Street – Large nettles along the length	Nottinghamshire County Council have advised it needs more detailed investigation

Reports to NSDC

16/07862/SCREP	Fosse Road – Requested street sweep, stone and gravel on carriageway	Awaiting NSDC
16/07863/SCREP	Cottage Lane – Requested street sweep, stone and gravel on carriageway	Awaiting NSDC
N/A	Street Name Plates for Maintenance: Moor Road, Junction With	NSDC have added this to the list and will inspect

	Crew Road – Posts Buller Close – Posts South End & Cottage Lane Plates	
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Cllr Wright

Tenants and Residents Association AGM is to be held on the 13th June at 2pm if anyone wishes to attend

Cllr Marshall

Preschool are concerned about funding

Cllr Scott

The laminated notices around the village are looking untidy and don't seem to last very long – the corrugated plastic signs used by the LCS have lasted well and might be a more cost effective solution. All agreed. Quotes to be sought for consideration at a future meeting.

Other Issues

Armed Forces Day – Resolved that this should be acknowledged. Need to purchase flag and give to Terry

Clerk

All PRow are getting to be overgrown – enquiries to be made of Nottinghamshire County Council, when cuts are to be carried out this year

Clerk

The meeting closed 8.50pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRow - Public Right of Way

Y&CC – Youth & Community Centre