

**8.3.21 a) i) Public comment sent to Council regarding application.**

**Planning Application No. 0718/21/COL**

**Applicant Western Power Distribution.**

This proposal is unacceptable for the following reasons:

1. The proposal includes yet another overhead line within the Exbourne Conservation Area, when all efforts should be aimed at reducing them.
2. The proposal includes the erection of a pole in front of, and to the visual detriment of, a house that is an undesignated heritage asset with the Exbourne Conservation Area.
3. The erection of the above mentioned is unnecessary, as the service connection to the new house can be laid underground, (just as would be required if the new-build were on a new street).

On 7<sup>th</sup> November last I wrote to the Exbourne Parish Council and the Heritage Officer of West Devon Borough Council a full report concerning threat to the Conservation Area, and at Section 4 particular reference was made to the threat that is posed by the existing network of poles and cables. This can be read on the Exbourne Conservation website: <https://www.hugofox.com/community/exbourne-conservation-15912/conservation-area-threats/>

Additionally, Western Power Distribution in its SCHEDULE 9 STATEMENT, provided under the Electricity Act 1989 as amended by the Utilities Act 2000, undertakes that it:

**“...Will seek to avoid, where reasonably practicable, the installation of new infrastructure in ..... listed buildings, registered parks and gardens, registered battlefields and conservation areas”.**

The South West Devon Joint Local Plan at DEV 21 states: “Development proposals will need to sustain the local character and distinctiveness of the area by conserving and where appropriate enhancing its historic environment, both designated and non-designated heritage assets and their settings....”

This proposal is unnecessary to achieve its purpose and would exacerbate the blight of overhead conductors and poles adjacent to a non-designated heritage asset within the Exbourne Conservation Area, contrary to policy and common sense. For these reasons I object.

**9.3.21 f) Appointment of internal Auditor for the 2021-22 year (including year-end 2020-21)**

Melanie Bickell

Lower Itton, Spreyton, EX18 5BB t. 01837 89095 e. mel.bickell@yahoo.com

**Internal Audit Contract**

**This is a Contract between The Provider being Melanie Bickell, and Exbourne with Jacobstowe Parish Council**

Melanie Bickell is CiLCA qualified Clerk for the Parishes of Winkleigh and South Tawton as well as assistant Clerk to North Tawton Town Council and currently also the internal auditor for Merton Parish Council and Drewsteignton Parish Council. Melanie Bickell has no involvement for the day-to-day operations of Exbourne with Jacobstowe Parish Council and is therefore independently qualified to carry out the internal audit for Exbourne with Jacobstowe Parish Council

- i) An independent Local Council Internal Audit service shall be carried out by the provider in accordance with the proper practices and requirements as documented within Governance and Accountability for Local Councils – The Practitioners Guide and in accordance with Exbourne with Jacobstowe Parish Council requirements
- ii) The Audit Fee shall be a flat rate fee of £200.00
- iii) The Internal Audit commencement date will be mutually agreed by both parties
- iv) The provider shall liaise with the Local Councils External Auditor and shall sign and complete the Internal Audit page of the External Auditors Report as required
- v) The provider shall review and test the Local Council's internal financial processes, systems and controls, and provide an Internal Audit Report of findings. The Report shall contain recommendations and actions regarding any identified issue(s) so as to support the Local Council in lowering risk and reducing the opportunity for fraud, theft, error or corruption. The provider shall not be liable for any fraud, theft, error or corruption identified, or not, by the completed Internal Audit
- vi) Re-testing by the provider of any identified and documented issue(s), or a follow up/Interim Audit, can be arranged under a separate agreement and at an additional cost
- vii) The provider shall have access to all required Local Council records to allow full completion of the Internal Audit. The provider shall supply a list of required documentation needing to be available on the Internal Audit start date
- viii) The Internal Audit start date shall be mutually agreed by the two parties and will not commence until the Contract has been signed
- ix) The provider will carry out tests and reviews at Council premises and mileage, at the normal rate of £0.45ppm, will be charged from EX17 5BB for each site visit

