



DROXFORD PARISH COUNCIL MINUTES

FULL COUNCIL MEETING

6.00pm Thursday 18th May 2023

Droxford Village Hall

PRESENT: Councillors: Janet Melson (Chair), Colin Matthissen, Lewis Smith and Di Shepherd

IN ATTENDANCE: Ailsa Duckworth – Parish Clerk/RFO
District Cllrs Danny Lee and Malcolm Wallace

PUBLIC: 0

- 23.69 Apologies for absence**
Councillors: Mark Dennington, Chris Hawkesford and Chris Horn (All - Prior Commitment)
- 23.70 Declarations of Interest:** None
- 23.71 Requests for Dispensation:** None
- 23.72 Election of Chair and Vice-Chair:** Deferred
- 23.73 Co-option of Councillors:** None
- 23.74 Declaration of Acceptance of Office:** Deferred
- 23.75 Assignment of Responsibilities:** Deferred
- 23.76 Residents as members of working groups or to assist the Council:** Deferred
- 23.77 Representatives to outside bodies:** Deferred
- 23.78 Policies for review**
- a. Standing Orders
 - b. Financial Regulations
 - c. PC Reserves
 - d. Code of Conduct
 - e. Health & Safety
 - f. Equality & Diversity

- g. Child Safeguarding
- h. Data Protection
- i. Complaints

NOTED: Comments and feedback on the policies were received and will be incorporated into the policies prior to ratification.

23.79 Meeting Dates 2023-2024

RESOLVED: It was agreed that the meeting will fall on the third Thursday of the month, and be held predominantly at the Village Hall, or the Pavilion, the School and Wilfrid's. Dates/locations will be circulated to councillors and added to the website.

USUAL BUSINESS

23.80 Minutes of the Full Council meeting held on 20th April 2023.

RESOLVED: The minutes of the meeting, having been circulated, were approved and signed by the Chair.

PROPOSED: Councillor Matthissen SECONDED: Councillor Smith

23.81 Public Session: None

23.82 Response to Public Participation: None

23.83 Reports from County and District Councillors: Written reports received from District Councillors Frank Pearson, Malcolm Wallace and County Councillor Hugh Lumby. Apologies from District Councillor Frank Pearson and County Councillor Hugh Lumby. The Chair welcomed District Councillor Danny Lee and congratulated him on his recent election to Winchester City Council.

23.84 Clerk's Report including updates on previous decisions: Noted.

23.85 Finance Reports: Received and Noted.

AUTHORISED: Payment of accounts

23.86 Planning Report: Report noted. The Parish Priority Statement will be raised at the following Annual Parish Meeting.

23.87 Green Spaces Report: Report noted. There are 8 hirings for the Pavilion and/or Rec parking up until the 5th July.

23.88 Highways Report: Report noted. The website has been updated to show links to the various reporting pages at WCC/HCC.

23.89 Footpaths & RoW: Report noted. The Lengthsmen contract has been signed and returned to Soberton PC (Lead). Work will begin in June.

23.90 Sustainable Droxford: Report noted. The next meeting of the Working Group is Thursday 1st June.

- 23.91** **Correspondence received:** None
- 23.92** **Agenda Items for next Full Council meeting**
 a. Japanese Knotweed on Park Lane
- 23.93** **Date of the next meeting:** 6.00pm Wednesday 14th June 2023, Droxford Pavilion.