

Minutes of the Elkesley Parish Council meeting held Tuesday 18<sup>th</sup> October 2016, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

**Present:** Cllr Oldbury (Chair), Cllr Raper, Cllr Flear, Cllr Fish and Cllr Stronach

**Others present:** County Cllr John Ogle and members of the public

**1656/16 To receive and approve apologies for absence**

Apologies received and approved from Cllr O'Brien.

At this point the Chair reported that Cllr Hirst has resigned from the Parish Council.

**1657/16 To receive and record declaration of interests from Members in any item to be discussed**

Cllr Fish declared an interest in agenda item 10 – member of the Memorial Hall Committee.

**1658/16 To approve the minutes of the meeting held 26<sup>th</sup> September 2016**

Cllr Flear proposed to accept the minutes of the meeting held 26<sup>th</sup> September as a true record; this was seconded by Cllr Raper and resolved by the Council.

**1659/16 To receive reports from the District and County Councillors**

District Cllr Kevin Dukes sent his apologies.

County Cllr Joh Ogle gave the following report:

- It was noted that apparently there has been no use of the bus stop at the pub; he feels there has been insufficient consultation with residents and he is challenging this as the stop is used. Cllr Ogle suggested that the Parish Council write to county Cllr Kevin Greaves regarding this matter
- Sheffield City Region – a petition was taken to Westminster to make a case to the Secretary of State regarding a referendum on joining the Sheffield City Region; the Government's decision should be made by the end of October
- Lorry drivers have complained about the lack of litter bins on the A1 laybys. It was also suggested that to have the laybys numbered would be a good idea. Cllr Stronach will check the provision of layby bins from Markham Moor to Five Lane Ends roundabout and contact the Highways Agency.

**1660/16 To hold a 10 minute public session**

Issues raised:

- Play area matters
- Information for the Idle Times
- The condition of the High Street
- Contact details for the District Council and police in order to take action regarding the anti-social behaviour in the village

At this point, two members of the public left the meeting stating it was farce because of the conduct of Cllr Stronach; and that the Parish Council will not get any new members to join the Council whilst he was still on it. The resident and Cllr Stronach both asked that this comment is included in the minutes.

## **1661/16 Finance– To approve payments and receive financial update**

The Council resolved to approve the following payments:

- a) Bassetlaw District Council – cemetery bins £146.64 (1667)
- b) Street Cleaner’s Oct wages £248.00 (1668)
- c) Clerk’s Sept wage and expenses £178.54 (1669)
- d) Elkesley Memorial Hall – room hire and contribution to Post Office expenses £98.50 (1670)
- e) The Poppy Appeal – Remembrance Day wreath £17.50 (1671)
- f) Western Power – Christmas tree licence £25.00 (1672)

The Clerk previously circulated copies of the September finances today along with copy of the bank statements and year to date budget figures.

It was noted that the External Audit report has been returned stating *“on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”*.

The Audit’s report commented that they would prefer the approval of the Annual Governance Statement and Annual Statements to be on separate meetings. The Clerk is going to query this as the regulations only state that the governance is to be approved before the financial statements which we have done; but it doesn’t state that they have to be at separate meetings.

Auto Enrolment for Pensions for the Parish Council has to start 1<sup>st</sup> February 2017 – a pension scheme has been set up with NESST and the Finance Officers is now working through the enrolment duties i.e. a letter has been sent to the staff notifying them of the new pension law.

## **1662/16 Planning – To consider any planning applications, note any correspondence and decision notices**

No applications received.

## **1663/16 To consider response to N.C.C regarding the bus shelter at bus stop at Blacksmiths Cottage**

Following discussion; it was resolved to keep the bus shelter at Blacksmiths Cottage and wait for the new shelter to be installed and then review the old shelter.

## **1664/16 To receive update on costs and actions from the annual independent play area inspection**

Following the Annual Inspection of the Play area report which was submitted to Cllr Fish and Cllr Stronach to obtain prices for the repairs; Cllr Fish resigned from this position and Cllr Stronach reported that he has not rung the suppliers of the equipment. Cllr Stronach queries why an inspection had been carried out; the Chair reported that it was a condition of the Insurance Company to do so.

The Chair clarified the role of the Health & Safety Councillors and what was requested of them; their role was to ring the suppliers of the equipment and ask for quotations to carry out any actions required off the inspection report – it was not to write a report (this has already been done). The Chair will now contact the suppliers and ask for quotations.

## **1665/16 Nominations for the Elkesley Memorial Hall Committee**

The Council approved the following nominations:

David Askew, Kath Fish, Susan Marshall, Jennifer Flear, John Stronach and Brenda Ransford.  
Kath Fish will continue to be the Parish Council representative on the Committee.

**1666/16 To nominate Parish Council representative for the Remembrance Day service**

Cllr Stronach will represent the Parish Council at the Remembrance Day service.

**1667/16 To consider any options of where to store the Council's tractor and equipment**

It was agreed that a garage was required and to contact A1 Housing. It was agreed that items of value should be spread around if possible.

**1668/16 To discuss the Christmas tree lighting event and approve any associated expenses**

The Chair asked for volunteers to arrange the event; Cllr Flear agreed to assist the Chair – no other Councillors volunteered.

Last year's Father Christmas said he is not willing to be Father Christmas anymore.

Cllr Flear offered to contact the primary school regarding the event and also as a contact for common issues.

**1669/16 To receive village reports****a) To receive sports field and play equipment inspection**

- The bin next to the shelter requires setting in concrete
- Play area gates to be refitted

**b) To receive any highways and service faults**

- Cllr Raper to contact Highways regarding drains and road signs; previous assurances have been given that these concerns will be addressed
- Cllr Raper also to report tarmac required on High Street near the farm

**c) To receive update on the Cemetery and for Cllr Stronach to respond to resident's questions on cemetery issues**

- Cllr Stronach reported he has been on holiday hence the work has not been carried out in the cemetery between early July and the start of September

**d) To receive defibrillator inspection report**

- Cllr Raper will find out where the council is with regard to the second defibrillator.

**1670/16 To receive update on the Parish Council vacancies**

No applications have been received.

**1671/16 To receive items of information for future agenda items**

- Advertising council vacancies
- Code of conduct
- Electronic media
- Ideas for the 2017 budget
- BMX track

**1672/16 Date and time of the next Parish Council meeting**

The next Parish Council meeting will be held on the 15<sup>th</sup> November 2016 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The meeting closed at 8.40pm.