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- x) The Local Council shall notify the provider, in writing, of any matter it feels has not been covered by the Internal Audit within 14 days of receipt of the Internal Audit Report/Interim Internal Audit Report. The provider shall reply to the Local Council, in writing, within 14 days of receipt of the written query with a view to resolving the matter
- xi) Should the matter raised remain unresolved it will be referred to an Arbitrator, as nominated by the Institute of Arbitrators, whose decision shall be binding. Any costs shall be borne by each party equally or as determined by the Arbitrator
- xii) Payment by the Local Council for the completed Internal Audit shall fall due within 30 days of the date of receipt of the completed Internal Audit Report supplied by the provider
- xiii) Late payment surcharges will be levied at 5% of the total invoiced sum for each full period of 30 days, or part thereof, that the payment remains overdue
- xiv) The provider shall not be obliged to carry out any further Internal Audits for the Local Council in future years
- xv) Should the Local Council cancel the Contract once signed, but prior to any work having been started or the Internal Audit having been completed by the provider, a charge of 25% of the total Internal Audit Fee shall become payable by the Local Council within 30 days from the date of written cancellation. A 5% surcharge will apply for late payments as detailed above
- xvi) This Contract is governed by the Laws of England.

On behalf of Exbourne with Jacobstowe Parish Council I am authorised to sanction the Internal Audit for the year ended 31<sup>st</sup> March 2021 and to agree to the terms and conditions of this Contract.

Potential meeting dates: TBC

Meeting venue: Rowans, Kings Farm Lane, Winkleigh. EX19 8HF or Zoom

The date and time of the meeting with the Clerk, at the Clerks place of work, will be confirmed in due course.

Signed ..... Print Name ..... Date .....

Position ..... Meeting Minute .....

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I, Melanie Bickell, agree to carry out the requested Internal Audit for Exbourne with Jacobstowe Parish Council and to abide by the terms and conditions of this Contract.

Signed ..... Melanie Bickell

Date .....

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### **9.3.21 h) Draft Resource and Waste Strategy for Devon and Torbay.**

Dear Clerk,

I am pleased to inform you that the Draft Resource and Waste Strategy for Devon and Torbay has been published for consultation – see link <https://www.devon.gov.uk/haveyoursay/consultations/draft-resource-and-waste-management-strategy-for-devon-and-torbay/> . You are invited to reply on behalf of your council. The Public Consultation runs from Wednesday 3<sup>rd</sup> March to Wednesday 14<sup>th</sup> April, and the responses will help shape how Local Authority Collected Waste is managed in Devon up to 2030.

The new document will present how the 10 councils responsible for waste collection or disposal in Devon, will continue to work with residents to try to reduce the amount of household waste created and continue to ensure that waste is managed in a sustainable and cost-efficient manner. The last review of Devon's Resource & Waste Management Strategy was in 2013, and since then there has been a range of developments which impact on waste management services. These include changes in national waste policy with the publication of the Government's Resource and Waste Management Strategy in 2018 as well as other waste consultations around a consistent waste collection service, deposit return scheme for drinks containers and an extended producer responsibility scheme for packaging materials. Other impacts include climate change and Brexit. Consultees are invited to read the draft strategy and then respond to a series of questions on subjects including reducing carbon emissions, food waste, reducing waste, increasing recycling and reuse.

The consultation responses will then be reviewed, and an amended strategy will be presented for final approval to the Devon Authorities Strategic Waste Committee (DASWC) and individual councils this summer, with the intention to publish the final strategy at the end of the year.

