

LITTLE MARLOW PARISH COUNCIL

Minutes of the Environment Committee held on Tuesday 22nd November 2022 at the Pavilion commencing at 13.01.

CONFIRMED

Present: Cllr K Acres (KA), Cllr A Crabtree (AC), Cllr J Downes (JD), Cllr S Kershaw (SK) - Chairman, Cllr V Morton (VM), Cllr R Start (RS)		
Mrs J Murray, Parish Clerk		Members of the public present – please refer to the attendance sheet
Minute Ref:	Agenda Item	Action
EC63/22	1. Apologies for Absence None	
EC64/22	2. Declarations of Interest – personal or prejudicial None	
EC65/22	3. To approve the minutes of the Environment Committee Meeting on 18 th October 2022 The Committee RESOLVED to accept the minutes and the Chairman signed to approve.	
EC66/22	4. Public participation – maximum 15 minutes None The Chairman proposed to move agenda item 10. To consider Well End Community Speed Watch Initiative forward to enable public participation. All committee members agreed. Minutes are recorded under paragraph 10.	
EC67/22	5. To receive an update on LED streetlight project Cllr S Kershaw gave an update on the proposed LED streetlight project, which led to reviewing the Street Light ITT – tender document.	
EC68/22	6. To consider Streetlight ITT Cllr S Kershaw confirmed a change had been made to version 0.1 Streetlight ITT regarding timings for part night lighting to fit in with prescriptive limits. There would be a difference of an hour which would impact positively with reduced running costs. Cllr S Kershaw confirmed that the ITT would typically be passed on to a contractor. The vendor would carry out a survey to establish lights required and then the contractor would feedback on tender and maintenance. Cllr S Kershaw confirmed there are three parts to the tender: purchase of components, installation, and maintenance. It was pointed out that paragraph 2.11 Maintenance Terms may or may not be awarded as part of the contract. Cllr S Kershaw would highlight within the ITT document and request that contractors feedback if this is an issue. Cllr A Crabtree requested that a decent warranty on parts is established. Cllr J Downes asked that a general comment be added to the tender to ask that prescriptive detail be considered and if a cost saving can be made that it is fed back to council eg light colour temperature. Cllr S Kershaw and the Clerk would meet on Monday 28 th November to confirm ITT timetable and to plan upload of the tender to Contracts Finder. An outline timetable of dates was agreed, to include: Tender will be issued on 1 st December 2022, Closing Date is 23 rd February 2023, incumbent maintenance contract end date and the change of clocks, as well as a council decision to be made at the parish council meeting on Tuesday 7 th March 2023. Cllrs J Downes, Cllr K Acres and Cllr R Start would meet next Wednesday 30 th November with the Clerk to ensure collation of tender paperwork is ready for distribution the same day.	SK SK SK Clerk/ SK Clerk/ JD, KA, RS

EC69/22	<p>7. To note communication with Enerveo reference street light repairs until contract end The email from Enerveo was noted and a response to faulty street lighting reports would be composed.</p>	Clerk/ SK
EC70/22	<p>8. To confirm Allotment holder meeting date & policy on hose pipes The Allotment holder meeting date has been confirmed as Tuesday 17th January 2022 from 7.30pm and an invitation would be circulated to all tenant holders, Cllr J Downes, Cllr A Crabtree and Cllr P Emmett. Allotment running costs would be considered at the next parish council meeting in December and water costs would be reviewed. The Environment Policy would be introduced to Allotment Holders including water harvesting, no peat compost, pesticides.</p> <p>It was recommended that Full council decide upon an Allotment Committee, which would be added to the next parish council meeting agenda.</p>	Clerk Clerk
EC71/22	<p>9. To review the Project List It was agreed to add the following list of projects under the Environment Committee heading, which the Clerk and Cllr S Kershaw would review next Monday: Convert Street Light LED MVAS Bike Racks Agree clear objectives for the following, which will be brainstormed at the next meeting: Thames Water Bio-diversity Cycling Community/Group engagement</p>	Clerk/ SK
EC72/22	<p>10. To consider Well End Community Speed Watch Initiative Cllr S Kershaw summarised the aims of the collaboration between LMPC and Well End Community Speed Watch initiative: to discourage speeding on the A4155 as a permanent measure and to collect data to justify better signage and road safety requirements. Research proves that safety measures are impactful, and Cllr S Kershaw read out Department of Transport guidance.</p> <p>Considerations: MVAS equipment is either permanent or mobile. A mobile unit changes location every 4-6 weeks, which is guidance received from Buckinghamshire Council.</p> <p>Cost considerations: hire/purchase of unit, installation costs, maintenance, insurance, software data.</p> <p>The committee RESOLVED to work with Well End Community Speed Watch Initiative to:</p> <ul style="list-style-type: none"> -Approach another parish council to borrow or hire MVAS equipment in the short term for approximately 6 weeks -Depending on above outcome approach hire companies to request MVAS hire quotes and/or apply to Community Board for funding to purchase MVAS equipment which would have to be decided upon at December parish council meeting: 50/50 funding. Application would be made before the end of January. -LMPC to cover installation, insurance, and risk assessment -Representative from Well End Community Speed Watch Initiative confirmed a group would be set up to use a speed measuring gun which they own. The aim would be to set up group, train and mobilise before the new year. -Data collection via gun exercise and MVAS would be used to communicate findings to Buckinghamshire Council. The aim would be to request permanent MVAS equipment, signage replacement and reduction of speed limit. -Liaise with Wooburn & Bourne End Parish Council on parish boundaries. -Placement of MVAS equipment would have to be discussed and agreed with Buckinghamshire Council LAT Team. Well End Community Speed Watch Initiative & Cllr S Kershaw to be involved in meeting LAT. 	

