

AGENDA

Donhead St Andrew Parish Council

Full Meeting

Friday 18th September 2015 at 7:30pm
in the Henrietta Barnett Field Centre

Councillors are summoned to a meeting called by:

Mrs Sandra Harry, Clerk to the Parish Council

The Castle, Donhead St Andrew, SP7 9LG

donheadstandrewpc@gmail.com / 01747 828269

Sandra Harry

11th September 2015

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

15.09.06 **Apologies** received/accepted and those present/not present.

15.09.07 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

15.09.08 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

15.09.09 **Approval of minutes:**

Full - 17th July 2015 - **resolution required**

interim - 20th July 2015 - **resolution required**

interim - 27th August 2015 - **resolution required**

PLANNING MATTERS

15.09.10 **Applications determined** - none issued since last meeting.

FINANCE

15.09.11 **Approval of payments information - Resolution required**

<u>Payee</u>	<u>Purpose</u>	<u>Cheque</u>	<u>£ nett</u>	<u>£ vat</u>	<u>£ total</u>	
Clerk	Salary - July	420	225.80	0	225.80	Budgetted/ retrospective
Obo HMRC	Tax - July	421	34.20	0	34.20	Budgetted/ retrospective
Get Mapping	GIS system	422	28.00	5.60	33.60	retrospective
Obo HMRC	Tax - August	423	34.20	0	34.20	Budgetted
Clerk	Salary - August	424	225.80	0	225.80	Budgetted
Clerk	Refund of DStA PC expenditure	425	888.04	67.50	955.54	Budgetted
Clerk	Salary - September	426	225.80	0	225.80	Budgetted
Obo HMRC	Tax - July	427	34.20	0	34.20	Budgetted
Bobby Van Trust	Donation	428	25	0	25	Budgetted
TISBUS	Donation	429	25	0	25	Budgetted
Donhead Digest	Donation	430	100	0	100	Budgetted
RBL	Donation	431	25	0	25	Budgetted
Glasdon	Reflective posts	432	96.52	19.30	115.82	m/r 15.07.12

15.09.12	Approval of Annual return by Grant Thornton - external auditors - resolution required to accept section 3 indicating that Grant Thornton has no comment, nor matter of concern.	
CEMETERY		
15.09.13	Bench Seat and Planting of Roadside Bank - a bench seat and the bulbs should be delivered shortly.	
15.09.14	Tree inspection for insurance purposes - Mark Hawes has/will be doing the survey during September; MH quoted £150 for the inspection, with 1 other arboriculturist from Bath quoting £300. A company from Ringwood, although advertising that tree inspections for insurance purposes were a part of the business declined the work.	
HIGHWAYS/Rights of Way		
15.09.15	Footpaths: <ul style="list-style-type: none"> a. Potential for new stile on FP 4 - proposal to replace 2 wooden stiles with 1 metal stile under area board scheme. b. Permissive path between FPs 4 and 5 - WC has written to the PC requesting comments in support of / or not, the application to add this route (as shown on attached map) to the Definitive Map - a resolution is required. c. update from P.Cnllr Miss PMA 	
15.09.16	Brookhill: resolutions for each point below required. <ul style="list-style-type: none"> a. see attached for information from WCnllr Deane b. a local resident (living in St Bartholomew's St) has suggested that a 20mph advisory sign be erected at the village boundary on the west side of the hill, if a 30mph limit is not considered possible due to the requirements. c. Freight request submitted for Brook Hill - see attached; PC is being asked to support (or not) this request from a resident. 	
15.09.17	Flexible markers for Sans Lane junction with A30 - these are now available; David Button is happy for the PC to install on grassy verges where a replacement is required and is done with due care and attention.	
15.09.18	Finger posts - materials for construction; see attached information from WCnllr Deane and requested guidance.	
15.09.19	Future locations for SIDs - see notes attached; essentially, sockets & posts will need to be erected only on private land, with permission from the owner, to fulfill insurance obligations.	
15.09.20	Clarence reports - 0300 4560105 / Clarence@wiltshire.gov.uk / My Wiltshire reports	
OTHER MATTERS REQUIRING CONSIDERATION and/or RESOLUTION		
15.09.21	Meeting with Community Area Manager - Stephen Harris	
15.09.22	Dates of 2016 meetings - suggest that equivalent dates to the 2015 year be set.	
15.09.23	Website progress - see www.donheadstandrew-pc.org.uk for latest information. The details of the grants available have just been made available; the Clerk will be applying for all costs relating to the start-up of the website and also a laptop (and printer?) to enable any work required relating to the publication of information while the Clerk is absent to proceed.	
Reports		
15.09.23	W.Cnllr Tony Deane	
15.09.24	Other reports: <ul style="list-style-type: none"> a. Chairman b. Clerk 	
15.09.25	Correspondence - see attached listings	

15.09.26	Public participation - for comments relating to the evening's agenda items and discussion.	
15.09.27	Date and time of next meetings: Full - 20 th November 2015 <u>plus</u> planning/consultation meetings as advised.	