BRANDON
TOWN COUNCIL

Brandon Town Council

Old School House Market Hill Brandon

MINUTES

of the Events

held at 10:30 AM on Monday, 21 September 2026

at Council Chamber - OSH

Issued: Monday, 16 November 2026

Attendance

Present: Cllr Jools Savage, Cllr June Hughes, Cllr Linda Challiss, Cllr Claire Watts (Chair)

Apologies: Cllr Sam Skinner

Min. 26/007 — 1. Apologies for Absence

Apologies for absence were received from Cllr Sam Skinner.

Min. 26/008 — 2. Declarations of Interest and requests for Dispensation

No declarations of interest or requests for dispensation were received.

Min. 26/009 — 3. Minutes of Previous Meeting

Cllr Challiss proposed and Cllr Savage seconded to approve the minutes from 20th July 2026. RESOLVED

Min. 26/010 — 4. Public Participation Time

The Council was adjourned for the statutory period of public participation. It was NOTED that no members of the public were present, and the Council therefore resumed its business without discussion.

Min. 26/011 — 5. Updates Events

It was NOTED that the summer activities programme had been very successful and well attended. Some issues had arisen with Holiday Activities and Food (HAF) bookings; however, lessons would be learned from this year's experience. Very positive feedback had been received regarding the benefit of the activities to local families. It was NOTED that bookings had filled up quickly, which was particularly significant in relation to catering requirements. The office would look at providing assistance to help people book onto the site in future years, where appropriate.

It was NOTED that 63 people attended the Nine Stiles Walk. The open mic session had gone well, with the church providing refreshments. The event had featured singing, prose and poetry, all of which were well received. The Nine Stiles Walk had also served as the closing event of the Brecks Outdoor Festival.

It was NOTED that Heritage Open Days had been successful, attracting visitors from outside Brandon who had travelled specifically to attend. The displays provided by the local history society and the church were described as excellent, and the associated walks and talks had been very well received, with good feedback reported. Attendance figures would be published once received.

The Chair thanked all those who had supported Heritage Open Days, the summer activities programme and the Nine Stiles Walk, and expressed her anticipation of further events and increased participation in the coming year.

Min. 26/012 — 6. Receive updates on agreed Events 2026

It was NOTED that updates were provided on the following events planned for 2026:

Remembrance Day — Market Hill

An event is to be held on Market Hill on Remembrance Day, incorporating a town crier reading of the Lamp Light of Peace proclamation and a two-minute silence at 11:00 am. A request is to be made to Rev Coburn to speak at the event.

Remembrance Sunday

It was NOTED that Remembrance Sunday is being organised by the Royal British Legion. The Council is to lend its public address system to support the event.

Christmas Buffet

The Christmas Buffet is to be held at Brandon House Hotel, with capacity planned for 40 to 50 covers. Committee members were asked to submit names of residents who they consider would benefit from attending, and to contact organisations including the Harvest Centre, Keystone Innovation Trust and the Day Care Centre.

Christmas Fair — 28 November

It was NOTED that market stalls for the Christmas Fair on 28 November are fully allocated, with a wide variety of traders confirmed including the English Distillery, a sweets stall, face painting, wax melts and community stalls. Entertainment is to include the KPOP Demon Hunters switching on the Christmas lights, the Happy to Sing Choir, a Brass Band and other live music. Father Christmas will once again arrive by river before taking up residence in his grotto at the Old School House. Podium required for switch on which will be provided by the Town Keepers.

Min. 26/013 — 7. Officers Update

It was NOTED that an update was presented regarding the Brandon Festival, recording thanks for Brandon Town Council's support of another successful event. A request was also made for new event ideas to be considered by the Council.

The meeting closed at 11:42.

Signed: _____

Chair of the Events

Date: _____