*If you have any queries please use the contact details below:*

*Email: [waste@devon.gov.uk](mailto:waste@devon.gov.uk) or Address: Strategy Consultation Team, Waste Management Team, Matford Offices, County Hall, Topsham Road, Exeter, EX2 4QD*

### **9.3.21 i) Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order reference IMR/B06948-5867**

Devon County Council propose to make this under the Road Traffic Regulation Act 1984 to make an amendment to the Care Workers permit scheme to allow a maximum of 3 hours parking on No Waiting and in Limited Waiting, Pay & Display and Residents Parking bays. Draft order, order being amended and statement of reasons at <http://devon.cc/careworkerpermits> from 15<sup>th</sup> March until 19<sup>th</sup> April. Only if you **do not** have access to the internet you can phone 0345 155 1004 for more details. Please note that phone lines may be busy due to the pandemic. Objections and other comments specifying the proposal and the grounds on which they are made must be in writing to the address below or via <http://devon.cc/careworkerpermits> to arrive by 19<sup>th</sup> April 2021. If you make a submission be aware that contact details and points contributed may be made publicly available in accordance with our legal obligations. Receipt of submissions may not be acknowledged but those received

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will be considered and may be shared within Devon County Council and our partners. Further information on personal data at

<https://devon.cc/troprivacy>

15<sup>th</sup> March 2021

reference IMR/B06948 | website reference 5867

County Solicitor, County Hall, Topsham Road, Exeter EX2 4QD

### **Statement of Reasons**

In January 2020 the Council introduced the Care & Health Workers' Parking Exemption Scheme. Following feedback from the current users it is proposed to simplify the scheme and allow up to 3 hours parking on the exempted restrictions (No Waiting, Limited Waiting, Pay & Display and Residents Parking) in Devon.

The restrictions are proposed to preserve/improve the amenities of the area through which the roads run.

### **DRAFT ORDER: Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order**

Devon County Council makes the following order under sections 32, 35, 45, 46, 49, 53, part IV of schedule 9 of the Road Traffic Regulation Act 1984 & of all other enabling powers

1. This order comes into force and may be cited as “Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order ”

### **Preliminary**

2. Devon County Council (Traffic Regulation & On-Street Parking Places) Consolidation Order 2020 is amended as follows

### **Amendment of article 108**

3. In article 108, after “article 29” insert “ for a period not exceeding 3 hours”

### **Amendment of article 117**

4. For article 117, substitute –

“Nothing in articles 6, 7, 22 and 23 shall make it unlawful to cause or permit a vehicle relevant to a valid annual care worker permit or displaying a physical valid annual care worker permit in the relevant position to wait for a period not exceeding 3 hours in a length of road contrary to a restriction specified in the parts of schedules 1 and 2 provided the vehicle is being used to enable the delivery of essential services or support in the home of a nearby client and

**provided** that the length of road is not subject to a no loading provision as specified in the parts of schedule 3 and that the clock device provided by the issuing authority to the permit holder is clearly displayed in the relevant position and set correctly to show the period of time during which exempted waiting in the length of road began”

### **Revocation of article 118**

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5. Article 118 is revoked  
dated \_\_\_\_\_  
THE COMMON SEAL OF  
**Devon County Council**  
was hereunto affixed in the  
presence of

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document number \_\_\_\_\_

A Duly Authorised Officer

### **10.3.21 a): Consideration of purchase of replacement filing cabinet.**



**Talos Heavy Duty Steel Filing Cabinet, 40 kg Drawer Tolerance, White. £169.00 inc. VAT – Free Delivery.**

#### **About this item**

- Four drawer steel filing cabinet with 100 percent drawer extension for foolscap or A4 suspension filing; suitable for commercial offices as well as for the home
- Fully welded construction to withstand the demands of busy office environments with a substantial 40 kg per drawer filing load tolerance; the anti-tilt mechanism ensures user safety
- Fully lockable via a central lock for secure storage - two keys supplied; handle has an integrated label holder for easy identification
- 7 year guarantee - Please note that the suspension files in the image are not included with the cabinet
- Dimensions (W x D x H): 46.7 cm x 61.8 cm x 129.6 cm

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