***Councillors are summoned to the:***

**Annual Meeting of East Woodhay Parish Council**

**19 May 2025, 19:15 at East Woodhay Village Hall**

# AGENDA

1. **Resolution to elect a Chair**
   *Once elected, Chair will lead the remainder of the meeting*

2. **Resolution to elect a Vice Chair**

3. **Apologies for Absence**
   *To be sent to Clerk in advance*

4. **Declarations of Interest**
   *To be sent to Clerk in advance*

5. **To agree Minutes of Annual Meeting held on 20 May 2024 and full council meeting on 28 April 2025**
   *Available on website*

6. **Matters Arising from 28 April 2025 Meeting**
   *As given at end of agenda*

7. **Policies for Approval: New NALC Model Standing Orders, Financial Regulations**
   *Policy updates sent to councillors in advance*

8. **APM Feedback**
   *From meeting held 17 May 2025*

9. **Planning Committee Update**
   *Confirmation of Planning Committee Terms of Reference (No changes made since last review)*

10. **Amenities Committee Update**
    *Confirmation of Amenities Committee Terms of Reference (No changes made since last review)*
    *Funding options for parish field*

11. **Highways Update**
    *Highways report and Log by Cllr Dick circulated to councillors in advance*

12. **Finance:**
    a. **Accounts for payment**
       *Circulated in advance by Clerk*
    b. **To Approve Annual Governance Statement and Annual Accounting Statement**
       *AGAR sent to Finance Committee in advance of Meeting*
    c. **To confirm any declarations of Interest with BDO LLP (external auditor)**
       *As required by BDO*

13. **Items to bring to next meeting**

**Signed: Amy White (Clerk to the Council)** **13/05/2025**

| Item | Action | Owner |
|---|---|---|
| **09/25** | Clerk to call Poulsoms to ask whether they have any solutions to the poor drainage on the parish field. | **Clerk** |