

Broughton Playing Fields & Village Hall Association

Annual General Meeting July 2021 Chairperson's Report



The Association is a registered charity which was established in 1979 to manage and look after the Village Hall and Playing Fields for the benefit and amenity of all the residents of Broughton and Little Cransley. The Management Committee is made up of volunteer trustees and is responsible for the management, maintenance, and development of the facilities.

My report covers the period October 2020 to June 2021, a period impacted by ongoing Covid-19 restrictions affecting the use of the facilities, although we have now started to welcome back hirers as some of those restrictions have been eased. Despite the hiring restrictions, finances remain in reasonable shape with the Association having benefitted from additional Covid Support Grants. As a result, our regular maintenance programme has continued, and minor projects have been completed.

To reduce the length of the report rather than thanking Committee Members individually for their respective contributions, I would just like to say a massive "THANK YOU" to them all for giving so freely and enthusiastically of their time and making such a fantastic contribution to our village community.

On a cautionary note, developing the capacity and capability of the Committee remains an absolute priority if it is to maintain the levels of activity and progress of recent years. The general lack of interest from the village community to help is rather sad. I hope the last 15 months reignites community spirit and engagement.

- Some of the things we have managed to do since October:
 - The Bar area in the Hall has been refitted, tiled and new lighting installed.
 - The Old Committee Room has been refurbished with new flooring, heaters, fridge, and kitchen units to double up as a base for the village's new Community Fridge project as well as a sport changing room.
 - The problems with the leaking roof were finally resolved. Unfortunately, the same cannot be said of the hall heating which continues to be a problem. A replacement system is planned for the Autumn to reduce maintenance costs and improve efficiency.
 - Jointly with Broughton Under 5s the tarmac has been extended in the secure play area which has allowed the Under 5s to add play graphics to the surface for the children to enjoy.
 - Jointly with Kettering Football Club, a mini café has been created for use on match days, electrics have been installed for use of flood lights and Norman's Folly has been redecorated.
 - A new tarmac path and access to the Skate Park has been created which will be gated.
 - The Car Park has been lined to improve capacity.
 - With the help and support of the Bowls Club, we have managed to extend Broughton Under 5s use of the hall space throughout the week.

- We are particularly grateful for the grants, funding and support of Kettering Borough Council and Northamptonshire Charitable Foundation. Their collective support of our community makes it possible to improve and develop our facilities.
- Sadly, the Village Show 2020 had to be cancelled but the Show Committee still managed to put on a fundraising event outside the Red Lion and with HSBC matched funding, raised nearly £2250 for Village Hall projects. Santa's visit to the village also helped raise a magnificent £300. We are particularly grateful to all those involved.
- We were delighted to help establish the village's Community Fridge Project run by Emily Hollis. The project aims to reduce food waste in the community and is open and available to everyone to access the donated food stuffs and stop them being thrown away. Well done Emily!
- Our User Groups and Clubs are an essential part and purpose of the village hall and ongoing support by the local community is necessary for them to thrive. As Covid restrictions are lifted, I hope they are successful in attracting the support they deserve to maintain the diversity of activities taking place on the site.
- The Committee have various policies in place to support the governance of the committee's activities including, Health & Safety, Safeguarding, Data Protection and Procurement which are subject to ongoing review. Revised policies and procedures were put in place to ensure the building is Covid secure and safe for hirers to use subject to additional special conditions of hire. The Committee have followed Government guidance and ACRE advice in developing its Covid-19 policies.

Now for one or two specific thanks and acknowledgments:

- Kettering Borough Council (now North Northants Council) have once again looked after the playing fields and surrounding area, mowing the grass, planting trees, looking after and maintaining the children's play area and skate park, and the grounds generally for which we are most grateful.
- A special thanks to Tim Durdin our Treasurer for the last 10 or so years who has stepped down from the Committee following his move to Finedon. Tim has been a real asset and huge help on the Committee, keeping a tight rein on the Association's finances and governance as well as managing the Village Hall Development Plan. We are all extremely grateful for your contribution to the Village Hall's success over recent years Tim.
- I am delighted to welcome to the Committee, Andrew Tempest who has taken on the Treasurer's role, Ivana Krajcova as a village representative and Pat Scouse who has re-joined the Committee as Parish Council representative.
- Lastly, a specific thank you for the flexibility and support of our Cleaner Tony Brooks who looks after the building, often undertaking the cleaning at unsociable hours to fit between hirers to make sure clean and tidy facilities are available to all.

