

# BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,  
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN  
Tel. 01723-870299

Email: [clerk@burnistonparishcouncil.org.uk](mailto:clerk@burnistonparishcouncil.org.uk)

## PARISH COUNCIL MEETING Thursday 6<sup>th</sup> October 2022 at 6.30pm Burniston & Cloughton Village Hall

### Parishioners Invited to attend

#### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 1<sup>st</sup> September 2022 (*enclosed*) to approve and sign.  
**Meeting to be suspended by Chairman to allow for next item.**
4. Public Open Forum.  
**Meeting to be re-convened to continue with business on the agenda.**
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive any applications for co-option to the two existing Ordinary Vacancies & agree action as appropriate.
8. Burniston Show [*Minute 76/22 refers*] – to receive update on meeting of 7<sup>th</sup> September and if necessary agree action as appropriate.
9. Parish Councillors reports to receive [max. 5 mins/councillor please].
10. Correspondence:-
  - a) To receive & note letter of 20/9/22 from Treasurer of St. Mary's Church regarding their costs of graveyard upkeep and how grant money is spent.
  - b) To receive & note email of 13/9/22 from Citizen's Advice North Yorkshire thanking Council for its grant of £150.
  - c) Email from Laurel Close resident regarding open space land between houses and beck – to receive and agree action as appropriate;
  - d) Correspondence received after 1/10/22 & requiring a response before next meeting – to agree action as appropriate.
11. Planning Matters:-
  - a) Applications Received (to agree comments):-
    1. 22/01768/HS Erect single storey side extension to allow ground floor living for disabled occupant, 9 The Limes;
    2. 22/01826/HS Erect single storey rear extension, 2 The Limes;
  - b) Decisions Received (to note):-
    1. 22/00377/OL Outline application for residential development (up to 46no. dwellings) with all matters reserved except access, land to south of Limestone Road – granted;
    2. 22/00915/FL Erect 2no. bungalows, land adjacent 1 Limestone Road - granted;
    3. 22/01398/HS Erect two storey side extension, 2 Burniston Gardens – granted;
  - c) To agree comments/note any planning matters/decisions received after 1/10/22.
12. Finance & Regulatory Matters:-
  - a) Signatories [*Minute 81/55b refers*] – to note Cllr. Topham is now a bank/online signatory; 2] to complete NS&I signatory forms; 3] to note no online 'community' accounts available, only passbook 'community' savings account is with Skipton & agree action as appropriate;
  - b) Electric supply for xmas lights Woods Close corner [*Minute 81/55c refers*] – to receive quote from NYCC and agree action as appropriate;

13. Accounts to Authorise for online payment:- Countrywide (grounds maintenance 7/7) invoice awaited £ to be notified at meeting; HMRC (Tax/NI, July-Sept) £224-39; B&CV Hall (hire for show meeting) invoice awaited £ to be notified at meeting.
14. Date of next Ordinary meeting – 3<sup>rd</sup> November, Burniston & Cloughton Village Hall, 6.30pm start.

*J. Marley*

J. Marley (Mrs)

Clerk to the Parish Council

1<sup>st</sup> October 2022

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 1<sup>st</sup> SEPTEMBER 2022 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillor Mrs P Grimwood (from 7.37pm)  
Councillor A Hill  
Councillor B Marley  
Councillor P Tidd  
Councillor C Topham (from 7.27pm)

3 members of public (2 left at 6.55pm, 1 left at 7.27pm), Mrs J Marley (Clerk).

**Absent:** County Cllr. D Bastiman.

**67/22** **APOLOGIES FOR ABSENCE** None, though Cllr. Grimwood had told the Clerk she was likely to be late due to a prior commitment.

**68/22** **DECLARATIONS OF INTEREST** Cllr. Marley personal non-prejudicial interest in agenda item 11a)2.

**69/22** **MINUTES**

The minutes of the meeting of 7<sup>th</sup> June 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

**70/22** **PROCEDURAL MATTER** Standing Orders suspended at 6.31pm to allow the Public Open Forum.

**71/22** **PUBLIC OPEN FORUM** Matters raised included 1] planning application 22/01329/FL at 38 Limestone Road; 2] planning application 22/01359/FL at land to west of 53 and 54 Limestone Grove. Objections raised to both applications including SBC looking at each application individually instead of holistically, inadequate infrastructure, increased traffic at junction with A171.

**72/22** **PROCEDURAL MATTER** Standing Orders resumed at 7.02pm.

**73/22** **MATTERS RAISED IN PUBLIC OPEN FORUM** All comments on planning applications would be taken into account when Council considered the applications.

