

Minutes of Headbourne Worthy Parish Council meeting.

Held at 7.30pm on Monday 9th March 2026

St. Mary's Church Rooms, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J Hamblin Clerk: Belinda Baker

Present: Cllrs J Hamblin, M Leone, N Wilson, M Iredale,
A De Stefano, M Turner.

WCC J Rutter, J Porter

Apologies: R Watters, S Cramoysan

Clerk: Belinda Baker

Public attendance: One

C/25/079 Apologies

Apologies were received from Cllr Watters and Cllr Cramoysan.

C/25/080 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda

There were none.

C/25/081 Public Participation

The member of the public that attended wanted to talk about item 6. The Chair agreed to bring that matter up the agenda.

C/25/082 Henry Beaufort Bus

The member of the public explained HCC was removing the Henry Beaufort school bus for Kings Worthy and Headbourne Worthy pupils (HWC/25/049i). She said that HCC seemed to think that parents would be available to escort their children to school. She said the email from CALA concerning the path from the railway bridge in Welhouse lane to the Ridgeway PRoW, was important because it stated that CALA would be removing access to the path when 4b was being built. Cllr Hamblin said if CALA withdrew the permissive rights then HCC would be asking the children to trespass. The Council agreed to see if CALA could strengthen their email and the Director of Children's Services was to be asked if HCC was following policy.

Action: Clerk

C/25/083 Minutes Full Council Meeting held 10th November 2025

a. To approve and sign the minutes of the meeting 12th January 2026

These were agreed to be a true record of the meeting and were signed by

the Chair.

b. To deal with matters arising not on the agenda

There were none.

c. To deal with any correspondence

Letters from HCC in response to the letters from the Council regarding the Henry Beaufort bus had been circulated before the meeting. (C/25/082).

C/25/084

City and County Councillor reports

a. Receive reports from City and County Cllr

- i Cllr Porter said the HCC Council tax would rise by 4.99%. She warned that HCC faced financial difficulties in 27-28 year. She said the TRO processes team was still reviewing the responses to the TRO to close Andover Rd. She encouraged potholes to be reported. She said that a recent Govt. report had rated the Hampshire roads as amber. She said she wanted to ensure HW had a decent deal from the CGR.
- ii Cllr Rutter said that WCC had ensured a balanced budget 26/27. She said the Winchester Buttercross monument was going to be revived. Food waste had now been rolled out to the whole district. WCC had received expressions of interest for the old Leisure Centre site. The proposals had to show community use.

Cllr Rutter left the meeting.

b. Update on recent Winchester Town CGR

Cllr Hamblin said that Kings Barton would become its own parish with 11 Cllrs. HW would have 7 Cllrs. He said that under TUPE the Clerk would transfer to Kings Barton. He said that the development area W4 was being handed to Winchester TC. He noted that the Barton Meadows transfer to HIWWT was not complete and he said the posts were rotting. Cllr De Stefano expressed disquiet that Barton Meadows was remaining with HW parish. He pointed out the £75K of KB commuted sums had been paid towards the area. Cllr Porter said she would raise this with WCC.

C/25/085

Land transfers from CALA

a. Update on handover of the park

The Clerk confirmed that a final handover meeting was due to take place the following day. The meeting would verify that the issues raised in the inspection report had been addressed by CALA. As there were no issues with the transfer document she expected transfer to take place swiftly afterwards.

Action: Clerk

C/25/086

Community Building

a. Update on Legal work of setting up Charity

The proposed application for the CIO had been circulated. The application was agreed. The Clerk said that she had registered a domain name as kingsbartoncommunitycentre.org.uk and a contact email address as cio@kingsbartoncommunitycentre.org.uk.

Action: Clerk

b. Consider contract between CIO and HWPC for operation of the building

Cllr Hamblin said he had been hoping that a suitable draft contract could

have been sourced via Action Hampshire but he hoped to be able to get hold of one through other sources if necessary. The Clerk said she would chase Action Hampshire.

Action: Cllr Hamblin, Clerk

c. Consider installation of a sprung floor in main hall.

