

**LONGSTOCK PARISH COUNCIL MEETING**  
**19:25 MONDAY 13<sup>th</sup> APRIL 2026 IN THE VILLAGE HALL**

**Present:** Cllr Alice Foster (AFo) – Chairman  
Cllr Kirsty Dominick-Gibson (KDG)  
Cllr Angie Filippa (AF)  
Cllr Charles Grieve (CG)  
Cllr Sarah Johns (SJ)  
Cllr Selina Musters (SM) – Vice Chairman  
Cllr Beccy Soper (BS)  
In attendance: Clerk Gill Bulpitt and 1 resident

- 1) **Apologies:** David Drew (DD) HCC, Ian Jeffrey (IJ) TVBC, Colin McIntyre (CM), Leckford Estate and Nicky Goodridge (NG) Danebury School
- 2) **Declarations of interest** – None for this meeting.
- 3) **Minutes of PC Meeting 9<sup>th</sup> March 2026** - Unanimously agreed for adoption and signed by AFo.
- 4) **Points from the Floor**
  - a) None
- 5) **Planning**
  - a) **26/00559/CLPN – Application for Lawful development for extension to parking area** – 29 Longstock – Noted by Councillors.
  - b) **TVBC decisions on previous applications** – i) 26/00052/FULLN Poplars Farm – Erection of dwelling – REFUSED.  
ii) 26/00136/FULLN Old School House - Replace store with detached garage and store – PERMISSION  
iii) 26/00111/LBWN - Carbery House – Various - CONSENT
- 6) **Highways**
  - a) The Clerk maintains a spreadsheet of all reported concerns. Any questions – refer to the Clerk.
  - b) Traffic calming measures – HCC have been approached about signage and they have provided a community funded initiative guidance document basically advising that the PC will need to present their ideas to HCC for consideration. HCC charge £850 for a desktop review of the proposals. Discussion about other things that could be done and there was appetite for something on wheelie bins designed by local children. **ACTION:** AFo to bring back proposal for discussion with PC.
- 7) **Finance**
  - a) Monthly Finance Report – Clerk pre circulated PC Bank Account status also showing approved March payments and income receipts. Reviewed and approved payments to Daniel Robins for grass cutting contract Jan-Mar inc £500.00 and HALC Affiliation fees £289.00. The Bank balance at 31/03/2026 was £17,993.62. Cllrs noted the income and expenditure.
  - b) Asset Register – Updated to end of March and published on the Longstock website. Cllrs noted the changes which will be included in the AGAR 2025/26.
  - c) Audit – Clerk provided an update. The audit process for 2025/26 has been received from BDO with submission required by 30<sup>th</sup> June. The accounts will be given to the Internal Auditor this week. PC approval to use the same internal auditor, Patrick Coates and unanimous approval for £50 for the audit fee to Patrick Coates. As the income/expenditure is over £25k following the playground refurbishment, the Council is subject to a Limited Assurance Review (AGAR 3). The Annual Governance (AGAR) documentation will be presented by the Clerk at the May PC meeting for approval. BDO cost will be £315.00 (already budgeted). The Exercise of public rights will be 17<sup>th</sup> June to 28<sup>th</sup> July as the Clerk is on holiday in early June.
- 8) **Councillors' Reports**
  - a) Affordable Housing and NHP. (AF)
    - i. Church Fields – The tenants are living in the properties. The owner/tenant of the shared ownership property has yet to be finalised however there is an applicant who has a local connection to Longstock. AF to write a compliment to English Rural praising the Amiri Construction for their site management.
    - ii. NPPF Consultation – AF has submitted comments on behalf of the Parish Council and the Pan Parish Planning Forum (Houghton & Stockbridge PC). The PC thanked AF for the work undertaken to complete the consultation response.

b) Environment, Trees, Dog Waste & Newsletter (SJ)

- i. Dog Waste – Keep Britain Tidy has a current campaign called the ‘Dog Poo Fairy’ where posters and stickers are available for £150 to encourage people to pick up after their dog. It was agreed that we have notices already and they do not appear to make any difference to certain ‘offenders’. SJ to write to the TVBC Dog Warden to ascertain if he can deliver letters to certain addresses advising of the dangers of not removing dog waste. **ACTION: SJ**
- ii. Newsletter – SM advised the deadline for the next edition of the newsletter is 13<sup>th</sup> May. Proofreading will be 14<sup>th</sup> & 15<sup>th</sup> May with submission to the typesetter by 15<sup>th</sup> May. Whilst SM will continue to act as editor, the PC was asked to think if there may be any other volunteers and to contribute any articles. CG offered a vote of thanks to SM for the recent editions.