Finally, we have still got some exciting projects and a few challenges to tackle over the coming year:

- Finding new committee members to provide continuity into the future will be critical.
- Finalise the legal documents for the agreement with North Northants Council to extend the area of the existing lease to incorporate the football pitches.
- To look at alternative outside facilities to improve the health and wellbeing of all ages of the community.
- Put on an open day for the Village Hall and its user groups in 2021/22 to promote both and establish priorities for the community through a consultation process.
- Prioritise our efforts to establish a MUGA (Multi use Games Area) to enhance our ball sports facilities and allow use of the existing basketball area as a permanent extension to the car parking on site.
- To submit a revised planning application for new changing rooms to meet Football foundation funding requirements, to incorporate a dedicated Nursery room and a permanent onsite bar in addition to the proposed community room to provide the village with a Community Hub type facility. The plans will enable phasing of the different elements to optimise funding opportunities. Our development fund and the S106 money should help us attract grant funding for these projects.

As you will see, there are plenty of things to progress during the coming year as well as keeping the Village Hall running day to day. In the meantime, and most importantly, I hope the Village Hall and Playing Fields continue to provide great facilities for use by our community in the months and years to come.

BROUGHTON PLAYING FIELDS & VILLAGE HALL ASSOCIATION
Income and Expenditure Accounts for the year ended 31st March 2021

INCOME

£

Balance Brought Forward 1-Apr-20

Current Account	13,593.23
Market Harborough Building Society Account	27,645.65
National Savings Bank	11,083.27
Cash	309.41 ✓

b/f 52,631.56

Hire of Village Hall	
Regular Hire	10,362.65 ✓
Regular Hire - Storage	1,045.00 ✓
Occasional Hire	1,028.75 ✓
Refunded Occ. Hire deposits 2020 Q2&Q3	-330.50
	<hr/> 12,105.90
Interest (National Savings Account)	79.79 ✓
Interest MHBS account	349.97 ✓
Raffle/Produce Stalls Event	1,483.20 ✓
NCF Covid-19 Grant	1,490.00 ✓
HSBC Matched Funding	500.00 ✓
Donations to Local Organisations	0.00
Kettering BC Covid-19 RH&L & LRS Grants	19,669.21 ✓
Section 106 Fund	18,650.77 ✓
Broughton Under Fives Project Contribution	2,522.87 ✓
Fund raising: Mural	-152.00
Broughton Santa Sleigh (net)	299.98 ✓
Gift Aid Donations	203.64 ✓
Maud Elkington Trust	750.00 ✓
Kettering Borough Council Grant	5,817.98 ✓
Broughton Parish Council	85.69 ✓
Other Miscellaneous Income	144.28 ✓

64,001.28

116,632.84

EXPENDITURE

£

Major Projects, itemised	34210.08 ✓
Building Maintenance	8193.58 ✓
Electricity	5362.63 ✓
Phone & WiFi	344.72 ✓
Rates	0.00
Water	378.02 ✓
Insurance	1124.98 ✓
KBC Refuse	328.00 ✓
Cleaning	1720.00 ✓
Cleaning Materials	804.52 ✓
Mobile Phone	167.99 ✓
Stationery/Postage	150.59 ✓
Miscellaneous	60.00 ✓
PPL/PRS	511.54 ✓
Other	0.00

53,354.65

Balances Carried Forward at 31st March 2021

Current Bank Account	24,515.34 ✓
LESS Unpresented 2019/20 Cheques	0.00
LESS Unpresented 2020/21 Cheques	-448.59
PLUS 2020/21 Income cheques not banked	0.00
	<hr/> 24,066.75

Market Harborough Building Society Account	27,995.62 ✓
National Savings	11,163.06 ✓
Cash	52.76 ✓

63,278.19

116,632.84

Signed:

Treasurer

Date:

28/4/21

(Tim Durdin)

Auditor

(Mr A. La Torre)

Date:

28/4/21

INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the Trustees of Broughton Playing Fields & Village Hall Association
I report on the accounts of the Trust for the year ended 31st March 2021, which are attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that a full audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

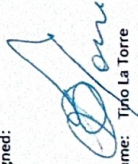
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with section 130 of the 2011 Act; and
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Tyro La Torre

Relevant professional body: Institute of Business Consultants

Address: 2a Cox's Lane, Broughton, Kettering, Northants NN14 1NA

Date: 28th April 2021