

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

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Dear Councillor

I hereby give notice of the **VIRTUAL** Chideock Parish Council meeting to be held on **30 March 2021 at 10 am via Zoom**, to which you are summoned to attend to deal with the business as shown on the agenda below.



Sal Robinson, Clerk to the Council, 25 March 2021

ESTIMATED DURATION - approx. 2 hrs, depending on length of Democratic Period.

- 1 1. **Apologies.** To receive and, if applicable, resolve to accept apologies for absence.
- 1 2. **Grants of Dispensations.**
To resolve to grant pre-requested dispensation from a Defined Pecuniary Interest arising from an Agenda item.
- 1 3. **Declarations of Defined Pecuniary Interests.**
Councillors are reminded of the requirement under the 2012 Code of Conduct to declare any defined pecuniary interest as given in Appendix A of the Code which relate to items on this agenda, either now or as soon as they become aware of the interest. Please declare the item, nature of the interest and the action to be taken.
- 2 4. **Minutes:**
RESOLVE to accept and sign, as a true record,
a) the minutes of the Parish Council meeting of 23 February 2021.
- 15 5. **Dorset Councillor and Police Reports.**
- 30 6. **Democratic Period.** Opportunity for members of the public to ask questions or speak on matters of interest.
- 5 7. **Reports / Updates by the Clerk and Councillors.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 7**, and determination of any action required.
- 5 Consider Cllr Anna Dunn's suggestion that Chideock Parish Council has a presence on social media and **RESOLVE** accordingly – **report attached**.
- 5 Consider the Clerk's report on the forthcoming Dorset Council Town and Parish Council Governance Review and **RESOLVE** to authorise the Clerk to contact Char Valley and Symondsburry Parish Councils regarding Chideock Parish Council's boundary change suggestions.
- 10 8. **A35 Matters.** Comments on, and additions to, the pre-circulated **Actions and Information List for Agenda Item 8**, and determination of any action required.

9. Motions Received with Notice.

None.

10. Planning Matters. Councillors are asked to review applications via

<https://planning.dorset.gov.uk/online-applications/>.

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a) Applications.

WD/D/21/000077 The Old Creamery Ridwood Erect side extension

WD/D/21/000023 Home Farm Cottage Brighthay Lane Constructing double storey rear extension, balcony, solar panels and the rearranging of doors and windows and moving of porch.

WD/D/21/000082 3 Carters Lane Morcombelake Erection of Porch and single storey extension *Adjoining Parish*

b) Applications received after the agenda was circulated.

c) Determinations.

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WD/D/20/002973 APPLETREE THATCH, MAIN STREET Installation of gas supply, central heating system and associated works **GRANTED**

WD/D/20/002782 5 BILBERRY CLOSE Raise height of the flat roof to the front of the property to include rooflights and installation of window in the front elevation (Amended) **GRANTED**. *Changes suggested by the Conservation Officer were made to the plans prior to approval.*

d) To note any determinations received after the agenda was circulated.

e) Appeals. None.

f) Other planning matters – **see Actions and Information List.**

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i. AONB, Lighting / Dark Skies, Dorset National Park, Conservation Areas

0

ii. Enforcement, Retrospective Planning Applications.

0

iii. Mill Lane Bridleway 18. No update

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iv. Bullen's Lane Bridleway 20 at Junction with A35. No update.

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v. Other.

11. Finances.

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a) **RESOLVE** to make the following payments: -

i. Clerk's Salary and Expenses for March

£TBA

ii. PAYE – Jan, Feb, and Mar

£TBA

iii. Mr Kenneth Hussey for Quarterly Play Equipment Inspection

£47.50

iv. Mrs Lyn Crip for grass seed for Clapp's Mead Playing Field

£10.00

b) **RESOLVE** to pay any invoices received after the agenda was circulated.

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c) **Budget Monitoring Year End Predictions. See attached.**

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d) **Actions to be taken at Financial Year End.**

i. Agree the financial actions to be taken at Financial Year End and **RESOLVE** accordingly.