SJ left the meeting at 20:05

c) Allotments, Cemetery and Henry Smith Charity. (KDG)

- i. Cemetery – The clear up went well and was well attended. Regulations to be updated that owners must be responsible for their dog and clear any dog waste. **ACTION: GB** to update the regulations.
- ii. Henry Smith – There have been no requests yet. An article to go into the newsletter. Grant guidelines have been circulated to Cllrs. If a grant for an individual is over £300 then this will need approval from the Henry Smith trustees. Thank you letters to be encouraged which can be sent to the Henry Smith trustees.

d) Footpaths and Lengthsman and Remembrance (CG)

- i. Footpaths – Footpath 6 is started to become overgrown. CG to discuss with David Burnfield.
- ii. Lengthsman – It is now clear on who is managing the Lengthsman scheme at Stockbridge PC. In April he will cut back the undergrowth under the signs and clean the signs. In May he will work on the benches. CG is looking for a decision next month from the PC about maintenance work required for the benches. The work on the Cemetery gates is on hold for the time being.

e) Danebury School, Website and Telephone Box (AFo)

- i. No report

f) Village Hall, Street Lights & Newsletter (SM)

- i. Streetlights – SM is chasing quotations for repairs.

g) Playground (BS)

- i. Fundraising – Family Camp Out on 9<sup>th</sup> May. Amendment agreed to the previously circulated poster. Meeting arranged at BS’s for Thurs 30<sup>th</sup> April at 7pm to agree roles and responsibilities for the event. All PC to promote as well as Facebook, website, schools etc.
- ii. Pavilion – BS obtaining quotes for repair.
- iii. Zipwire – all working fine and the dangerous tree has been reduced to a stump.

**9) TVBC & HCC Report (IJ and DD)**

- a) These had been provided by respective Councillors as part of the Annual Parish Assembly on 13<sup>th</sup> April 2026 and contained within the minutes of that meeting.

**10) Parish Council Policy and Procedures Review**

- a) The Council considered no changes were required to the existing policy and resolved to ratify the existing Complaints and Vexatious Complaints Policy. **ACTION:** Clerk to update the confirmation dates on the website.

**11) Correspondence**

- a) Items noted on pre-circulated report with the agenda and PC noted.

**12) Matters Raised and for possible inclusion on next meeting’s agenda**

- Thank you to John & Selina Musters for their work with the Village and Village Hall
- Clerk is on holiday and unable to attend the scheduled 8<sup>th</sup> June Meeting – it was resolved to amend the date of the June meeting to Monday 1<sup>st</sup> June.
- Village Benches

**13) Date of Next Meeting – AGM Monday 11<sup>th</sup> May 2026 at 7pm**

Chairman closed the meeting at 20.45pm

## Monthly Finance Report for Longstock PC Meeting

Date of PC Meeting:  
13/04/2026

Month: Mar 2026

Bank Account Status as at  
31/03/2026

Current Account	£17,993.62
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Income Received in March  
2026

(Items included in the current account balance above)

Type	Date Received	From	Description	Amount
BACS	02/03/2026	Frazer	Newsletter Subscription	£ 10.00
BACS	03/03/2026	Balaam	Newsletter Subscription	£ 10.00
BACS	13/03/2026	Walkabout Vet	Newsletter Advert	£ 125.00
BACS	20/03/2026	Lottery Grants	Telephone Box Refurb grant	£ 5,100.00

Payments Approved in March  
2026

(Items included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
DD	03/03/2026	Lloyds Bank	Bank Charges	£ 4.25
BACS*	10/03/2026	TVBC	Annual dog bin empty charge for 2025/26	£ 291.08
BACS*	10/03/2026	Utili-Light	Street light cleaning	£ 337.60
BACS*	10/03/2026	D Robins	Hedge Cutting at Allotments	£ 40.00
CHQ	09/03/2026	G Bulpitt	Clerk Annual salary	£ 2,000.00
CHQ	09/03/2026	HMRC	PAYE Clerk	£ 500.00
Debit Card	19/03/2026	Amazon	Hazard Tape for Playground	£ 13.05
DD	23/03/2026	SSE	Streetlight electricity	£ 92.64
BACS*	30/03/2026	Parish Magazine printing	Newsletter printing	£ 231.62

\*Approved by 2 Councillors

Income to be received (Items received and NOT yet included in the current account bank balance above)

Type	Date Received	From	Description	Amount
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Payments Approved (Items NOT included in the current account bank balance above)

Type	Date issued	Payee	Detail	Amount
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Projected Bank Account Status (including all approved items)

Current Account	£ 17,993.62
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Invoices received and requiring authorisation for payment

Type	Date Received	From	Description	Amount
INV	08/04/2026	Dan Robins	Grass Cutting Contract (Jan-Mar)	£500.00
INV	13/04/2026	HALC	Affiliation Fees	£289.00

Signed by Chairman