



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY May
15th 2025** 1 of 2

Present at meeting: Cllr. Jem Marshall [chair], Cllr. Robin East, Cllr. Richard Whitby, Cllr. Pete Jago, Cllr. Dave Garrigan and S. Mitchell the clerk.

	<i>Discussion / decision</i>
	Cllr. Jem Marshall was again voted to take the chair, nominated by Cllr. Whitby and seconded by Cllr. Jago. It was decided that Vice Chair would be appointed at meetings where one was necessary.
1. Public Session	There were 4 members of the public. Mr. A. ffrench Blake with the sub-committee concerning the Octopus wind turbine at Woodland Farm and Mr. A. Button. The sub-committee read-out a statement concerning their response to Planning and Mr. ffrench Blake updated the Council with his report which advocated taking legal advice. After this briefing the PC agreed to continue their objection to the PA24/06612 planning application and to continue to support the sub-committee headed by Mr ffrench Blake.
2. Declaration	Parish council members made no declaration of interest
3. Apologies	There were no apologies
4. Minutes	The minutes of the April 2025 Parish Council Meeting were deemed correct but signing them was left until the next meeting: [minutes page]
5. Matters arising	<ul style="list-style-type: none"> • <i>The water emerging behind the Notice Board in Treveighan.</i> Councillors had looked at the situation again. With the warmer days the run-off was evaporating and it was hoped that laying down a hardcore and gravelling would ameliorate the situation. The council had yet to determine whether this is a spring or tank overflow. • <i>Bank arrangements for Michaelstow Community Fund.</i> The clerk distributed mandate forms to Cllrs. and asked for them back at the following meeting. Barclays had not yet returned the money from Michaelstow Community Fund and Cllr. Whitby would investigate. • <i>Elections and VE Day:</i> The same four members of the council had been re-elected by default with Mr. ffrench Blake waiting for re-adoption. VE Day was deemed a successful operation and Mr. Button was given thanks • <i>Roads and potholes:</i> Cllr Whitby reported some improvement to potholes • <i>Ward Councillors reports:</i> Cllr. Garrigan asked for a named section on the agenda to give updates on County and other issues and the council agreed.
6. Planning	<p>PA23/00329 Woodlands Farm Development. Planners advised that the complainant could take individual action if they so required.</p> <p>PA25/02589 Broad View, Tregreenwell. Conversion of redundant outbuilding to residential self-build. After discussion Cllrs. approved this conversion.</p> <p>PA25/02550 Beacon Cottage , Treveighan. Demolition of conservatory and replacement with 2 storey extension. Approved by email vote.</p> <p>6a. Planning applications received after publication of agenda. None</p>



**MINUTES OF THE MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN
THE CONFERENCE ROOM AT TREGAWN FARM at 8 PM on THURSDAY May
15th 2025** 2 of 2

Present at meeting: Cllr. Jem Marshall [chair], Cllr. Robin East, Cllr. Richard Whitby, Cllr. Pete Jago, Cllr. Dave Garrigan and S. Mitchell the clerk.

7. Financial matters:	<p>7. Financial matters</p> <p>a. Bank Balance. Statement of 25th April 2025 ... £5745.09</p> <p>b. Invoices:</p> <ul style="list-style-type: none"> • clerks monthly salary paid in arrears by standing order £ 448.32 • payroll administration £ 120 • internal audit fee £ 125 • ICO renewal Confirmation [paid by clerk] £ 52 • Parish council annual insurance £ 417.36 • Payment for website £ 39.95 <p>c. Signing off of annual audit. The chair signed off the Annual Governance and Accountability form [AGAR] including: Certificate of Exemption, Annual Governance Statement, Accounting statements for year. The clerk would send off the exemption statement and publish the AGAR and internal auditors report online with completed audit on the parish council website and publish notice of the audit on local display boards.</p>
8. LMP & maintenance:	The public land of Michaelstow is in good order. Maintenance continues from April. The clerk was awaiting an invoice for this.
9. Community: Network	Camel Valley Community Area Partnership meeting. No member of the parish council had attended the meeting.
10. Parish Matters & AOB:	<ul style="list-style-type: none"> • The clerk gave verbal notice of his resignation pending his replacement which he would help to manage. He estimated that the process should take about 3 months.
11. Next Meeting:	The next meeting will be on June 12 th . Other meetings: July 3rd, August 7th, September 4th, October 2nd, November 6th, December 4th.
12. Close	The chair closed the meeting at 20.44