*Procedural Matter – Council **agreed** to the Chairman’s proposal that agenda item 11a) be brought forward.*

**74/22** **PLANNING APPLICATIONS RECEIVED**

Having taken into account the comments raised in the Public Open Forum, Council’s comments on the following were **agreed**:-

1. 22/01329/FL Erect 18 dwellings, landscaping & associated works following demolition of existing buildings, land adjacent to 38 Limestone Road. **Object** proposed road extends beyond building line into low lying land, even in this summer’s drought the low lying land has been underwater, 18 properties is too many and will lead to overlooking and an overbearing appearance, the infrastructure (sewage) can’t cope now, if all developments currently submitted for the village take place then that will be over 90 new properties, Burniston is in danger of losing its only shop at which point it will become a suburban village not a service village.
2. 22/01359/FL Erect two detached dwellings, associated garaging and amended parking arrangements for 53 Limestone Grove, land east of Limestone Grove. **Object** site is outside the Adopted Local Plan Development Limits, proposal is cramped.
3. 22/01398/HS Erect two storey side extension, 2 Burniston Gardens – **no objections.**

**75/22** **REPORTS**

- a) **Police:** August report (*emailed to councillors 2/8/22*) was **received & noted.**
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Clerk:** Mary Leefe Walk/Wandales Drive [*Minute 55/22 refers*] – Clerk reported Council’s usual contractor was unable to do the work before Christmas due to an unexpected health issue. **Agreed** Clerk to try and source an alternative contractor.

**76/22 VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** Noted an application had been received. **Agreed** the applicant be co-opted.

*Procedural Matter - Cllr. Clare Topham's signed Declaration of Acceptance of Office (countersigned by the Clerk) was **received** and Cllr. Topham took her place at the Council table at 7.27pm.*

**77/22 BURNISTON SHOW** [Minute 56/22 refers] Cllr. Parsons reported that from the inaugural meeting on 15/8/22 some 12 people had expressed interest. A further meeting on 30/8/22 had seen details regarding show location and business type being discussed. Another meeting is being arranged.

*Cllr. Grimwood joined the meeting at this point.*

**78/22 PARISH COUNCILLOR'S REPORTS.** Cllr. Tidd reported the path to the Rocks from Crook Ness car park was very narrow due to overhanging vegetation – Clerk to ask Duchy if they will cut back. He also reported a problem with dog fouling on Burniston Gardens – Clerk to refer to Dog Warden. Cllr. Grimwood reported that many of the road gullies appeared to be full of soil (some were growing a healthy crop of grass) – Clerk to pass to Highways. Cllr. Topham reported an ongoing problem with dog fouling on the Cinder Track. Cllr. Parsons reported the VAS signs would be moved to new locations later this month. Cllr. Marley reported that the recent rural verge cut on Scalby Road had exposed a lot of litter – Clerk to ask SBC to do a litter pick.

**79/22 CORRESPONDENCE**

- a) Email from Citizen's Advice requesting donation towards their services – **received & agreed** a donation of £150 be made. Clerk to obtain bank details, create online payment & Cllrs. Parsons and Hill to authorise.
- b) Correspondence received after 24/8/22 & requiring a response before next meeting – none.

**80/22 PLANNING MATTERS**

- a) **Applications Received:-** See Minute 74/22
- b) **Decisions received:-** the following were **received & noted:-**
  - 1. 21/02545/HS Erect first floor on existing single storey extension, 35 Scalby Road - **granted**;
  - 2. 22/00559/RM Reserved Matters application in relation to access, appearance, landscaping, layout, scale for erection of 1no. detached bungalow approved in outline under ref 19/00625/OL, 2 Limestone Road - **granted**;
  - 3. 22/01156/HS Erect single storey rear extension, 9 Overgreen Lane – **granted**.
- c) **Planning matters received after 24/8/22:** None.

**81/22 FINANCE & REGULATORY MATTERS**

- a) 21/22 External Audit – **noted** an unqualified audit report has been received from PKF Littlejohn and published on the Council's website;
- b) Signatories – **noted** the signatories for the NS&I Bonds and the Santander account need amending. **Agreed** 1]all current councillors and Clerk to be signatories on NS&I bonds, 2] Clerk to see if other building societies would provide passbook account (all current councillors and Clerk to be signatories, mandate to be any 2 to sign), 3] Cllr. Topham to be added as a signatory on Unity Trust account.
- c) Electric supply for proposed Christmas lights Woods Close corner – Clerk had met with NYCC lighting staff – a supply could be taken from light column 1 and trenched to a service pillar adjacent the tree (approximate cost £500). Council asked there be room in the service pillar for two sockets and transformers for two sets of lights (Cllr Hill to provide photos of transformer boxes). Clerk to revert to NYCC and update Council at next meeting.

**82/22 ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisations within 24 hours):-

Countrywide	Grounds maint./verges, inst. 5&6 of 7	£2,844-96
PKF Littlejohn	21/22 external audit	£240-00
B&CV Hall	Hire for 2 show meetings	£18-00

R Kendall	Remove overhanging tree Prickybeck	£32-00
WPJ & J Flinton	Rural verge cutting	£300-00
Newby & Scalby Town Council	Fliers for show meeting	£7-00

**83/22**    **DATE OF NEXT COUNCIL MEETING**

**Agreed** 6<sup>th</sup> October (Covid permitting), Village Hall Supper Room, 6.30pm start.

There being no further business, the Chairman declared the meeting closed at 8.20 pm.

DRAFT  
for approval  
6/10/22