

## WONSTON PARISH COUNCIL

(Sutton Scotney, Wonston, Stoke Charity, Hunton & Norton)

CLERK: Jocelyn Jenkins, 34 Ganger Farm Way, Ampfield, Romsey, Hampshire. SO51 0DG

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You are summoned to the Annual Parish Council Meeting of the **WONSTON PARISH COUNCIL**  
at 7.30pm on Tuesday 4<sup>th</sup> May 2021

**This meeting will take place virtually via the link:**

<https://us02web.zoom.us/j/83313764950>

Dial In: 0203 481 5237 Meeting ID: 833 1376 4950

		Agenda	Action	
1		<b>Apologies for Absence:</b>		
2		<b>Election of a Chairman</b>		
		Declaration of Acceptance of Office: form to be sent to Chairman for signing.	Docs	
3		<b>Allocation of particular responsibilities to be agreed for the following areas:</b>		
3.1		Planning		
3.2		Financial		
3.3		Floods and Drains		
3.4		Play Areas		
3.5		Highways		
3.6		Allotments		
3.7		Gratton Trust Liaison		
3.8		Burial Ground		
3.9		Media and Publicity		
3.10		Climate Change		
4		<b>To confirm Standing Orders (NALC 2018) &amp; Financial Regulations (NALC 2019)</b>		
5		<b>Dates of Meetings – to be confirmed</b>		
		<b>Ordinary Meetings- Proposed dates:</b>		
		2021 : 14 <sup>th</sup> July, 8 <sup>th</sup> September, 13 <sup>th</sup> October, 10 <sup>th</sup> November, 8 <sup>th</sup> December.		
		2022 : Jan 12 <sup>th</sup> , Feb 9 <sup>th</sup> , March 9 <sup>th</sup> , April 13 <sup>th</sup> , May 11 <sup>th</sup> (&AGM).		
		<b>2022 Parish Assembly: 12<sup>th</sup> May?</b>		
6		<b>Code of Conduct</b> – Register of Members Interests forms have been circulated.	Docs	
7		<b>Internal Audit</b> 2021 date not yet confirmed with internal auditor (Paul Reynolds, Fair Account). No recommendations made for changes to systems of control following 2020 internal audit.		
8		<b>Freedom of Information Act – Publications Scheme</b> To confirm the latest version (May 2021).		

Signed Clerk.....*Jocelyn Jenkins*.....Date .....*28<sup>th</sup> April 2021*....