- Clapp's Mead Brook Maintenance budget of £500 and Clapp's Mead Playing Field Reserve budget of £600 to be transferred to the Clapp's Mead Reserve Fund

- Foss Orchard Car Park Resurfacing budget of £1,100 to be transferred to Foss Orchard Car Park Maintenance Fund

- Foss Orchard Riverbank budget of £1,000 to be transferred to Foss Orchard Riverbank Fund

- Community Fund budget of £500 to be transferred to the Community Fund

- Village Clock Service budget of £210 be transferred to a restricted fund for payment of the clock service contract for 2020 – 2022, under the power granted by the Parish Councils Act 1957, s.2.

- Any budget underspend to be transferred to the either the Clapp's Mead Reserve Fund or to the General Reserve.

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e) **Grants to external bodies, to be paid at Financial Year End.**

i. **RESOLVE** to make the following grants

- £200 to Bridport Citizen's Advice Bureau under the power granted by the Local Government Act 1972 section 142.

- £200 to the Chideock News under the power granted by the Local Government Act 1972, s.142

- £100 to Bridport Leisure Centre under the power granted by Local Government

(Miscellaneous Provisions) Act 1976 s.19.

- a Village Hall Repair Grant of £700 to the Village Hall Committee under the power granted by the Local Government (Miscellaneous Provisions) Act 1976 section 19, with the proviso that it is only used towards major repairs i.e., is held as a restricted fund

1 f) **As per Audit requirements, RESOLVE** to reaffirm acceptance of Standing Orders, Financial Regulations, and the Risk Register. The Risk Register will be reviewed at the end of May when the insurance is renewed.

1 g) **Responsible Financial Officer.**

RESOLVE to re-appoint the Clerk as Responsible Financial Officer.

2 h) **Foss Orchard Car Park – see Actions and Information List.**

5 **12. Clapps' Mead Playing Field – see Actions and Information List.**

Receive updates regarding the Playing Field and Play Area.

CONSIDER the request from Mr Rob Murray to plant a home-grown oak sapling at Clapp's Mead in a position agreed with the Parish Council.

5 **13. DCC Highways and Flood Management – see Actions and Information List.**

Receive an update regarding County Highway matters.

Receive updates on flood related issues on both Dorset Highways and the A35.

RESOLVE to purchase an additional green grit bin at a cost of £149 ex VAT, £178.80 inc. VAT with free delivery, to be placed on the green verge to the north of the junction of North Road and St Gilles Close, subject to approval from Dorset Highways.

2 **14. Consultations.**

a) Dorset Local Plan – consultation response submitted by due date of 15 March.

1 **15. Correspondence.** Councillors should ask the Clerk if they wish to see individual items of correspondence.

1 **16. Dates for the Annual Village Meeting and the Annual Parish Council Meeting.**

Under the 2020 Coronavirus legislation, virtual meetings are not allowed after 5 May 2021 and face-to-face meetings are not possible until 21 June 2021 at the earliest. This leads to a dilemma for all levels of local government – in particular, for Towns and Parishes, how can the Annual Town / Parish / Village Meeting and the Annual Parish Council Meeting (both required under the Local Government Act 1972 SCHEDULE 12) be conducted?

DAPTC has issued the following statement: -

“Our advice is to bring the Annual Council Meeting forward of 7th May to get essential business concluded and hold fire on the Parish Meeting as although that normally has to be done between 1st March and 1st June, there aren't any meaningful consequences of falling outside of that, so this could be delayed until social distancing is eased.

The Clerk **RECOMMENDS** that, unless the government allows virtual meetings for the interim period, the Annual Parish Council meeting (at which the Chair and Vice Chair are elected, membership of committees and representatives to external bodies decided, etc..) be held virtually on 27 April and that the Annual Village Meeting be held whenever it becomes possible to hold in-person meetings.

17. Confirm the time and date of the next meeting of Chideock Parish Council. The next scheduled meeting is at **10 am on Tuesday 27 April 2021.**