



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850273

To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 14 March 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk

05 March 2023

AGENDA

Parish Council Meeting

14 March 2023, 7.00pm

Item:	
1.	Apologies for Absence
	As reported at the meeting
2.	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 10 January 2023 and the meeting held on 14 February 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.
4.	Matters Arising
	Loose barre in OSH (JH) - discuss and approve repair.

5.	Councillor Intervention
	KCC Councillor Holden TWBC Councillor Bland
6.	Finance & Accounts
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 February to 28 February 2023. To receive details of receipts in from 01 February to 28 February 2023. To note the bank reconciliation at 28 February 2023. To note the financial forecast for year end. Review and approve charitable donations - Circulated prior to meeting.
7.	Defibrillators
	Update on installation of heated boxes - JH
8.	OSH
	To approve the use of the cupboard by the ladies toilet for use by the Horticultural Society - MG To approve minor repairs in the ladies toilets - JH
9.	OSH/Pavilion
	Update on renovation works - DR.
10.	Neighbourhood Plan
	Review and approve Terms of Reference - Carried over from the February meeting. Update on Neighbourhood Plan - KO
11.	Parish Litter Pick
	Great British Spring Clean 17th March - 2nd April 2023 - To discuss and approve a date for a Parish Litter Pick.
12.	Annual Review of Documentation
	To review for approval at the March meeting: Standing Orders Financial Regulations/Risk Assessment Asset Register
13.	Planning Applications
	Application: 23/00391/FULL Proposal: Variation of Conditions 2 and 3 of Planning Permission 21/04001/FULL - (Changes to fenestration on all elevations, Addition of door to front elevation, Removal of windows from both floors of rear elevations, Addition of door to North-West facing side elevation with additional fenestration changes, Replacement of single door to sliding door on South East side elevation, Addition of windows to first floor side elevations, Removal of roof lights) Address: Kerrys Yard , Bodiam Road, Sandhurst, Cranbrook, Kent, TN18 5LE Comments due by: 15 March 2023

14.	Flag Flying Dates
	To review and approve the dates for flying the Union flag in Sandhurst. - Circulate before meeting
15.	Allotments
	Update from the Allotment Committee - KO
16.	A Frame Noticeboard
	To discuss and approve the repair or replace of the A Frame noticeboard which has been damaged JH/KO
17.	Toilet Block
	Update on renovation and cleaning - DR
18.	Phone Box
	To discuss and approve the repurposing of the Phone Box, Back Road to a book exchange - JH
19.	War Memorial Garden
	To discuss and approve replanting plans for the garden, including purchase of plants.
20.	Correspondence to the Clerk
	Email - Mrs T Breckon Email – Mr M Appelbe
21.	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
22.	Date of Next Meetings
	• 11 April 2023 • 09 May 2023 - Annual Parish Council Meeting • 13 June 2023 • 27 June 2023 - Annual Parish Meeting

Julie Horan

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
Borough Cllr Godfrey Bland
Borough Cllr Ellen Neville
PCSO Tom Costin