Cllr Turner had circulated a proposal for paying for a sprung floor and a brochure (KB/25/126a). He said it was possible to bring down the cost and installation to £4,200. Cllr Hamblin cautioned that the building was a community hall and wouldn't necessarily have much sports use. He said it was important to be careful when deciding which item to invest in. The Clerk said she had emailed CALA to understand if they were open to the proposal but she had not yet had a reply. Cllr De Stefano felt that compensation was due from CALA because they had missed the planning triggers.

Action: Clerk

C/25/087 Policy review (and assertion 10 applicability)

The Clerk explained that there was a new line in the AGAR that asked PC's to have an IT Policy, Data Protection policy, publication scheme, accessibility statement and to use Council emails. She had circulated an explanatory document composed by a fellow Clerk.

a. Agree IT Policy

The proposed IT Policy was agreed.

Action: Clerk

b. Agree updated Accessibility Statement

This was agreed.

Action: Clerk

C/25/088 Risk Assessments

The risk assessments for the Dell and Greenfields playgrounds, the SLR rotation, the litter picks, the financial and governance processes were agreed.

Action: Clerk

C/25/089 Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 176 - 215 from the current account were reviewed and approved. The payment list is published as an addendum. There was no income.

b. To review budget 25/26 year to date.

This was reviewed and approved.

Action: Clerk

c. Approve Asset Register

This was unanimously approved.

Action: Clerk

C/25/090 General amenities and maintenance

a. Update on the Lengthsman scheme

Cllr Wilson explained that he had sent 3 emails to Stockbridge PC asking them to verify the remaining budget for Headbourne Worthy. The Clerk explained that Stockbridge PC appeared to have deducted more than the appropriate contribution to the Emp's NI for the administration of the scheme. Cllr Porter said that the matter could be brought to the attention of HCC Highways.

Action: Cllr Wilson, Clerk

- b. Agree further maintenance requirements**
There were no further requirements put forward.

C/25/091 Newsletter and communications

- a. Date and contents of next edition**
Cllrs had received copies of the recent newsletter. The next newsletter was due to be published in June.

Action: Cllr Iredale, Clerk

- b. HWPC 2026 Elections**
These were due to take place in May. Any postponing of the election would need to be agreed at a Parliamentary level.

Action: All Cllrs

C/25/092 Planning

a. New Applications

Date	Number	Address	Description	Result
09/03/26	26/00479	Spring Cottage Springvale Road HW SO23 7LD	Single Storey side extension to existing dwelling	
The Council had no objection				

b. To note recent decisions

Date	Number	Address	Description	Result
18/12/25	25/02591/DIC	pudding Farmhouse pudding Farm pudding Lane Headbourne Worthy Hampshire	Protective coating specification: Bespoke yellow beeswax (not white) made by The Heritage Dry Ice Company. Turps to evaporate to leave just the clear wax finish	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
17/12/25	25/02576/AV C	Three Maids Field Andover Road	Installation of model wind turbine to advertise 'InstaVolt EV Superhub'	
03/09/25	25/01799/LD C	Winchester Golf Academy Down Farm Lane SO22 6RG	Lawful Use of hardstanding to the West of Winchester Golf Academy as a Car Park	29/10/25
05/12/25	25/02488/FU L	Land To The West Of Down Farm House Down Farm Lane. HW	Erection of a barn to house indoor padel tennis courts with associated parking and landscaping	09/01/26 extension requested

d. Enforcement – to note any enforcement matters

The enforcement matter was noted.

C/25/093 Items for next agenda, date of next HWPC, KBC and HWC meetings

The next full Council Meeting would take place on Monday 18th May 2026 at St. Mary's Church Rooms, after the Parish election. The next meeting of the Headbourne Worthy Committee would be 20th April 2026 and the Kings Barton Committee would be 16th March. Items for the HWPC Agenda:

Appointment of Chair of the Council
Community Building
Transfer of Meadowside Park

Action: Clerk

Meeting finished at 9.15.
The Chair thanked the attendees.