

# Great Milton Parish Council

Parish Clerk: Mr T Darch

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## Minutes of the Extraordinary Meeting of Great Milton Parish Council held on Monday 23<sup>rd</sup> March 2020 at 6.30pm in the Pavilion.

**Present:** Cllrs S Harrod (Chairman), W Fox (Vice-Chairman) and G Bennet.

**In Attendance:** Tim Darch (Clerk) and no members of the public.

### 47/20 Apologies for Absence

Apologies were received from Councillors P Allen, C Deacon, P Fewell and M Horsley

### 48/20 Declarations of Interest

No declarations of interest were received in any of the items on the agenda for discussion.

### 49/20 Public Address (to last a maximum of 10 minutes)

No members of the public were present at the meeting.

### 50/20 Delegation of functions of Great Milton Parish Council to any of its councillors and/or to the Clerk/RFO

The current and unprecedented situation with regard to the Covid-19 outbreak is creating considerable uncertainty over available numbers for Parish Council meetings. If meetings are not quorate (i.e with less than three councillors in attendance) there is a risk that key decisions and actions may not be possible. There is also the possibility that all public events will be banned by HM Government in an attempt to restrict the outbreak, which may prevent council meetings altogether. Delegating functions to the Clerk and/or any of its councillors (in the absence of the Chairman and/or Vice-Chairman) will ensure that the council can keep functioning, even if meetings cannot be held in the usual way. It has been suggested by Oxfordshire Association of Local Councils that the Clerk/RFO and councillors be afforded delegated responsibility to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

After discussion, it was RESOLVED by all present to give the Clerk and/or the Chairman, Vice Chairman and/or any councillors whose participation is not prevented by illness or other restriction, the authority to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. This delegated authority is to be applied until such a time as the Parish Council is able to practically resume standard procedures.

***The next meeting of Great Milton Parish Council is scheduled to be held on Monday 20 April starting at 7.30pm in The Pavilion. The Annual Parish Meeting is also currently scheduled for this date: this may be rescheduled depending on advice received.***

**SIGNED**

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