

Eastling Parish Council

Minutes of the Extraordinary meeting of Eastling Parish Council held on Friday 11th August 2017 at 6.30pm in Eastling Village Hall.

Present: Cllr Jimmy West (Chairman), Cllr Julia Bailey, Cllr Nigel Bickerdike and Cllr Helen Higgs; and Mrs Wendy Licence (Clerk).

1. Apologies

Cllr West welcomed everyone to the meeting.

Apologies had been received from Cllr John Payne (holiday); apologies accepted

2. Declarations of interest

None were declared.

3. Public Time

No members of the public were present.

4. Parish Warden

Councillors considered a letter from Mr Alan Willson offering to be the Parish Warden on a voluntary basis and agreed they were pleased to accept the offer. Councillors considered the specification for the role and amended it to reflect the duties involved.

The Clerk confirmed that, as a volunteer, Mr Willson would be covered by the Parish Council's insurance as long as regular reports were received.

The Clerk reported that Mr Willson had informed her by email that he had contacted Swale Neighbourhood Watch to continue as the Neighbourhood Watch Coordinator.

ACTION: Clerk to draft specification and circulate to Councillors.

Cllr West said that Cllr Payne will carry out a Risk Assessment which will be ratified at the September meeting, after which Mr Willson will be able to start as voluntary Parish Warden.

ACTION: Cllr Payne and Cllr Bailey to draft Risk Assessment for approval at the September meeting.

5. Any Other Urgent Business

No matters were raised.

There being no further business, the meeting closed at 7.10pm.

Signed as a true record of the proceedings:

Chairman Dated: 28 September 2017